APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday March 14, 2024 at 6:00 PM

Location
Menlo Park Academy
2149 W. 53rd Street
Cleveland, OH 44102

This month's regular meeting of MPA's governing board will be held on Thursday, March 14, 2024 at Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102. Virtual observation will be made available, when possible, at the following link - https://meet.google.com/bqx-niry-mqu. Meeting dates and times are posted in several places in building as well as on our website.

Directors Present
Jillian Dura, Joe Loyd, Shruti Aring, Teri Harrison, Tiffany Randle, Twana Rogers

Directors Absent
None

Guests Present
Allison Lentz, Deborah Zeffren, Jeffrey Sugalski, Jessica Esway, Kelly Fisher, Phyllis Robinson (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Mar 14, 2024 at 6:02 PM.

II. Public Comments-Items on the Agenda

A. Public Comments-Items on the Agenda

None

III. Minutes

A. Approve Minutes from the 01/18/2024 Regular Meeting

Joe Loyd made a motion to approve the minutes from Regular Board Meeting on 01-18-24.
Tiffany Randle seconded the motion.
The board **VOTED** to approve the motion.

B. Approve Minutes from the 02/29/2024 Working Session

Tiffany Randle made a motion to approve the minutes from Board Working Session on 02-29-24.
Joe Loyd seconded the motion.
The board **VOTED** to approve the motion.

C. Approve Minutes from the 12/14/2023 Regular Meeting

Jillian Dura made a motion to approve the minutes from Regular Board Meeting on 12-14-23.
Tiffany Randle seconded the motion.
The board **VOTED** to approve the motion.

IV. Sponsor Report

A. Sponsor Update

Allison Lentz, ESCLEW, presented the March Sponsor Update in-person.

V. Treasurer's Report

A. Monthly Financial Report - January

Tiffany Randle made a motion to Acknowledge receipt of the January financial report.
Twana Rogers seconded the motion.

The board **VOTED** to approve the motion.

B. Monthly Financial Report - February

Tiffany Randle made a motion to Acknowledge receipt of the February financial report.
Jillian Dura seconded the motion.
The board **VOTED** to approve the motion.

VI. Education Reports

A. Principal Report

B. Program Report

C. 2024-25 Teacher Renewals

Twana Rogers made a motion to Approve 2024-25 Teacher Renewals as presented.
Tiffany Randle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Teri Harrison	Aye
Jillian Dura	Aye
Shruti Aring	Aye
Joe Loyd	Abstain
Tiffany Randle	Aye
Twana Rogers	Aye

VII. Operations Report

A. Operations Report

B. GIG Grant Update

Ms. Fisher provided an update on the progress of the Green Infrastructure project.

VIII. Resolutions for Consideration: Academic

A. 24/25 International Trip

Tiffany Randle made a motion to Approve international field trip with the date change to occur over spring break.
Joe Loyd seconded the motion.
The board **VOTED** to approve the motion.

B. Summer Camp - Mad Science

Tiffany Randle made a motion to Approve Mad Science summer camp program.

Joe Loyd seconded the motion.
-Fee will be adjusted to incorporate facility use
The board **VOTED** to approve the motion.

IX. Resolutions for Considerations: Operations

A. New Hires

None

B. Monthly Enrollment Verification

Joe Loyd made a motion to Acknowledge receipt of the monthly enrollment verification report.
Tiffany Randle seconded the motion.
The board **VOTED** to approve the motion.

C. Asphalt Maintenance

Joe Loyd made a motion to Approve the bid from Sable Asphalt and Concrete in the amount of $11,245.
Tiffany Randle seconded the motion.
The board **VOTED** to approve the motion.

D. Board On Track Renewal

Tiffany Randle made a motion to authorize Deborah Zeffren to execute the renewal agreement with BoardOnTrack as presented.
Twana Rogers seconded the motion.
The board **VOTED** to approve the motion.

E. Group Rating Program- Worker's Comp

Jillian Dura made a motion to authorize Deborah Zeffren to execute the renewal for the Workers Comp group rate program as presented.
Tiffany Randle seconded the motion.
The board **VOTED** to approve the motion.

F. IT contract

Tiffany Randle made a motion to authorize Deborah Zeffren to execute the contract with Spacebound to provide IT services as presented.
Joe Loyd seconded the motion.
Transition to new vendor to take place after current school year.
The board **VOTED** to approve the motion.

G. IT - Device Refresh

Joe Loyd made a motion to authorize Deborah Zeffren to execute the purchase of IT devices with a cost not to exceed $6,000.
Jillian Dura seconded the motion.
Preferred option to update 1st&2nd floor devices to all touch screens. Admin team to check with teachers and students on needs to determine final selections.
The board **VOTED** to approve the motion.

H. School Calendar, FY25

Tiffany Randle made a motion to Approve the SY24-25 academic calendar as presented.
Twana Rogers seconded the motion.
The board **VOTED** to approve the motion.

I. IS Consulting Agreement- Revision

Tiffany Randle made a motion to authorize Deborah Zeffren to execute the amended consulting services agreement presented.
Twana Rogers seconded the motion.
The board **VOTED** to approve the motion.

X. Resolutions for Consideration: Finance

A. 2024-25 MAT Fees

Tiffany Randle made a motion to Approve 2024-2025 MAT fee increase to $700 per student as presented.
Jillian Dura seconded the motion.
The board **VOTED** to approve the motion.
Joe Loyd made a motion to Amend previous motion to modify previous increase to $37.50 over two years.
Twana Rogers seconded the motion.
The motion did not carry.

Roll Call	
Joe Loyd	No
Shruti Aring	Absent
Tiffany Randle	No
Jillian Dura	Aye
Teri Harrison	No
Twana Rogers	Aye

XI. Resolutions for Consideration: Enrollment & Advancement

A. Testing Stipend

Joe Loyd made a motion to compensate Starr Coulson and Shannon Tagliarina $100 each for their work on admissions testing.
Jillian Dura seconded the motion.

The board **VOTED** to approve the motion.

XII. New Business

A. Health & Safety Task force

Teri Harrison made a motion to Nominate Joe Loyd as chair of the Health & Safety Task force.
Twana Rogers seconded the motion.
Joe Loyd declined the nomination
The motion did not carry.
Teri Harrison made a motion to Nominate Jillian Dura as chair of the Health & Safety Task force.
Joe Loyd seconded the motion.
The board **VOTED** to approve the motion.

XIII. Public Comments - Items not on Agenda

A. Public Comments

None

XIV. Executive Session

A. Executive Session

Joe Loyd made a motion to Enter into executive session to discuss the performance of a public employee,.
Jillian Dura seconded the motion.
Allison Lentz and Jessica Wilcox invited to session. In: 8:12PM Out: 8:32PM
The board **VOTED** to approve the motion.

Roll Call

Tiffany Randle	Aye
Shruti Aring	Absent
Jillian Dura	Aye
Twana Rogers	Aye
Joe Loyd	Aye
Teri Harrison	Aye

Joe Loyd made a motion to pay a one-time $850 bonus to Renee Dornan and Kaitlyn Old for service going above and beyond expected duties.
Jillian Dura seconded the motion.
The board **VOTED** to approve the motion.
Joe Loyd made a motion to Enter into executive session to discuss the performance of a public employee.
Jillian Dura seconded the motion.
Allison Lentz and Jessica Wilcox invited into session. In: 8:33PM Out: 9:53PM

The board **VOTED** to approve the motion.

Roll Call	
Shruti Aring	Absent
Twana Rogers	Aye
Joe Loyd	Aye
Tiffany Randle	Aye
Jillian Dura	Aye
Teri Harrison	Aye

XV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:54 PM.

Respectfully Submitted,
Joe Loyd

MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.