



# Menlo Park Academy Governing Board

## Minutes

### Board Retreat

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#### Date and Time

Saturday July 30, 2022 at 9:00 AM

#### Location

Menlo Park Academy  
2149 W. 53rd Street  
Cleveland, OH 44102

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#### Directors Present

Shruti Aring, Susan Dornan, Suzanne McFarland, Teri Harrison, Tiffany Randle

#### Directors Absent

Twana Rogers

#### Guests Present

Geoffrey Belanger

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Saturday Jul 30, 2022 at 9:25 AM.

## **II. Action Items**

### **A. New Hires**

Suzanne McFarland made a motion to hire Susan Patrick as an in-building sub for an annual salary of \$30,000.

Tiffany Randle seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Edison Club Proposal**

Tiffany Randle made a motion to table Edison Club Proposal until fee structure ready for presentation and vote.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Fiscal Consulting**

### **A. Fiscal Consulting Services**

Tiffany Randle made a motion to approve engaging with Massa Financial Services for fiscal consulting for 90 days for \$15,000.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. FY23 Budget**

### **A. FY23 Budget Summary**

Tiffany Randle reviewed current budget for 22-23 academic year. The group discussed maximizing budgetary efficiency while maintaining mission and goals of the school.

## **V. Mission, Vision, & Core Values**

### **A. Current Mission, Vision, & Core Values**

Teri Harrison provided a review of the mission, vision and values of Menlo and how the Board is responsible for decision making that promotes execution and communication of such for the success of the school.

## **VI. Governance Model**

### **A. Non-profit governance**

Discussion of the unique circumstances and responsibilities for managing a non-profit organization. Compared and contrasted governance versus management models.

## **VII. The Menlo Model**

### **A. The Menlo Model**

Characteristics of the Menlo Model and 21st Century education were discussed. Concepts from the book, "What's In Your Space?" reviewed and implications for Menlo discussed.

## **VIII. 2021-22 Data Inputs**

### **A. 2021-22 Annual Survey Results**

Results of 21-22 Annual Survey from staff, students and parents reviewed and discussed.

### **B. 2021-22 Goal Review**

Reviewed 5-year strategic goals and prioritized goals based on current school needs and environment.

### **C. 2021-22 SWOT Analysis**

## **IX. 2022-2023 COVID Planning**

### **A. 2022-2023 COVID Safety Plan**

Susan Dornan reviewed the recommended COVID procedures from the Health and Safety task force.

## **X. Board Committees and Task Force**

### **A. DEI Task Force**

Tiffany Randle made a motion to create a Diversity, Equity and Inclusion Committee of the Board of Directors.

Shruti Aring seconded the motion.

The board **VOTED** unanimously to approve the motion.

Tiffany Randle made a motion to establish a Health and Safety Task Force with a subgroup to include Health and Safety Response Team.

Shruti Aring seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **XI. Closing Items**

### **A. Adjourn Meeting**

Shruti Aring made a motion to adjourn meeting.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:35 PM.

Respectfully Submitted,  
Susan Dornan