APPROVED

Menlo Park Academy Governing Board

Minutes

Board Working Session

Date and Time
Thursday July 7, 2022 at 6:00 PM

Location
Menlo Park Academy
2149 W. 53rd Street
Cleveland, OH 44102

Directors Present
Shruti Aring, Susan Dornan, Teri Harrison, Tiffany Randle

Directors Absent
Melissa Picone, Suzanne McFarland

Guests Present
Carol Ryan, Catherine D'Cruz (remote), Jarmila Alanez (remote), Jen Abbas de Jong (remote), Latha Ess (remote), Madhurima Mallik-Banerjee (remote), Michele Spasic (remote), Sarah Grady, Sh'Annon Caldwell (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Jul 7, 2022 at 6:24 PM.

II. Board Members

A. Prospective Member Q&A

No prospective board members were present for Q+A.

III. Action Items

A. New Hires

Tiffany Randle made a motion to hire Patricia Bena as a teacher for an annual salary of $46,000.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.
Susan Dornan made a motion to hire Ariana Miller as a counselor at an annual salary of $42,000.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Policy 333-Weapons in the Workplace

Susan Dornan made a motion to re-certify MPA Board policy 333 Weapons in the Workplace.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. STEAM Curriculum

Susan Dornan made a motion to approve STEAM and Arts Integration Program and 1 license at $295 per license per teacher.
Tiffany Randle seconded the motion.
for grades K-12
300+ lessons between arts integration and stem
25 pd hours
The board **VOTED** unanimously to approve the motion.

D. Edmentum

No information on Edmentum was presented. No motion made.

E. Student Planners

Susan Dornan made a motion to approve the proposal from SchoolMate for planners as presented for a total of $2051.00.
Tiffany Randle seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Math Supplement

Susan Dornan made a motion to approve proposal from IXL Learning for a 1 year subscription for a total of $6945.00.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Temporary Work

Tiffany Randle made a motion to approve summer inventory work proposal for $20 per hour up to 80 hours each for 3 persons.
Susan Dornan seconded the motion.
3 employees requested by Ms. Caldwell:
Susan Patrick
Anaya Martinez
Renee Dornan
The board **VOTED** unanimously to approve the motion.

Roll Call

Teri Harrison	Aye
Susan Dornan	Abstain
Melissa Picone	Absent
Suzanne McFarland	Absent
Tiffany Randle	Aye

H. 22-23 NWEA Assessments

Tiffany Randle made a motion to authorize Sh'Annon Caldwell to execute renewal proposal with NWEA for MAP Growth K-12 assessment tool with friendly amendment to adjust quantity to 565.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Before & After Care Software

Susan Dornan made a motion to table motion until July Regular Meeting.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Procurement Software

Susan Dornan made a motion to table procurement software motion until additional info gathered by administration.
Tiffany Randle seconded the motion.
Need to discuss with treasurer which software might be a closed loop system with his accounting software. Need Sage quote.

The board **VOTED** unanimously to approve the motion.

K. T3 Stipends

Tiffany Randle made a motion to authorize payment of trimester 3 stipends as presented.
Susan Dornan seconded the motion.
Work verified by Sh'Annon Caldwell
Unable to pay stipend to Dr. Hronek as he was administrator.

Resident Educator Coordinator
Kelly Whittaker $333.00

Resident Educator Mentor
Jeanette Louis $667.00
Debra Vandrasik $333.00
Beth Turk $333.00

Resident Educator Facilitator
Shanon Kneidel $200.00
Brittany Harraman $200.00

Resident Educator Colleague
Debra Vandrasik $100.00
Shanon Kneidel $100.00
Doug Thompson $100.00
Shannon Jakubczak $100.00

Floor Coordinators/TBT leads
Doug Thompson $100.00
Shannon Jakubczak $100.00
Mirjana Vidakovic $100.00

Club Sponsors
Frank O'Grady $167.00
Allison Noga $167.00
Frank O'Grady $250.00
Debra Vandrasik $167.00
Allison Noga $56.00
Kelly Whittaker $56.00
Lindsey Macey $56.00
Sean Wheeler $83.00
Megan Forshey $251.00
Ashley Staats $251.00
Kristin Barnes $167.00

Shannon Jakubczak $167.00

LPDC
Shanon Kneidel $100.00
Doug Thompson $100.00
Danielle Dachtler $100.00
Beth Turk $100.00
Jeanette Louis $100.00
The board **VOTED** unanimously to approve the motion.

IV. Board Task Forces

A. DEI

Good engagement from administration and parents. May need additional time past July meeting. Focused on setting framework on what DEI and belonging should look like in a K-8 building. Need to set those expectations and discuss how to communication to community at large.

B. Safety & Security

Several parents, teachers, and administration on task force. Primary tasks discussed involve training in building and schedules for drills and communications related to the drills. Additional work to do around safety plans in each classroom. Also looking at additional purchasing needs including communication tools and apps. Goal is to have recommendations to the Board for July Regular Meeting.

V. 2022-23 Enrollment

A. Increase Enrollment

Focus on increasing enrollment, specifically in lower grades. Enrollment plan will be updated to reflect current trends and needs.

VI. New Business

A. New Business

No new business discussed.

VII. Old Business

A. Old Business

No old business discussed.

VIII. Executive Session

A. Executive Session

Susan Dornan made a motion to enter into executive session to discuss compensation of a public employee.
Tiffany Randle seconded the motion.
A roll call vote was taken.
Invited into executive session: Sarah O'Bryan, Shruti Aring.
Entered into executive session at 8:35pm
Exited executive session at 8:50pm

The board **VOTED** unanimously to approve the motion.

Roll Call

Susan Dornan	Aye
Teri Harrison	Aye
Tiffany Randle	Aye
Melissa Picone	Absent
Suzanne McFarland	Absent

Susan Dornan made a motion to enter into executive session to discuss collective bargaining negotiations.
Tiffany Randle seconded the motion.
A roll call vote was taken.
Invited into executive session: Sarah O'Bryan, Shruti Aring.
Entered into executive session at 8:51pm
Exited executive session at 9:13pm
The board **VOTED** unanimously to approve the motion.

Roll Call

Teri Harrison	Aye
Suzanne McFarland	Absent
Susan Dornan	Aye
Melissa Picone	Absent
Tiffany Randle	Aye

IX. Closing Items

A. Adjourn Meeting

Susan Dornan made a motion to adjourn meeting.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:14 PM.

Respectfully Submitted,
Susan Dornan