APPROVED

Menlo Park Academy Governing Board

Minutes

Board Meeting

Regular Meeting

Date and Time
Thursday August 19, 2021 at 6:00 PM

Location
2149 W. 53rd Street
Cleveland, OH

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola, Melissa Picone (remote), Richard Hronek, Susan Dornan, Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle

Directors Absent
None

Guests Present
Allison Lentz, Becky Karkoff (remote), Carol Ryan (remote), Jeff Zaye (remote), Kurt Aey, Latha Ess (remote), Marilyn Wright (remote), Nikki Becher (remote), Rachel Tangen (remote), Sarah O'Bryan (remote), Seamus O'Hara

I. Opening Items

A. Call the Meeting to Order

Susan Dornan called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Aug 19, 2021 at 6:04 PM.

B. Record Attendance and Guests

C. Certification of Notice of Meeting

Susan Dornan confirmed that the meeting was publicly posted.

II. Public Participation

A. Public Comments

There was a public comment expressed by Latha Ess.

III. Meeting Minutes

A. Approve Minutes 7/7/2021 Special Board Meeting

Dante Giancola made a motion to approve the minutes from Special Board Meeting on 07-07-21.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Minutes-7-15-2021 Regular Board Meeting

Dante Giancola made a motion to approve the minutes from Board Meeting on 07-15-21.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of Minutes 8/5/2021 Working Session

Dante Giancola made a motion to approve the minutes from Board Meeting on 08-05-21.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Sponsor's Report

A. Sponsor's Report

The sponsor discussed updates.

V. Treasurer's Report

A. Treasurer's Report

Richard Hronek made a motion to table the financials.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. June Financials

Richard Hronek made a motion to table the June financials.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. July Financials

Richard Hronek made a motion to table the July financials.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Director's Report

A. School Director's Report

Seamus O'Hara discussed the Director's Report.

B. Monthly Enrollment Verification

Tiffany Randle made a motion to table the monthly verification.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Director of Enrollment & Advancement Report

A. Enrollment & Advancement Report

Carol Ryan discussed enrollment and advancement updates.
Tiffany Randle made a motion to authorize Carol Ryan to execute the CWSP Partner Agreement.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Operations Manager Report

A. Monthly Report

Charlie Coddington discussed operations updates.

IX. Board Committee Reports

A. Advancement

Dante Giancola had no updates.

B. COVID-19 Task Force

Susan Dornan discussed COVID-19 and safe return updates.
Richard Hronek made a motion to authorize Charlie Coddington to sign the Batelle Testing Services Agreement.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to approve the FDA safe return plan.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Finance & Audit

Tiffany Randle discussed finance updates.
Richard Hronek made a motion to authorize Tiffany Randle to engage in establishing the official business relationship between Menlo and Bambee and TriNet.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Program Excellence

Suzanne Mcfarland discussed program excellence updates.

X. Resolutions for Consideration- Academic & Compliance

A. Scholastic Subscription Renewal

Richard Hronek made a motion to authorize Seamus O'Hara to execute agreement with Scholastic for the Bookflix subscription renewal.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Resolutions for Consideration- Operations

A. PSI Agreement

Dante Giancola made a motion to authorize Charlie Coddington to execute the agreement, making the appropriate amendments (deleting TESOL and adding PT).
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Resolutions for Consideration- Talent

A. New Hires

Dante Giancola made a motion to hire Emileigh Scott as a front office coordinator at $18.00/hour.

Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to Merel Walker as a student aid at $15/hour.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to hire Sonya Jordan as a student aid at $18.30/hour.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to hire Susan Patrick Pasela as an instructional assistant 18.30/hour.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to hire Shawn Wheeler as a teacher of $48,500 pending a successful interview.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to hire Sarah Duplaga as a student aid at a salary of 21,817,80.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Tiffany Randle made a motion to hire Dawn Ryan as a teacher for a salary of $47,500 plus a $2,000 sign-on bonus pending a successful interview.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to hire Nora Kelley as Edison Club worker at 17.50/hour.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.
Tiffany Randle made a motion to hire Kierra Vassan as an Edison Club worker for 17.50/hour.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to hire Kianna Sawyer as an Edison Club worker at 17.50/hour.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Policy 381 Staff Time Off

Tiffany Randle made a motion to approve Policy 381 as amended.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Old Business

A.

Ratify Actions

There were no updates.

XIV. New Business

A. Menlo Park Academy Diversity Statement

Richard Hronek made a motion to adopt and approve the diversity statement as presented.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

XV. Executive Session

A. Executive Session

Susan Dornan made a motion to enter into executive session to discuss the employment of a public official.
Dante Giancola seconded the motion.
Executive session entered at 8:14pm
Seamus O'Hara, Sarah O'Bryan, Kurt Aey, Allison Lentz invited into Executive Session.
Executive session exited at 8:40pm
The board **VOTED** unanimously to approve the motion.

Roll Call	
Richard Hronek	Aye
Melissa Picone	Absent
Teri Harrison	Absent
Susan Dornan	Aye
Tiffany Randle	Aye
Dante Giancola	Aye
Suzanne McFarland	Absent

XVI. Resignations

A. Resignations

Dante Giancola made a motion to acknowledge resignations of Brandi Shuttera and Emily Benni.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

XVII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 PM.

Respectfully Submitted,
Susan Dornan