APPROVED

Menlo Park Academy Governing Board

Minutes

Board Working Session

Date and Time
Thursday April 7, 2022 at 6:00 PM

Location
Google Meet joining info
Video call link: https://meet.google.com/rud-xdqg-kgz

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
Melissa Picone

Guests Present
Brittany Harraman (remote), Carol Ryan (remote), Catherine D'Cruz (remote), Chandra Lubben (remote), Elizabeth Glorioso (remote), Jeanette Louis (remote), Jen Abbas de Jong (remote), Kelly Fisher (remote), Kendra Blackburn (remote), Nicole Sheddan (remote), Richard Hronek (remote), Sarah Grady (remote), Sarah O'Bryan (remote), Sh'Annon Caldwell (remote), Toby Holub (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Apr 7, 2022 at 6:02 PM.

II. Action Items

A. GIG Grant Proposal

Tiffany Randle made a motion to approve NEORSD Green Infrastructure Grant proposal as presented.
Dante Giancola seconded the motion.
Kelly Fisher answered questions about proposal costs and required work. Additional survey of land required to finalize planning and start project. Total proposal is for $31,000 in costs, grant will cover $25,000.
The board **VOTED** to approve the motion.

Roll Call	
Tiffany Randle	Aye
Susan Dornan	Aye
Teri Harrison	No
Suzanne McFarland	No
Dante Giancola	Aye
Melissa Picone	Absent

B. Update Meeting Minutes - 1/25/22

Tiffany Randle made a motion to approve corrected meeting minutes for 1/25/22.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Update Meeting Minutes - 2/5/22

Tiffany Randle made a motion to approve corrected meeting minutes for 2/5/2022.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Transportation Resolution

Dante Giancola made a motion to ratify the transportation resolution establishing school hours for 2022-2023 School Year.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Job Descriptions

Dante Giancola made a motion to approve job descriptions for Director of Operations, Operations Manager, Director of Education and Building Principal as presented.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. New Hires

Tiffany Randle made a motion to hire Chris Staats as Operations Manager for an annual salary of $65,000.
Dante Giancola seconded the motion.
Chris has planned start date of April 11, 2022.
The board **VOTED** unanimously to approve the motion.
Tiffany Randle made a motion to hire Greg Pollock as Operations Director for an annual salary of $90,000.
Susan Dornan seconded the motion.
Mr. Pollock will have 30 PTO days for 1st year only and will then revert to MPA traditional PTO procedures. Start date will be 7/1/2022.
The board **VOTED** unanimously to approve the motion.

G. Resignations

Suzanne McFarland made a motion to acknowledge receipt of the resignation of Ms. Marilyn Wright effective 4/22/2022.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. FY23 Instructional Staff Renewals

Tiffany Randle made a motion to approve teacher contract extensions for SY 2022-2023 for all current instructional staff members.
Dante Giancola seconded the motion.
Based on pending collective bargaining activities we must continue to operate with conditions remaining the same, resulting in all teaching staff being offered an extension of their current agreement for the 2022-23 school year. If a collective bargaining agreement is reached during next school year, it will supersede these agreements.
The board **VOTED** unanimously to approve the motion.

I. FY23 School Calendar

Tiffany Randle made a motion to approve 2022-2023 school calendar as presented.
Dante Giancola seconded the motion.
Adjustments were made to the initial draft after hearing suggestions from teachers.
Presented version now reflects the exact number of days as the 21-22 schoolyear.
The board **VOTED** unanimously to approve the motion.

III. School Leader Search

A.

Plan Update

Suzanne McFarland updated the board members on the school leader search. A survey about most important qualities in a school leader is planned to be sent to MPA Community soon. The timeline will be updated to reflect current status.

IV. Management Company Exploration

A. Management Company

Sarah O'Bryan from Accel Schools provided a broad overview of the services available from Accel school management organization. Basic areas that an agreement could cover include personnel, recruiting, hiring, staff leaves of absences, payroll, and benefits management. They would participate in negotiations for a collective bargaining agreement and interface with the administrative staff. Assist with ongoing coaching of teachers and hold the staff accountable to the goals of the program. The board expressed an interest in continuing to explore this option to provide management services to the School. Ms. O'Bryan will compile a document providing greater detail of services available and costs.

V. Board Projects

A. Status Update

Ms. Tiffany Randle updated the board members on the status of board projects. Two current board projects include recess equipment and diversity, equity, and inclusion. Ms. Randle is hoping for more interest and participation from stakeholders before moving forward with the projects.
Ms. Tiffany Randle presented information on Insight K-12 communications service. This service may assist in streamlining communications to and from the community and the school. Ms. Randle will gather more info from the vendor regarding price and a possible trial.

VI. Board Membership

A. Process & Timing

Ms. Teri Harrison updated the board on the the new board member process. Voting will occur in May with new member terms to begin July 1. We will close to applications before the April Regular Board Meeting.
Suzanne McFarland made a motion to move the annual meeting to May 19, 2022.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. New Business

A.

Outside Activity

Tiffany Randle made a motion to approve expenses for cost not to exceed $1000 for students to attend the Power of the Pen state championships at Otterbein College.
Suzanne McFarland seconded the motion.
Dr. Hronek discussed expenses involved in the trip, including lodging and mileage.
The board **VOTED** unanimously to approve the motion.

VIII. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into executive session to discuss performance of a public employee.
Susan Dornan seconded the motion.
A roll call vote was taken.
Dr. Hronek invited into executive session.
Entered executive session at 8:00pm.
Exited executive session at 9:07pm.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Teri Harrison	Aye
Melissa Picone	Absent
Suzanne McFarland	Aye
Dante Giancola	Aye
Tiffany Randle	Aye
Susan Dornan	Aye

IX. Closing Items

A. Adjourn Meeting

Susan Dornan made a motion to adjourn meeting.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,
Susan Dornan