APPROVED

# Menlo Park Academy Governing Board

# Minutes

## Board Working Session

Working Session

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**Date and Time**
Thursday March 3, 2022 at 6:00 PM

**Location**
Google Meet joining info
Video call link: https://meet.google.com/rud-xdqg-kgz

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OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

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**Directors Present**
Dante Giancola (remote), Melissa Picone (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

**Directors Absent**
*None*

**Guests Present**
Angela Manella (remote), April Carson (remote), Ashley Kalish (remote), Ashley O'Malley (remote), Becky Karkoff (remote), Brandi Larsen (remote), Carol Ryan (remote), Catherine D'Cruz (remote), Chandra Lubben (remote), Charlie Coddington (remote), Corrine Miller (remote), Daniel Pernod (remote), Debra Vandrasik (remote), Delaney DeMay (remote), Doug Thompson (remote), Elizabeth Glorioso (remote), Jeanette Louis (remote), Lori Somerville

(remote), Marilyn Wright (remote), Melissa Piccone (remote), Michelle Spasic (remote), Mirjana Vidakovic (remote), Rachel Schlosser (remote), Richard Hronek (remote), Sabrina Fernandez (remote), Sarah Grady (remote), Sh'Annon Caldwell (remote), Shannon Jakubczak (remote), Shanon Kneidel (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Mar 3, 2022 at 6:01 PM.

## II. Action Items

### A. New Hires

Tiffany Randle made a motion to approve Tiffany Mackie as a math tutor at $20/hour.
Susan Dornan seconded the motion.
The board **VOTED** to approve the motion.

### B. Board Member Handbook

Suzanne McFarland made a motion to approve updates to the Board Member Handbook as presented.
Susan Dornan seconded the motion.
The board **VOTED** to approve the motion.

### C. COVID Task Force

Susan Dornan discussed that the Task Force is aware of the most current CDC recommendations for facial coverings. The COVID Task Force recommended removing the universal mask mandate at Menlo, however, we have been advised that due to the current union petition, this would be considered a change in working conditions so the School is not able to make a change since it those conditions existed prior to the petition filing. We have not been advised of a desire for a change, and are not able to ask due to the same conditions. Therefore, no changes in the Face Coverings policy will be made at this time. We are hoping to reevaluate in the near future.

## III. School Leader Search

### A. Plan Update

Suzanne McFarland provided school leader search updates.  Search committee emails planning to be sent by this upcoming Monday with the hope to meet the following week.

## IV. 22-23 Goal Review

### A. 22-23 Goals

A discussion was held around 21-22 goals and OKRs (objectives and key results). Board members and school leadership considered whether an amended format would facilitate goal status documentation for the 22-23 school year. Leadership will begin moving towards focusing on establishing goals and OKRs for the 22-23 year.

### B. Intersession/Intensives Week

A discussion was held around intercession/intensives week. The school spoke of difficulties in planning due to venue schedules and staffing restrictions. Therefore, the focus for the time planned for intercession in 2022 will be intensive dives with a focus on individual student needs, WEP indicators, and specific student grouping needs. The board expressed their disappointment in this outcome and asked that the planning for 22-23 begin this spring so we avoid this issue next year.

## V. Board Projects

### A. Project Ideas

Tiffany Randle presented board project ideas. Board projects are small, short term opportunities sponsored by a board or MPA staff member and led by a team of volunteers. The projects will analyze a specific issue, gather data, and present potential solutions. Possible future projects for board consideration include: DEI Staffing and Recruiting strategies, school culture, live meeting streaming, school supplies, and recess equipment. Completion of a project does not mean the board has any obligation to implement recommendations.

### B. Membership

Tiffany Randle and Teri Harrison discussed membership requirements. Anyone can apply to join a board project including staff and parents. Team members will be solicited via an application form. The project sponsor reviews applicants and decides on final project team.

## VI. Executive Session

### A. Executive Session

Susan Dornan made a motion to enter into Executive Session to discuss the performance of a public employee.
Tiffany Randle seconded the motion.
Dr. Hronek invited into Executive Session
Entered into Executive Session at 7:18

Exited Executive Session at 8:02pm
The board **VOTED** unanimously to approve the motion.

| **Roll Call** | |
|---|---|
| Melissa Picone | Aye |
| Suzanne McFarland | Aye |
| Susan Dornan | Aye |
| Dante Giancola | Aye |
| Teri Harrison | Aye |
| Tiffany Randle | Aye |

## VII. Closing Items

### A. Adjourn Meeting

Dante Giancola made a motion to adjourn meeting.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
Teri Harrison