APPROVED

# Menlo Park Academy Governing Board

# Minutes

## Board Meeting

Working Session

**Date and Time**
Thursday November 4, 2021 at 5:00 PM

**Location**
2149 W. 53rd Street
Cleveland, OH

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

**Directors Present**
Dante Giancola, Melissa Picone, Susan Dornan, Suzanne McFarland, Teri Harrison, Tiffany Randle

**Directors Absent**
*None*

**Guests Present**
Catherine D'Cruz, Charlie Coddington (remote), David Sekorky, James Beatty, Jennifer Sekorky, Richard Hronek

### I. Opening Items

**A.**

### Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Nov 4, 2021 at 5:09 PM.

### B. Record Attendance and Guests

## II. Action Items

### A. New Hires

Dante Giancola made a motion to hire Sarah Bartel for office coordinator for a rate of $20/hour.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to Hire Kyle Green as a PE substitute teacher for a daily rate of $120/day.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to hire Lisa FIsher as a substitute teacher at a daily rate of $120/day.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.
Dante Giancola made a motion to enter into Executive Session to discuss the hiring of a public employee.
Suzanne McFarland seconded the motion.
Dr. R. Hronek and Mr. J. Beatty invited into Executive Session
Executive Session entered at 5:15pm
Exited Executive Session at 5:45pm
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| Susan Dornan | Aye |
| Dante Giancola | Aye |
| Tiffany Randle | Aye |
| Suzanne McFarland | Aye |
| Melissa Picone | Aye |
| Teri Harrison | Aye |

Dante Giancola made a motion to withdraw recommendation to hire Jennifer Sekorky as a substitute teacher.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Policy Review-#242

Melissa Picone made a motion to acknowledge review of policy 242.
Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. 2020-21 Informative Info

### A. Annual Survey Summary

Suzanne McFarland provided a review of the Annual Survey results. The survey was responded to by three stakeholder groups: teachers/staff, parents and students in grades 5-8. There were 266 parent respondents, 34 teacher/staff respondents and 112 middle level student respondents.

### B. EOY Staff Feedback Summaries

Teri Harrison discussed EOY staff feedback summaries including information from 2020-21 Skip-Level meetings and staff exit interviews.

### C. 20-21 EOY Board Staff Retreat Summaries

A brief review of the board staff retreat was discussed. Further details about staff input from the retreats was requested.

## IV. 2021-22 Objectives & KRAs - Planning

### A. 2021-22 Objectives & KRAs

2021-2022 Objectives and KRAs were reviewed and status updates provided.

## V. Leadership Planning

### A. Leadership Planning

A SWOT analysis was completed to explore strengths, weaknesses, opportunities and threats to help set future priorities.

## VI. Executive Session

### A. Executive Session

No additional executive session

## VII. Closing Items

### A. Adjourn Meeting

Dante Giancola made a motion to adjourn meeting.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 PM.

Respectfully Submitted,
Susan Dornan