APPROVED

Menlo Park Academy Governing Board

Minutes

Board Meeting

Working Session

Date and Time
Thursday August 5, 2021 at 6:00 PM

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
Dante Giancola, Melissa Picone

Guests Present
Carol Ryan (remote), Catherine D'Cruz (remote), Charlie Coddington (remote), Erik Kalish (remote), Hannah Karkoff (remote), Marilyn Wright (remote), Nicole Becher (remote), Robin Neorr (remote), Sarah Grady (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Aug 5, 2021 at 6:09 PM.

B. Record Attendance and Guests

II. Action Items

A. Math Curriculum

Richard Hronek made a motion to order the Illustrative Math Workbooks and Teacher Editions for HS Math for a cost not to exceed $5,000.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.
Teri Harrison made a motion to approve the purchase of Dimensions Math including Manipulatives and the Professional Development up to $40,000.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Field Trip Approvals

Tiffany Randle made a motion to approve Seamus O'Hara to execute contract with Hiram House.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to approve Seamus to execute agreement with Nuhop.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. New Hires

Suzanne McFarland made a motion to hire Phyllis Alford as Dean of Student Life at a salary of $50,000.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to hire Maria Bozo as the English Learner teacher for an annual salary of up to $58,000.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to hire Jennifer Mccafferty as a teacher at a salary of 41,500.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Susan Dornan made a motion to hire Keesha Sellars as a front office coordinator at a rate of $18.00/hour.
Tiffany Randle seconded the motion.

The board **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to hire Chelley Hopson as a teacher at a salary of $48,000.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to hire Blake Favalon as a building sub at $30,000.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Faculty CQC

Susan Dornan made a motion to add CQC 11 to the CQC program as presented, which is $3,000 in base pay and $3,000 bonus. Then, end the CQC program.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to amend base salary for Katie Theiss to be $53,640.23 and pay bonus of $3,000.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. 2021-22 Stipend Positions

Suzanne McFarland made a motion to approve the stipend positions as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Contracts and Educational Services Agreement

Suzanne McFarland made a motion to authorize Seamus to execute the agreement with Center for Responsive Schools for PD up to $42,000.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to approve Seamus O'Hara to execute contract with the Family Achievement Clinic with a cost not to exceed $75,000.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Building Purchases

In addition to items presented, PPE and signage may need to be added into the budget and be replaced.

H. PSI Agreement

Not yet received from PSI.

I. Employee Referral

A form will be uploaded to the next regular board meeting regarding active referrals.

J. Insurance Renewal - Althans Insurance

Tiffany Randle made a motion to authorize Charlie Coddington to execute the property insurance renewal as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Docusign Account Proposal

Richard Hronek made a motion to execute the agreement with Docusign as presented for 1 year.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. BCI Policy Revision

Richard Hronek made a motion to approve the volunteer safety policy as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Amphitheater Grant

Susan Dornan made a motion to approve Carol Ryan to execute the agreement with the landscape architect as presented.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

N. Benefit Renewal Pay Structure

Susan Dornan made a motion to approve the benefit renewal pay structure as presented.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

O. Stipend Payment

Susan Dornan made a motion to pay stipends as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

P. Summer Camp Staff Compensation

Suzanne McFarland made a motion to pay camp stipend compensation amounts for weeks 4,5,6 as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

Q.

Policy Updates

Richard Hronek made a motion to ackckowledge the review and approval of policy 251 on attendance, truancy and withdrawal.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Discussion Topics

A. Covid Task Force update

Tiffany Randle made a motion to approve the suggested updates to the 411.1 policy.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Enrollment / Waitlist / Registration update

Carol Ryan discussed enrollment and registration updates.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Teri Harrison