APPROVED

Menlo Park Academy Governing Board

Minutes

School Accountability Committee Meeting

Date and Time
Thursday September 11, 2014 at 5:00 PM

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Committee Members Present
Beverley Veccia, Carol Ryan, Denise Hieronymus, Teri Harrison

Committee Members Absent
Melanie Monnette

Guests Present
Cathy Aldrich

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the Program Excellence Committee of Menlo Park Academy Governing Board to order on Thursday Sep 11, 2014 at 5:15 PM.

II. Program Excellence

A. Engineering & Entrepreneurship Program

Dr. Klipfell provided information about the plans for the MS science program this year and the Engineering & Entrepreneurship plans. The board advised that the intent is not for her to have to execute these programs on her own, but that she will design and plan them. They must be offered per the outline in the Program Guide.

B. Update on Course Guide

The group discussed the intent to review this in more depth at the next meeting and ensure the topics are transitioned for the best execution.

C. Field Trip Schedule

Reviewed the plan for field trips for the year. D. Hieronymus will ensure the team is moving forward and advise where there are any issues.

D. Enrollment Plans

Need to ensure we reach full enrollment ASAP. D. Hieronymus to advise if there are any barriers to this goal.

E. Grading Policy

Ensure there is a clear understanding among the staff of summative vs. formative assessments and their role in MPA's grading policy. Summative must be a significant majority of a student's grade.

F. Program Review

Engagement with 3rd party will begin soon.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
Teri Harrison