APPROVED

Menlo Park Academy Governing Board

Minutes

School Accountability Committee Meeting

Date and Time
Thursday November 14, 2013 at 5:00 PM

Location
MPA

Committee Members Present
Carol Ryan, Melanie Monnette, Teri Harrison

Committee Members Absent
None

Guests Present
Cathy Aldrich, Paige Baublitz-Watkins

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Melanie Monnette called a meeting of the Program Excellence Committee of Menlo Park Academy Governing Board to order on Thursday Nov 14, 2013 at 5:05 PM.

C.

Approve Minutes

Carol Ryan made a motion to approve minutes from the School Accountability Committee Meeting on 10-24-13 School Accountability Committee Meeting on 10-24-13.
Cathy Aldrich seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Program Excellence

A. 8th Grade Objectives

No update yet. Carry over to next meeting.

B. Responsive Classroom

Mrs. BW reported that she is considering options for next steps in order to continue the integration of this program in MPA. Consider contacting local schools who may be using this. Locate faculty interested in making the commitment to be a lead.

C. Specials Instruction - Follow-Up

Mrs. BW provided an update on specials instruction based on the results of last year's survey. Music is progressing - choir and band growing in popularity. PE also having positive feedback. Foreign language has been exposure for grades 5-8. Art is continuing on a positive path. Mr. O'Donnell is actively working on integrating technology into courses. Mrs. BW also reviewed a meeting regarding lower school electives and some adjustments for trimester 2.

D. Student Exit Survey

Director Harrison requested that the student withdrawal procedure include notifying the SAC chair of the contact information so the exit survey can be sent to them.

E. Financial Literacy/College & Career Readiness

Mrs. BW reported that this is being integrated into the curriculum.

F. Student Transcripts

Can our transcripts better communicate who we are? Should include subject course names. Ms. Valenti is correcting prior year information. Consider including a paragraph about the student for 8th graders. Consider adding Service Learning on transcripts. Ms. Ryan to send additional thoughts to Mrs. BW for this area.

III. Closing Items

A. Adjourn Meeting

Cathy Aldrich made a motion to adjourn the meeting.

Carol Ryan seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,
Teri Harrison