

APPROVED



# Menlo Park Academy Governing Board

## Minutes

### Working Session

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#### Date and Time

Thursday May 6, 2021 at 6:00 PM

#### Location

Virtual Meeting

[meet.google.com/efu-bgoj-onx](https://meet.google.com/efu-bgoj-onx)

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OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

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#### Directors Present

Dante Giancola (remote), Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

#### Directors Absent

None

#### Directors who arrived after the meeting opened

Richard Hronek

#### Guests Present

Carol Ryan (remote), David Berenson (remote), Lesley Gillen (remote), Marilyn Wright (remote), Melissa McCarthy (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday May 6, 2021 at 6:02 PM.

### **B. Record Attendance and Guests**

## **II. Discussion Topics**

### **A. Purchasing Process & Budget Guidelines**

Tiffany Randle And Melissa Picone spoke on updating the purchasing/budget processes  
Richard Hronek arrived.

### **B. MPA Alumni Association Program**

Carol Ryan spoke on developing an Alumni Association program.

### **C. MPA Diversity, Equity, and Inclusion (DEI) Statement**

Carol Ryan spoke on developing a new diversity, equity and inclusion statement for the community.

### **D. 3rd Trimester Stipend Payments**

Seamus O'Hara spoke on 3rd trimester stipends

### **E. Job Descriptions - Instructional Staff**

Leslie Gillen presented job descriptions for review.

### **F. Mobile Tek Service Agreement Addendum**

Sarah O'Bryan spoke on the variables of the Mobile tek service agreement addendum.

## **III. Action Items**

### **A. Enrollment & Advancement Team: Job Descriptions**

Susan Dornan made a motion to approve the job descriptions as presented.  
Dante Giancola seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. Faculty Renewals**

### **C.**

### **Digital Marketing Audit Proposal, and Video Production FYI**

Susan Dornan made a motion to authorize Carol Ryan to execute the agreement with Spark Creative as presented.

Tiffany Randle seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Testing Stipends**

Richard Hronek made a motion to approve the stipends as presented.

Suzanne McFarland seconded the motion.

Shannon Jakubczak- \$200 Kelly Whittaker- \$100 Natalie Briganti- \$200 Kristin Barnes- \$200 Ashley O'Malley- \$100 Mirjana Vidakovic- \$100 Amy Krieger- \$100

The board **VOTED** unanimously to approve the motion.

### **E. Substitute Teacher Hire**

Suzanne McFarland made a motion to Table the motion to executive session.

Susan Dornan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Admissions Referral Bonuses**

Suzanne McFarland made a motion to authorize payment of the stipend enrollment referrals as presented.

Richard Hronek seconded the motion.

Jennifer Ingraham \$200.00, Amy Kreiger \$200.00

The board **VOTED** unanimously to approve the motion.

## **IV. Executive Session**

### **A. Executive Session**

Susan Dornan made a motion to enter into executive session to discuss the compensation of a public employee.

Dante Giancola seconded the motion.

entered in at 8:18

inviting in Seamus O'Hara, Sarah O'Bryan, Carol Ryan, Leslie Gillen

The board **VOTED** to approve the motion.

#### **Roll Call**

Susan Dornan	Aye
Teri Harrison	Aye
Dante Giancola	Aye
Richard Hronek	Aye
Suzanne McFarland	Aye
Tiffany Randle	Aye
Melissa Picone	Aye

## V. Resolutions for Consideration-Compensation

### A. Compensation

Susan Dornan made a motion to approve FY22 Round 2 faculty renewals as presented.

Suzanne McFarland seconded the motion.

Brogan, Marysa \$45,450.00

Duplaga, Sarah \$21,817.80

Hu, Shoumei \$39,206.25

Hurley, Matthew \$33,660.00

Karliak, Amy \$14.50/hour

Martinez, Jessica \$46,920.00

Maskil, Pamela \$45,000

Nenadal, Krista \$33,481.50

Noga, Allison \$43,860

Sholar, Beth \$36,360.00

Gardin, Rena \$43,696.80

Shuttera, Brandy \$38,689.16

The board **VOTED** unanimously to approve the motion.

## VI. Resolutions for Consideration-Talent

### A. Substitute Teacher Hire

Richard Hronek made a motion to hire Ms. Jen Sekorky as a substitute teacher at a rate of \$115/day.

Dante Giancola seconded the motion.

The Board discussed that for continuity, MPA will use our 3rd-party services for substitute teachers for the remaining few weeks of the school year.

The motion did not carry.

#### Roll Call

Suzanne McFarland No

Richard Hronek Aye

Dante Giancola Aye

Tiffany Randle No

Susan Dornan No

Suzanne McFarland made a motion to pay Ms. Jen Sekorky at a rate of \$115/day for days worked.

Richard Hronek seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Suzanne McFarland Aye

Richard Hronek Aye

**Roll Call**

Dante Giancola	No
Tiffany Randle	Aye
Susan Dornan	Aye

**VII. Closing Items**

**A. Adjourn Meeting**

Susan Dornan made a motion to adjourn meeting.

Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:36 PM.

Respectfully Submitted,  
Susan Dornan