APPROVED

Menlo Park Academy Governing Board

Minutes

Working Session

Date and Time
Thursday May 6, 2021 at 6:00 PM

Location
Virtual Meeting
meet.google.com/efu-bgoj-onx

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
None

Directors who arrived after the meeting opened
Richard Hronek

Guests Present
Carol Ryan (remote), David Berenson (remote), Lesley Gillen (remote), Marilyn Wright (remote), Melissa McCarthy (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday May 6, 2021 at 6:02 PM.

B. Record Attendance and Guests

II. Discussion Topics

A. Purchasing Process & Budget Guidelines

Tiffany Randle And Melissa Picone spoke on updating the purchasing/budget processes
Richard Hronek arrived.

B. MPA Alumni Association Program

Carol Ryan spoke on developing an Alumni Association program.

C. MPA Diversity, Equity, and Inclusion (DEI) Statement

Carol Ryan spoke on developing a new diversity, equity and inclusion statement for the community.

D. 3rd Trimester Stipend Payments

Seamus O'Hara spoke on 3rd trimester stipends

E. Job Descriptions - Instructional Staff

Leslie Gillen presented job descriptions for review.

F. Mobile Tek Service Agreement Addendum

Sarah O'Bryan spoke on the variables of the Mobile tek service agreement addendum.

III. Action Items

A. Enrollment & Advancement Team: Job Descriptions

Susan Dornan made a motion to approve the job descriptions as presented.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Faculty Renewals

C.

Digital Marketing Audit Proposal, and Video Production FYI

Susan Dornan made a motion to authorize Carol Ryan to execute the agreement with Spark Creative as presented.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Testing Stipends

Richard Hronek made a motion to approve the stipends as presented.
Suzanne McFarland seconded the motion.
Shannon Jakubczak- $200 Kelly Whittaker- $100 Natalie Briganti- $200 Kristin Barnes- $200 Ashley O'Malley- $100 Mirjana Vidakovic- $100 Amy Krieger- $100
The board **VOTED** unanimously to approve the motion.

E. Substitute Teacher Hire

Suzanne McFarland made a motion to Table the motion to executive session.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Admissions Referral Bonuses

Suzanne McFarland made a motion to authorize payment of the stipend enrollment referrals as presented.
Richard Hronek seconded the motion.
Jennifer Ingraham $200.00, Amy Kreiger $200.00
The board **VOTED** unanimously to approve the motion.

IV. Executive Session

A. Executive Session

Susan Dornan made a motion to enter into executive session to discuss the compensation of a public employee.
Dante Giancola seconded the motion.
entered in at 8:18
inviting in Seamus O'Hara, Sarah O'Bryan, Carol Ryan, Leslie Gillen
The board **VOTED** to approve the motion.

Roll Call

Suzanne McFarland	Aye
Teri Harrison	Aye
Tiffany Randle	Aye
Susan Dornan	Aye
Melissa Picone	Aye
Richard Hronek	Aye
Dante Giancola	Aye

V. Resolutions for Consideration-Compensation

A. Compensation

Susan Dornan made a motion to approve FY22 Round 2 faculty renewals as presented.
Suzanne McFarland seconded the motion.
Brogan, Marysa $45,450.00
Duplaga, Sarah $21,817.80
Hu, Shoumei $39,206.25
Hurley, Matthew $33,660.00
Karliak, Amy $14.50/hour
Martinez, Jessica $46,920.00
Maskil, Pamela $45,000
Nenadal, Krista $33,481.50
Noga, Allison $43,860
Sholar, Beth $36,360.00
Gardin, Rena $43,696.80
Shuttera, Brandy $38,689.16

The board **VOTED** unanimously to approve the motion.

VI. Resolutions for Consideration-Talent

A. Substitute Teacher Hire

Richard Hronek made a motion to hire Ms. Jen Sekorky as a substitute teacher at a rate of $115/day.
Dante Giancola seconded the motion.
The Board discussed that for continuity, MPA will use our 3rd-party services for substitute teachers for the remaining few weeks of the school year.
The motion did not carry.

Roll Call

Suzanne McFarland	No
Tiffany Randle	No
Susan Dornan	No
Dante Giancola	Aye
Richard Hronek	Aye

Suzanne McFarland made a motion to pay Ms. Jen Sekorky at a rate of $115/day for days worked.
Richard Hronek seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tiffany Randle	Aye
Dante Giancola	No

Roll Call

Richard Hronek	Aye
Suzanne McFarland	Aye
Susan Dornan	Aye

VII. Closing Items

A. Adjourn Meeting

Susan Dornan made a motion to adjourn meeting.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:36 PM.

Respectfully Submitted,
Susan Dornan