APPROVED

Menlo Park Academy Governing Board

Minutes

Working Session

Date and Time
Thursday April 1, 2021 at 6:00 PM

Location
Virtual Meeting
meet.google.com/efu-bgoj-onx

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
None

Guests Present
Anthony Moujaes (remote), Carol Ryan (remote), Cassie Sponseller (remote), Lesley Gillen (remote), Marilyn Wright (remote), Melissa McCarthy (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Apr 1, 2021 at 6:01 PM.

B. Record Attendance and Guests

II. Discussion Topics

A. Staff Mid-Year Performance

Sarah O'Bryan spoke on the progress of the staff midyear reviews.

III. Communications Director Discussion Items

A. Communications Director Report

There were no questions on the report.

B. Development Plan Execution Report

There were no questions on the report.

IV. Board Committee Discussion Items

A. Advancement

There were no comments.

B. COVID-19 Task Force

Susan Dornan spoke on the Covid-19 task force. There have been no changes to the covid dashboard. The return to school plan has been changed slightly. The plan has been communicated with parents and the school community.

C. Finance & Audit

Melissa Picone and Tiffany Randle spoke about revising purchasing policies.

D. Program Excellence

V. Action Items

A. Extended Learning and Recovery Plan

A draft of the Extended Learning and Recovery Plan was discussed.

Tiffany Randle made a motion to upload the overview of the Extended learning and recovery plan.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Job Descriptions

Susan Dornan made a motion to table the approval of the Enrollment and Advancement Director job description as presented.
Richard Hronek seconded the motion.
The board **VOTED** to approve the motion.

C. Testing Stipends

Melissa Picone made a motion to authorize the payment of the stipends to the testing staff as presented.
Dante Giancola seconded the motion.
Shannon Jakubczak $100, Kateland Kacic $100, Kelly Whittaker $100, Ashley O'Malley $100, Mirjana Vidakovic $100.
The board **VOTED** unanimously to approve the motion.

D. Reinstatement of Employment

Betty Svoboda and Nicole D’Amico returned to the building on 3/29/2021 to work with Edison Club.

E. Partners- Environmental Covenant/ No Further Action Letter

Suzanne McFarland made a motion to authorize Seamus O'Hara execute the agreement with Partners to prepare the NFA letter on behalf of Menlo Park Academy.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Board on Track Renewal

Melissa Picone made a motion to authorize Barbee Thomas to execute the renewal with Board on Track.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Northeast Ohio Parent Proposal

Melissa Picone made a motion to authorize Anthony Moujaes to execute the agreement with Northeast Ohio Parent Magazine as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into executive session to discuss the performance of a public employee.
Dante Giancola seconded the motion.
Inviting in Seamus O'Hara and Sarah O'Bryan. Entered in at 7:49 pm.
Executive session exited at 8:32pm
The board **VOTED** unanimously to approve the motion.

Roll Call

Tiffany Randle	Aye
Suzanne McFarland	Aye
Susan Dornan	Aye
Melissa Picone	Aye
Richard Hronek	Aye
Dante Giancola	Aye
Teri Harrison	Aye

VII. Job Description

A. Job Description: Enrollment and Advancement Director

Suzanne McFarland made a motion to rescind tabled motion to approve job description for Enrollment and Advancement Director as presented.
Richard Hronek seconded the motion.
The board **VOTED** to approve the motion.
Suzanne McFarland made a motion to approve the job description for Enrollment and Advancement Director as presented.
Richard Hronek seconded the motion.
The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

Melissa Picone made a motion to adjourn meeting.
Dante Giancola seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,
Susan Dornan