APPROVED

Menlo Park Academy Governing Board

Minutes

Working Session

Date and Time
Thursday March 4, 2021 at 6:00 PM

Location
Virtual Meeting
meet.google.com/efu-bgoj-onx

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
Melissa Picone

Directors who arrived after the meeting opened
Tiffany Randle

Guests Present
Anthony Moujaes (remote), Jennifer Ingraham (remote), Lesley Gillen (remote), Marilyn Wright (remote), Melissa McCarthy (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Mar 4, 2021 at 6:02 PM.

B. Record Attendance and Guests

II. Discussion Topics

A. 2021-22 Calendar

A possible 21/22 school calendar was discussed.
Tiffany Randle arrived at 6:10 PM.

B. Budget Revision

Budget revisions were discussed.

C. Staff Mid-Year Performance

Sarah O'Bryan spoke on the progress of the Admin Team's mid-year review.

III. School Director Discussion Items

A. 2021-2022 Teacher Agreement

Seamus O'Hara presented a copy of the pending 2021-2022 teacher agreement.

B. Stipends: 2nd Trimester Payments

Seamus O'Hara and Marilyn Wright spoke on the stipends for the 2nd trimester.
Richard Hronek made a motion to approve the 2nd trimester stipends as presented with an adjustment of the annual LPDC stipend to $300.00 per year.
Dante Giancola seconded the motion.
Stipends approved: Carla Biggert $333, Danielle Dachtler $100, Brittany Harraman $416.25, Shannon Jakubczak $416.25, Shanon Kneidel $100, Jeanette Louis 516.25, Frank O'Grady $249.75, Nick Pennypacker $416.25, Rachel Schlosser $25, Doug Thompson $516.25, Beth Turk $100, Kelly Whittaker $333.
The board **VOTED** unanimously to approve the motion.

C. Cooking Class Opportunity

Seamus O'Hara spoke on a possible cooking class opportunity with Edwins Leadership & Restaurant Institute for virtual cooking classes.

IV. Communications Director Discussion Items

A. Draft Reports

Currently we are at an 85% reenrollment rate. Anthony Moujases also spoke on the progress of Facebook, Twitter and instagram.

V. Operations Discussion Items

A. Discussion- Storage Space Options

Sarah O'Bryan spoke on the possibility of off site storage of furniture not currently in use.

B. Sponsor Transfer Application

The board is looking into the possibility of transferring sponsorship.

C. School Mint Interest Tracker

Sarah O'Bryan spoke on the addition of School Mint to the admission process.

VI. Board Committee Discussion Items

A. Advancement

The advancement committee will meet before the next meeting.

B. COVID-19 Task Force

With a percentage of staff **receiving** their 2nd dose of the vaccine on 3/10, the school will close on 3/11.

C. Finance & Audit

The committee will be meeting in 2 weeks.

D. Program Excellence

Suzanne McFarland spoke on summer camp.

VII. Action Items

A. Job Descriptions

Suzanne McFarland made a motion to approve the job descriptions of the enrollment coordinator and Volunteer coordinator as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Committee Membership

C.

Summer Camps

Suzanne McFarland made a motion to approve the camp proposal as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Ohio Ceramic Supply Quote- Kiln

Richard Hronek made a motion to moving forward with Buckeye Ceramic Supply as presented.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Web Surveillance Quote- Additional Cameras

Richard Hronek made a motion to move forward with the proposal from Web Surveillance for 64CH NVR and 5 cameras.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Mobile Tek Proposal (eRate)

Richard Hronek made a motion to authorize Barbee Thomas to execute the agreement with Mobile Tek as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:02 PM.

Respectfully Submitted,
Melissa McCarthy
Richard Hronek made a motion to adjourn the meeting.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.