

APPROVED



Menlo Park Academy Governing Board

Minutes

Working Session

Date and Time

Thursday February 4, 2021 at 6:00 PM

Location

Virtual Meeting

meet.google.com/efu-bgoj-onx

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present

Dante Giancola (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent

Fraser Hamilton Sr, Melissa Picone

Guests Present

Melissa McCarthy (remote)

I. Location of Meeting**A. Virtual or Physical Location**

<https://meet.google.com/efu-bgoj-onx>

II. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Feb 4, 2021 at 6:03 PM.

B. Record Attendance and Guests

C. Certification of Notice of Meeting

III. Approval of Minutes

A. Approve Minutes 1/7/21

Richard Hronek made a motion to approve the minutes from Working Session on 01-07-21.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Discussion Topics

A. 2021-22 Calendar

A possible version of the 21/22 sy calendar was discussed.

B. Budget Revision

Board members and the treasurer had a discussion about budget revisions. A Board member spoke about the conversation and the highlights of the conversation.

C. Staff Mid-Year Performance

Sarah O'Bryan spoke on the templates of the staff mid-year performance review.

D. Communications

Options to improve communications were discussed.

E. Exterior Signage

Possible new outdoor signage was discussed.

F. Quality Community Schools Funds Criteria

Dante Giancola, Seamus O'Hara and Suzanne McFarland were tasked to discuss this and report back to the board.

V. School Director's Report

A. School Director's Report

There were no questions for Seamus O'Hara about the report.

B. Extra Curricular Clubs

The new clubs need to be approved by the board. Descriptions will be uploaded at the regular meeting.

VI. Communications Director's Report

A. Marketing & Enrollment Report

There were no questions for Anthony Moujaes' draft report.

B. Development Report

There were no questions for Anthony Moujaes' draft report.

VII. Operations Report

A. School Support

Sara O'Bryan spoke on the main focus of January and February in regards to School support systems.

B. Operations Lead Report

There were no questions on Barbee Thomas' draft report on technology, food *distribution* and transportation.

VIII. Board Committee Reports

A. Advancement

There was no report uploaded.

B. COVID-19 Task Force

C. Finance & Audit

There was no report uploaded.

D. Program Excellence

IX. Resolutions for Consideration- Talent

A. S. Hilton- Resignation

Richard Hronek made a motion to Acknowledge receipt of the resignation of Silka Hilton as of 1/27/2021.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. New Hire- Instructional Aide - Amy Karliak

Richard Hronek made a motion to Hire Amy Karliak as an instructional aide for \$14.50 per hour.

Suzanne McFarland seconded the motion.

as an instructional assistant for

The board **VOTED** unanimously to approve the motion.

X. Resolutions for Consideration- Operations

A. Student Testing Agreements- Extension

Richard Hronek made a motion to authorize the continuation of service agreement with Sharon Hogan as outlined.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. ACCEL Schools Agreement- Third Amendment

Susan Dornan made a motion to table the decision until the regular meeting.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

XI. Old Business

A. Vision and Hearing Screenings Survey

The Vision and Hearing Screening survey from ODE was submitted on time.

B. Modification 11- Admissions Policy Revision

XII. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into Executive Session to discuss the performance of a public employee.

Dante Giancola seconded the motion.

Invited in Sarah O'Bryan, Jeff Jaroscak, and Seamus O'Hara. Entered into Executive session at 9:10 pm.

Executive session exited at 9:21pm

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|--------------------|--------|
| Dante Giancola | Aye |
| Fraser Hamilton Sr | Absent |
| Suzanne McFarland | Aye |
| Melissa Picone | Absent |
| Susan Dornan | Aye |
| Richard Hronek | Aye |
| Tiffany Randle | Aye |
| Teri Harrison | Aye |

XIII. Closing Items

A. Adjourn Meeting

Teri Harrison made a motion to adjourn.

Suzanne McFarland seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:22 PM.

Respectfully Submitted,
Susan Dornan