APPROVED

# Menlo Park Academy Governing Board

# Minutes

## Working Session

**Date and Time**
Thursday February 4, 2021 at 6:00 PM

**Location**
Virtual Meeting
meet.google.com/efu-bgoj-onx

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

**Directors Present**
Dante Giancola (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

**Directors Absent**
Fraser Hamilton Sr, Melissa Picone

**Guests Present**
Melissa McCarthy (remote)

### I. Location of Meeting

#### A. Virtual or Physical Location

https://meet.google.com/efu-bgoj-onx

## II. Opening Items

### A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Feb 4, 2021 at 6:03 PM.

### B. Record Attendance and Guests

### C. Certification of Notice of Meeting

## III. Approval of Minutes

### A. Approve Minutes 1/7/21

Richard Hronek made a motion to approve the minutes from Working Session on 01-07-21.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Discussion Topics

### A. 2021-22 Calendar

A possible version of the 21/22 sy calendar was discussed.

### B. Budget Revision

Board members and the treasurer had a discussion about budget revisions.  A Board member spoke about the conversation and the highlights of the convesation.

### C. Staff Mid-Year Performance

Sarah O'Bryan spoke on the templates of the staff mid-year performance review.

### D. Communications

Options to improve communications were discussed.

### E. Exterior Signage

Possible new outdoor signage was discussed.

### F. Quality Community Schools Funds Criteria

Dante Giancola, Seamus O'Hara and Suzanne McFarland were tasked to discussed this and report back to the board.

## V. School Director's Report

### A. School Director's Report

There were no questions for Seamus O'Hara about the report.

### B. Extra Curricular Clubs

The new clubs need to be approved by the board.  Descriptions will be uploaded at the regular meeting.

## VI. Communications Director's Report

### A. Marketing & Enrollment Report

There were no questions for Anthony Moujaes' draft report.

### B. Development Report

There were no questions for Anthony Moujaes' draft report.

## VII. Operations Report

### A. School Support

Sara O'Bryan spoke on the main focus of January and February in regards to School support systems.

### B. Operations Lead Report

There were no questions on Barbee Thomas' draft report on technology, food ***distribution*** and transportation.

## VIII. Board Committee Reports

### A. Advancement

There was no report uploaded.

### B. COVID-19 Task Force

### C. Finance & Audit

There was no report uploaded.

### D. Program Excellence

## IX. Resolutions for Consideration- Talent

### A. S. Hilton- Resignation

Richard Hronek made a motion to Acknowledge receipt of the resignation of Silka Hilton as of 1/27/2021.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. New Hire- Instructional Aide - Amy Karliak

Richard Hronek made a motion to Hire Amy Karliak as an instructional aide for $14.50 per hour.
Suzanne McFarland seconded the motion.
as an instructional assistant for
The board **VOTED** unanimously to approve the motion.

## X. Resolutions for Consideration- Operations

### A. Student Testing Agreements- Extension

Richard Hronek made a motion to authorize the continuation of service agreement with Sharon Hogan as outlined.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. ACCEL Schools Agreement- Third Amendment

Susan Dornan made a motion to table the decision until the regular meeting.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

## XI. Old Business

### A. Vision and Hearing Screenings Survey

The Vision and Hearing Screening survey from ODE was submitted on time.

### B. Modification 11- Admissions Policy Revision

## XII. Executive Session

### A. Executive Session

Teri Harrison made a motion to enter into Executive Session to discuss the prefomance of a public employee.

Dante Giancola seconded the motion.
Invited in Sarah O'Bryan, Jeff Jaroscak, and Seamus O'Hara. Entered into Executive session at 9:10 pm.

Executive session exited at 9:21pm

The board **VOTED** unanimously to approve the motion.

| **Roll Call** | |
|---|---|
| Melissa Picone | Absent |
| Teri Harrison | Aye |
| Fraser Hamilton Sr | Absent |
| Susan Dornan | Aye |
| Suzanne McFarland | Aye |
| Dante Giancola | Aye |
| Tiffany Randle | Aye |
| Richard Hronek | Aye |

## XIII. Closing Items

### A. Adjourn Meeting

Teri Harrison made a motion to adjourn.
Suzanne McFarland seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:22 PM.

Respectfully Submitted,
Susan Dornan