

APPROVED



## Menlo Park Academy Governing Board

### Minutes

#### Working Session

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**Date and Time**

Thursday February 4, 2021 at 6:00 PM

**Location**

Virtual Meeting

[meet.google.com/efu-bgoj-onx](https://meet.google.com/efu-bgoj-onx)

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OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

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**Directors Present**

Dante Giancola (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

**Directors Absent**

Fraser Hamilton Sr, Melissa Picone

**Guests Present**

Melissa McCarthy (remote)

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**I. Location of Meeting****A. Virtual or Physical Location**

<https://meet.google.com/efu-bgoj-onx>

## II. Opening Items

### A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Feb 4, 2021 at 6:03 PM.

### B. Record Attendance and Guests

### C. Certification of Notice of Meeting

## III. Approval of Minutes

### A. Approve Minutes 1/7/21

Richard Hronek made a motion to approve the minutes from Working Session on 01-07-21.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Discussion Topics

### A. 2021-22 Calendar

A possible version of the 21/22 sy calendar was discussed.

### B. Budget Revision

Board members and the treasurer had a discussion about budget revisions. A Board member spoke about the conversation and the highlights of the conversation.

### C. Staff Mid-Year Performance

Sarah O'Bryan spoke on the templates of the staff mid-year performance review.

### D. Communications

Options to improve communications were discussed.

### E. Exterior Signage

Possible new outdoor signage was discussed.

### F. Quality Community Schools Funds Criteria

Dante Giancola, Seamus O'Hara and Suzanne McFarland were tasked to discuss this and report back to the board.

## **V. School Director's Report**

### **A. School Director's Report**

There were no questions for Seamus O'Hara about the report.

### **B. Extra Curricular Clubs**

The new clubs need to be approved by the board. Descriptions will be uploaded at the regular meeting.

## **VI. Communications Director's Report**

### **A. Marketing & Enrollment Report**

There were no questions for Anthony Moujaes' draft report.

### **B. Development Report**

There were no questions for Anthony Moujaes' draft report.

## **VII. Operations Report**

### **A. School Support**

Sara O'Bryan spoke on the main focus of January and February in regards to School support systems.

### **B. Operations Lead Report**

There were no questions on Barbee Thomas' draft report on technology, food *distribution* and transportation.

## **VIII. Board Committee Reports**

### **A. Advancement**

There was no report uploaded.

### **B. COVID-19 Task Force**

### **C. Finance & Audit**

There was no report uploaded.

### **D. Program Excellence**

## **IX. Resolutions for Consideration- Talent**

### **A. S. Hilton- Resignation**

Richard Hronek made a motion to Acknowledge receipt of the resignation of Silka Hilton as of 1/27/2021.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. New Hire- Instructional Aide - Amy Karliak**

Richard Hronek made a motion to Hire Amy Karliak as an instructional aide for \$14.50 per hour.

Suzanne McFarland seconded the motion.

as an instructional assistant for

The board **VOTED** unanimously to approve the motion.

## **X. Resolutions for Consideration- Operations**

### **A. Student Testing Agreements- Extension**

Richard Hronek made a motion to authorize the continuation of service agreement with Sharon Hogan as outlined.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. ACCEL Schools Agreement- Third Amendment**

Susan Dornan made a motion to table the decision until the regular meeting.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **XI. Old Business**

### **A. Vision and Hearing Screenings Survey**

The Vision and Hearing Screening survey from ODE was submitted on time.

### **B. Modification 11- Admissions Policy Revision**

## **XII. Executive Session**

### **A. Executive Session**

Teri Harrison made a motion to enter into Executive Session to discuss the performance of a public employee.

Dante Giancola seconded the motion.

Invited in Sarah O'Bryan, Jeff Jaroscak, and Seamus O'Hara. Entered into Executive session at 9:10 pm.

Executive session exited at 9:21pm

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Fraser Hamilton Sr	Absent
Tiffany Randle	Aye
Richard Hronek	Aye
Suzanne McFarland	Aye
Teri Harrison	Aye
Dante Giancola	Aye
Melissa Picone	Absent
Susan Dornan	Aye

**XIII. Closing Items**

**A. Adjourn Meeting**

Teri Harrison made a motion to adjourn.

Suzanne McFarland seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:22 PM.

Respectfully Submitted,  
Susan Dornan