APPROVED

Menlo Park Academy Governing Board

Minutes

Working Session

Date and Time
Thursday November 5, 2020 at 6:00 PM

Location
Virtual Meeting
meet.google.com/efu-bgoj-onx

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
None

Guests Present
Jeff Jaroscak (remote), Marilyn Wright (remote), Melissa McCarthy (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A.

Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Nov 5, 2020 at 6:03 PM.

B. Record Attendance and Guests

C. Certification of Notice of Meeting

Board Secretary S. Dornan confirmed that the meeting notice was posted on the school's web site as well as www.cleveland.com.

II. Action Items

A. Staff Leave Requests

Melissa Picone made a motion to approve an unpaid leave of absence for Betty Svoboda, Nicole D'Amico and Liz Wygonski.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Treasurer's Report

A. Monthly Financials - Initial Review

There was no report at this time.

IV. School Director's Report

A. Monthly Enrollment Verification

B. CQC

Richard Hronek made a motion to Approve CQC bonuses as presented.
Suzanne McFarland seconded the motion.
Shannon Jakubczak $3,000, Wendy Knipper $500.00
The board **VOTED** unanimously to approve the motion.
Susan Dornan made a motion to approve and confirm the CQC adjustment as been added to the base pay as presented.
Melissa Picone seconded the motion.
Doug Thompson's annual salary will increase to $47587.44
The board **VOTED** unanimously to approve the motion.

V. Communications Director's Report

A. Marketing & Enrollment Report

There is no report at this time.

B. Development Report

There is no report at this time.

C. Parent-Student Handbook

VI. Operations' Report

A. Operations

The operations team is gathering quotes for products to replace net op. The basement waterproofing project is almost completed. The

B. School Support

VII. Talent Actions

A. Accept Resignation

Richard Hronek made a motion to accept the resignation of Eamon O'Donnell effective 11/3/2020.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Penalty Waiver Request

Suzanne McFarland made a motion to waive any and all penalties for Eamon O'Donnell in regards to terminating his contract.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Board Committee Reports

A. Advancement

a virtual winter benefit was discussed. The annual appeal was discussed.

B. COVID-19 Task Force

The plan to open the building on 11/30 is still progressing.

C. Finance & Audit

D. Program Excellence

IX. Old Business

A. 20-21 Objectives & KRAs

Melissa Picone made a motion to approve the 20-21 objectives & KRA's.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into executive session to discuss pending litigaion.
Suzanne McFarland seconded the motion.
Invited in Seamus O'Hara, Sarah O'Bryan, Jeff Jaroscak.
Executive session started at 7:20 p.m.
Executive session ended at 7:28 pm
The board **VOTED** unanimously to approve the motion.

Roll Call	
Suzanne McFarland	Aye
Tiffany Randle	Aye
Richard Hronek	Aye
Melissa Picone	Aye
Teri Harrison	Aye
Dante Giancola	Aye
Susan Dornan	Aye

XI. Closing Items

A. Adjourn Meeting

Richard Hronek made a motion to adjourn meeting.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,
Susan Dornan