APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday May 20, 2021 at 6:00 PM

Location
Virtual Meeting:

Meeting ID
meet.google.com/spt-bfjd-jeo

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
Melissa Picone

Guests Present
Carol Ryan (remote), Dave Massa (remote), Jeremiah Tangen (remote), Julie Kadri (remote), Marilyn Wright (remote), Melissa McCarthy (remote), Nicole Becher (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday May 20, 2021 at 6:02 PM.

B. Record Attendance and Guests

C. Certification of Notice of Meeting

The meeting was publicly posted.

II. Public Participation

A. Public Comments

There were no public comments.

III. Meeting Minutes

A. Meeting Minutes

No minutes were approved at this meeting.

IV. Sponsor's Report

A. Sponsor's Report

- The ESCLEW Governing Authority Update featured a review of Ohio Revised Code requirements for Financial Literacy in Middle Grades (7-8). A resolution and plan for compliance must be submitted to ODE one time unless the school's curriculum or compliance
plan changes. Additional items in the newsletter include reminders to submit the Five-Year
Forecast (Spring) to ODE by May 31, 2021 and to complete yearly Sunshine Law Training.
Currently, Menlo Park Academy has a 90% attendance rate of board members at meetings and
work sessions overall for the year.
-J. Kadri conducted the April Site Visit with Mr. O'Hara on April 21st that included discussions
regarding student enrollment, the Extended Learning Plan, and spring assessments. All monthly
compliance items were reviewed and marked compliant for the month of April.
-The ESCLEW financial oversight specialist conducted a monthly meeting with the school treasurer and no red flags were identified. If you have any questions regarding financials, please

contact your school treasurer.

V. Treasurer's Report

A. Treasurer's Report

Dave Massa spoke on the April financial and the 5 year forecast.
Tiffany Randle made a motion to acknowledge receipt of the April financials.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Susan Dornan made a motion to approve the 5 year forecast as presented.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Director's Report

A. School Director's Report

Seamus O'Hara spoke on school activities in April. Carol Ryan joined us in April. Enrollment increased. State testing was completed.

B. Monthly Enrollment Verification

Susan Dornan made a motion to acknowledge receipt of the monthly enrollment verification.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Director of Enrollment & Advancement Report

A. Enrollment & Advancement Report

Carol Ryan spoke on marketing and enrollment and the walk-a-thon.

VIII. Operations Report

A. School Support

Sarah O'Bryan spoke on finalizing the staffing plan, end of year evaluations, exterior signage is progressing. Food delivery service will be able to continue in the summer. A fire drill and a tornado drill were conducted without incident.

IX. Board Committee Reports

A. Advancement

Dante Giancola spoke on the annual fund. There will be a 5K fundraiser in the fall.

B. COVID-19 Task Force

Susan Dornan spoke on the Ohio Department of Health orders and the CDC guidance as it pertains to summer camp.

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C. Finance & Audit

Tiffany Randle spoke on working on the budget and the purchasing process.

D. Program Excellence

Suzanne McFarland spoke on The Ashland University program for graduate students Summer institute Program. The board is thankful for all of the hard work that Nikki Becher has done this year with the Social/Emotional program.

X. Resolutions for Consideration- Operations

A. 2021-22 Board Meeting & Deliverables Calendar

Susan Dornan made a motion to approve the 21/22 board meeting Deliverables calendar as presented.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Donation - 52 inch Aquos TV & Stand and Smart Board SB685 with UX60 Projector

Richard Hronek made a motion to accept the donation of a 52 inch Aquos TV & Stand and Smart Board SB685 with UX60 Projector.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Sheakley Group Retrospective Quote

Richard Hronek made a motion to authorize renewal with Sheakley Group for services as outlined.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Resolutions for Consideration- Talent

A. 2021-22 New Teacher Hiring Guide

Richard Hronek made a motion to approve the21/22 teacher hiring guide as presented with the exception of lowering the $4,000 in HS exp. to $2,000.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Testing Stipends

Richard Hronek made a motion to approve the following testing stipends.
Susan Dornan seconded the motion.
Shannon Jakubczak $100, Ashley O'Malley $100, Kristin Barnes $100, Kateland Kacic $100.
The board **VOTED** unanimously to approve the motion.

C. Resignations

Suzanne McFarland made a motion to accept the of resignation of Jenny Polasko effective June 4th 2021.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Old Business

A. Extended Learning Plan

B. RE Stipends

Susan Dornan made a motion to accept the proposed Resident Educator stipend plan as presented.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Job Descriptions

XIII. New Business

A. MPA Alumni Association

Suzanne McFarland made a motion to approve the club application for the MPA Alumni Association.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. Executive Session

A. Executive Session

Richard Hronek made a motion to discuss the compensation of a public employee.

Susan Dornan seconded the motion.
Entered in at 8:53. Inviting in Seamus O'Hara, Sarah O'Bryan, Julie Kadri.
Exited Executive Session at 8:59pm
The board **VOTED** unanimously to approve the motion.

Roll Call

Susan Dornan	Aye
Richard Hronek	Aye
Suzanne McFarland	Aye
Dante Giancola	Aye
Melissa Picone	Absent
Teri Harrison	Aye
Tiffany Randle	Aye

Richard Hronek made a motion to Enter into executive session to discuss the performance of a public employee.
Susan Dornan seconded the motion.
Entered into executive session at 9:00pm. Invited in Seamus O'Hara, Sarah O'Bryan, and Julie Kadri.
Exited Executive session at 9:34pm.
The board **VOTED** unanimously to approve the motion.

Roll Call

Richard Hronek	Aye
Suzanne McFarland	Aye
Dante Giancola	Aye
Teri Harrison	Aye
Susan Dornan	Aye
Tiffany Randle	Aye
Melissa Picone	Absent

XV. Resolutions for Consideration-Compensation

A. Compensation

Suzanne McFarland made a motion to approve compensation adjustments as presented.
Brandy Shuttera $43,000 Krista Nenadal $ 36,500 Doug McGregor $ 15.50/hour.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

XVI. Closing Items

A. Adjourn Meeting

Richard Hronek made a motion to adjourn meeting.
Dante Giancola seconded the motion.
The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:35 PM.

Respectfully Submitted,
Susan Dornan