APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday April 15, 2021 at 6:00 PM

Location
Virtual Meeting:

Meeting ID
meet.google.com/spt-bfjd-jeo

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
None

Guests Present
Anthony Moujaes (remote), Carol Ryan, Dave Massa (remote), Jeremiah & Rachel Tangen (remote), Julie Kadri (remote), Kelly Gilkey, Marilyn Wright (remote), Melissa McCarthy (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Apr 15, 2021 at 6:01 PM.

B. Record Attendance and Guests

C. Certification of Notice of Meeting

The meeting was public posted.

II. Public Participation

A. Public Comments

There were no public comments.

III. Meeting Minutes

A. Approval of Meeting Minutes Regular Board Meeting 3.18.2021

Tiffany Randle made a motion to approve the minutes from Regular Board Meeting on 03-18-21.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Minutes Working Session 4.1.2021

Tiffany Randle made a motion to approve the minutes from Working Session on 04-01-21.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of Minutes Special Board Meeting 4.9.2021

Tiffany Randle made a motion to approve the minutes from Board Meeting on 04-09-21.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Sponsor's Report

A. Sponsor's Report

ESCLEW Julie Kadri Sponsor Update – 4/15/2021
- The ESCLEW Governing Authority Update provided guidelines for virtual open meetings addressed in House Bill 404 and suicide prevention instruction to begin

in the 2022-2023 school year per House Bill 123. The ESC of Lake Erie West's Annual Statewide Meeting will be held on August 4, 2021.
-J. Kadri conducted the March Site Visit with Director O'Hara on March 4th. J. Kadri provided a Special Education: Compliance and Quality professional development to staff at Menlo Park Academy on March 5th. A. Mendelsohn, ESCLEW School Improvement & Academic Specialist is available to work with Menlo Park Academy on professional development needs.
-The ESCLEW financial oversight specialist conducted a monthly meeting with the school treasurer and no red flags were identified. If you have any questions regarding financials, please contact your school treasurer.

V. Treasurer's Report

A. Treasurer's Report

Dave Massa spoke on the financials for March 2021.
Melissa Picone made a motion to acknowledge receipt of the March financials.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Director's Report

A. School Director's Report

Seamus O'Hara spoke on the March Director's report.

B. Monthly Enrollment Verification

Richard Hronek made a motion to acknowledge receipt of the monthly enrollment verification.
Tiffany Randle seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Communications Director's Report

A. Marketing & Enrollment Report

Anthony Moujaes spoke on his March report.

B. Development Report

Anthony Moujaes spoke on his March report.

VIII. Operations Report

A. School Support

Sarah O'Bryan spoke on her march report.

B. Operations Lead Report

Sarah O'Bryan spoke on Barbee Thomas's March report.

IX. Board Committee Reports

A. Advancement

Dante Giancola spoke on the most recent Advancement committee meeting. The annual appeal is a priority. Other fundraisers also include Flower Power and a walk-a-thon.

B. COVID-19 Task Force

Susan Dornan spoke on the most recent meeting of the COVID task force.

C. Finance & Audit

Tiffany Randle spoke on the most recent meeting of the Finance and Audit committee. They are currently focusing on the current policies and procedures.

D. Program Excellence

Suzanne McFarland spoke on the next PEC meeting. The focus will be on STEM certification, project based learning and the status of the special education process.

X. Resolutions for Consideration- Board of Directors

A. Extended Learning Plan Update

Suzanne McFarland made a motion to table the vote on the extended learning plan update.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Teri Harrison spoke on 21-22 Staffing and groupings.

XI. Resolutions for Consideration- Finance

A. March 2021 Financials

Melissa Picone made a motion to acknowledge receipt of March 2021 Financials.
Tiffany Randle seconded the motion.
The board **VOTED** to approve the motion.

XII. Resolutions for Consideration- Operations

A. ACCEL Schools Consulting Agreement- 4th Amendment

Suzanne McFarland made a motion to Authorize Teri Harrison to execute the Accel Schools Consulting Agreement -4th amendment.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Resolutions for Consideration- Talent

A. Job Description - New Positions

Suzanne McFarland made a motion to approve the job description and add the position of Dean of student life for the 21-22 school year with the recommended changes.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. Old Business

A. Board Strategic Goal Review

Reminder there is a Board Strategic Goal Review on 4/24 from 9-4

XV. New Business

A. New Business

No new business discussed.

XVI. Executive Session

A. Executive Session

Tiffany Randle made a motion to enter into executive session to discuss the performance of a public employee.
Suzanne McFarland seconded the motion.
Entered in at 7:36 pm. Inviting in Seamus O'Hara, Sarah O'Bryan and Julie Kadri
Exited Executive Session at 8:44pm
The board **VOTED** unanimously to approve the motion.

Roll Call

Melissa Picone	Aye
Dante Giancola	Aye
Suzanne McFarland	Aye
Teri Harrison	Aye
Tiffany Randle	Aye
Susan Dornan	Aye
Richard Hronek	Aye

XVII. Resolutions for Consideration

A.

Employee FY 22 Contract

Richard Hronek made a motion to authorize Seamus O'Hara to extend contract to Pamela Maskil for $45,000/year for the position of Intervention Specialist.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Reduction in Force

Tiffany Randle made a motion to implement reduction in force for the intervention specialist position of Dennis Wondrak effective 6/4/2021.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Advancement Committee membership

Richard Hronek made a motion to appoint Ashley Schoeniger to Advancement Committee.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

XVIII. Closing Items

A. Adjourn Meeting

Dante Giancola made a motion to adjourn meeting.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,
Susan Dornan