APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday March 18, 2021 at 6:00 PM

Location
Virtual Meeting:

Meeting ID
meet.google.com/spt-bfjd-jeo

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
Dante Giancola

Directors who arrived after the meeting opened
Richard Hronek

Guests Present

Anthony Moujaes (remote), Cassie Sponseller (remote), Cassie Sponseller (remote), Dave Massa (remote), Julie Kadri (remote), Marilyn Wright (remote), Melissa McCarthy (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Mar 18, 2021 at 6:03 PM.

B. Record Attendance and Guests

C. Certification of Notice of Meeting

Susan Dornan certified the meeting was posted to the public.

II. Public Participation

A. Public Comments

There were no public comments

III. Meeting Minutes

A. Approval of Meeting Minutes 02.18.21

Tiffany Randle made a motion to approve the minutes from Regular Board Meeting on 02-18-21.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Meeting Minutes 03.04.21

Tiffany Randle made a motion to approve the minutes from Working Session on 03-04-21.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Sponsor's Report

A. Sponsor's Report

The Governing Authority Update for the month of March 2021 featured an explanation of annual Sunshine Laws Training requirements and opportunities as well as a bulletin from the

Ohio Auditor of State regarding community schools making loans of public funds. Additionally,
the next five-year forecast must be submitted to Epicenter by April 30, 2021.

-J. Kadri conducted the March Site Visit with Director O'Hara on March 4th. J. Kadri provided a
Special Education: Compliance and Quality professional development to staff at Menlo Park
Academy on March 5th. A. Mendelsohn, ESCLEW School Improvement & Academic Specialist
is available to work with Menlo Park Academy on professional development needs.

-The ESCLEW financial oversight specialist conducted a monthly meeting with the school treasurer and no red flags were identified. If you have any questions regarding financials, please
contact your school treasurer.

V. Treasurer's Report

A. Treasurer's Report

Dave Massa spoke on the February financials.
Melissa Picone made a motion to acknowledge receipt of the February monthly financials.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Director's Report

A. School Director's Report

Seamus O'Hara spoke on February school events such as picture day, staff inservice training, and parent teacher conferences.

B. In Person Learning Update

Seamus O'Hara spoke on more students returning to the building along with a teacher who returned from maternity leave.

C. Monthly Enrollment Verification

Tiffany Randle made a motion to acknowledge receipt of the monthly enrollment verification.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.

2021-22 School Calendar

Richard Hronek arrived at 6:28 PM.
Suzanne McFarland made a motion to approve the calendar as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Communications Director's Report

A. Marketing & Enrollment Report

Anthony Moujaes spoke on re-enrollment and testing dates coming up.

B. Development Report

Anthony Moujaes spoke on the annual appeal.

VIII. Operations Report

A. School Support

Sarah O'Bryan spoke on scheduling the **installation** of the outdoor amphitheater as well as a new report due to ODE by April 1st.

B. Operations Lead Report

Sarah O'Bryan spoke on Barbee Thomas' report that there is sufficient bandwidth in the building to support students return to school.

IX. Board Committee Reports

A. Advancement

B. COVID-19 Task Force

The task force met to discuss the in building Spring Ohio Air Tests. Additional plastic barriers have been purchased.

C. Finance & Audit

Melissa Picone spoke on looking at the finance policies.

D. Program Excellence

Suzanne McFarland shared that Menlo has never had a student who did not meet the third grade reading **guarantee. She also spoke on some of the teacher's concerns for students for next year.**

X. Resolutions for Consideration- Board of Directors

A. Extended Learning Plan- Draft

A draft of the Learning Recovery and Extended Learning Plan was presented and will need to be completed and approved by April 1st.
Richard Hronek made a motion to delegate approving the Learning Recovery and Extended Learning Plan to the Executive Committee.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Contract Modification 11

Suzanne McFarland made a motion to approve the revised Contract Modification 11 as presented including the 1 year extension.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Resolutions for Consideration- Operations

A. J.J. and Sons Landscaping Agreement 2021

Richard Hronek made a motion to Authorize Seamus O'Hara to execute the agreement with JJ and Sons Landscaping.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Electric Studio, Inc. Quote

Teri Harrison made a motion to authorize Sarah O'Bryan to enter into an agreement with Electric Studio up to $5000.00.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. HAM Landscaping Design Proposal

D. ERate Bid Matrix- Everstream

Richard Hronek made a motion to authorize Sarah O'Bryan to execute an erate agreement with Everstreem or ATT.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Resolutions for Consideration- Talent

A. Ashland Summer Institute Proposal

Ashland has a summer Institute to help get the teachers their Gifted Endorsement.

B. Stipends

Richard Hronek made a motion to approve stipends of $100 to Kristin Barnes and Julie Cronin for testing.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Old Business

A. Stipends

Richard Hronek made a motion to approve the stipends for trimester 2 with the change of the LPDC stipend to $300.00 per year.
Susan Dornan seconded the motion.
Amanda Conti $333.00, Amanda Conti $166.50, Grace Coyne $100.00
The board **VOTED** unanimously to approve the motion.

XIV. Executive Session

A. Executive Session

Teri Harrison made a motion to to discuss compensation of a public employee or public employees.
Richard Hronek seconded the motion.
Inviting in Seamus O'Hara, Sarah O'Bryan, Julie Kadri
Entered into Executive session at 8:23 pm.
Exited Executive Session at 9:23pm
The board **VOTED** unanimously to approve the motion.

Roll Call

Teri Harrison	Aye
Susan Dornan	Aye
Tiffany Randle	Aye
Melissa Picone	Aye
Suzanne McFarland	Aye
Dante Giancola	Absent
Richard Hronek	Aye

Teri Harrison made a motion to enter into Executive Session to discuss the performance of a public employee.
Susan Dornan seconded the motion.
Inviting in Sarah O'Bryan and Julie Kadri.
Entered into Executive Session at 9:24pm
Exited out of Executive Session at 10:12pm
The board **VOTED** to approve the motion.

Roll Call	
Suzanne McFarland	Aye
Tiffany Randle	Aye
Susan Dornan	Aye
Teri Harrison	Aye
Richard Hronek	Aye
Melissa Picone	Aye
Dante Giancola	Absent

XV. Closing Items

A. Adjourn Meeting

Richard Hronek made a motion to adjourn meeting.
Suzanne McFarland seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:28 PM.

Respectfully Submitted,
Susan Dornan