APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday November 19, 2020 at 6:00 PM

Location
Virtual Meeting:

Meeting ID
meet.google.com/spt-bfjd-jeo

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
None

Directors who arrived after the meeting opened
Richard Hronek

Guests Present
Anthony Moujaes (remote), Barbee Thomas (remote), Dave Massa (remote), Doug Thompson (remote), Jeff Jaroscak (remote), Jeremiah Tangen (remote), Marilyn Wright (remote), Melissa

McCarthy (remote), Robin Neorr (remote), Sarah Grady (remote), Sarah O'Bryan (remote), Seamus O'Hara (remote), Veronica King (remote)

I. Opening Items

A. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Nov 19, 2020 at 6:02 PM.

B. Record Attendance and Guests

C. Certification of Notice of Meeting

The notice of the meeting was properly posted.

II. Public Comments

A. Public Comments

There were no public comments.

III. Meeting Minutes

A. Meeting-10/15/2020 Regular Meeting

Tiffany Randle made a motion to approve the minutes from Regular Board Meeting on 10-15-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Meeting 10/24/2020 Strategic Planning Session

Tiffany Randle made a motion to approve the minutes from Strategic Planning Session on 10-24-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Meeting-11/5/2020 Working Session

Tiffany Randle made a motion to approve the minutes from Working Session on 11-05-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Treasurer's Report

A.

Monthly Financials - Initial Review

Susan Dornan made a motion to Acknowledge receipt of the October Financials.
Melissa Picone seconded the motion.
The October financials were discussed.
The board **VOTED** unanimously to approve the motion.
Richard Hronek arrived.
Melissa Picone made a motion to approve the updated 5 year forcast.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. School Director's Report

A. Monthly Enrollment Verification

Richard Hronek made a motion to acknowledge receipt of the October monthly enrollment verification.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Communications Director's Report

A. Marketing & Enrollment Report

Anthony Moujaes spoke on the 20/21 Parent/Student handbook, a Kindergarten readiness day on 12/8 and the annual MPA winter benefit auction.
Dante Giancola made a motion to approve the 20/21 Parent Student handbook.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to authorize Anthony Moujaes to move forward with Charity Auction Today.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Development Report

VII. Operations' Report

A. Operations

B. School Support

Sarah O'Bryan spoke on her School support report.

C. Facilities

Sarah O'Bryan spoke on the facility projects that have been completed in the basement.

Richard Hronek made a motion to authorize Sarah o'Bryan to enter into an agreement with JJ & Sons for a per season rate for snow removal.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Technology

Richard Hronek made a motion to authorize Barbee Thomas to execute the agreement with Mobile Tek for Blocksi, 1 year license.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. School Mint- Admissions Software

Richard Hronek made a motion to authorize Anthony Moujaes to execute the agreement with SchoolMint as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Board Committee Reports

A. Advancement

No report at this time.

B. COVID-19 Task Force

Susan Dornan spoke on the Covid-19 task force report. The task force meets every Friday. Cuyahoga County and the City of Cleveland have recommended schools stay virtual. The task force is **recommending** that we operate as if we are purple. MLL would be reduced to essential students only and staffed as needed to facilitate the MLL program. The task force recomends, based on the County and City stay at home order, that the return to school date is delayed from 11/30 to after winter break.

C. Finance & Audit

Melissa Piccone spoke on the establishing the Finance & Audit committee process with Dave Massa. Tiffany Randle spoke on piloting a new requisitions and approval process.

D. Program Excellence

Suzanne McFarland spoke on the implementation of the Center of Excellence

IX. Old Business

A. Modification 10- Fall 2019

Richard Hronek made a motion to authorize Teri Harrison to execute modification X as presented.
Melissa Picone seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. New Business

A. Policy review

Richard Hronek made a motion to acknowledge review of the policies listed below.
Suzanne McFarland seconded the motion.
203 Parent and Foster Caregiver Involvement
241 Admission and Lottery Standards
241.1 RC 3314.041 Notice
241.2 Records upon Enrollment
241.3 Academic Acceleration, Compulsory and Early Kindergarten Admissions, and Early High School Graduation
241.4 Enrollees Suspended or Expelled Elsewhere
241.5 Enrollment and Residency Policy
241.6 Tuition for out of state students
The board **VOTED** unanimously to approve the motion.

XI. Closing Items

A. Adjourn Meeting

Suzanne McFarland made a motion to adjourn the meeting.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,
Melissa McCarthy