APPROVED

Menlo Park Academy Governing Board

Minutes

Working Session

Date and Time
Thursday March 5, 2020 at 6:00 PM

Location
2149 W. 53rd Street, Cleveland, Ohio

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present
Fraser Hamilton Sr, Susan Dornan, Suzanne McFarland, Teri Harrison

Directors Absent
Dante Giancola, Richard Hronek

Guests Present
Jeff Jaroscak, Melissa McCarthy, Melissa Picone, Tara Schmitt, Tiffany Randle

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Mar 5, 2020 at 6:12 PM.

II. Action Items

A. Asset Disposal

Fraser Hamilton Sr made a motion to authorize the disposal of the assets through Green Wave Computer Recycling as presented.
Susan Dornan seconded the motion.
Unusable technology assets will be recycled using Green Wave Computer Recycling. This will be of no cost to Menlo Park Academy.
The board **VOTED** to approve the motion.

B. New Hire

Fraser Hamilton Sr made a motion to to hire Silka Hilton as a one on one aide for $14.50 an hour pending background check and employee verification.
Susan Dornan seconded the motion.
The board **VOTED** to approve the motion.

C. Safe School Training Contract

Fraser Hamilton Sr made a motion to authorize Tara Schmitt to execute the agreement with SafeSchools as presented for a one year term pending legal review.
Suzanne McFarland seconded the motion.
The board **VOTED** to approve the motion.

III. Planning

A. 2020-21 Budget Draft Planning

The draft of the 20/21 budget was discussed.

B. 2020-21 School Calendar Draft

The draft for the 20/21 school calendar was discussed.

C. Future Working Sessions

Suzanne McFarland will be coordinating the future working sessions. Policy alignment was discussed.

D. Task Force

Fraser Hamilton Sr made a motion to establish a task force to monitor and advise on the COVID-19 situation.
Susan Dornan seconded the motion.
The board **VOTED** to approve the motion.

E.

Renewal Information/Format

The format used to evaluate staff renewals was discussed.

IV. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into Executive Session at 8:45pm to discuss the compensation of a public employee.
Fraser Hamilton Sr seconded the motion.
Dr. Jeff Jaroscak, Ms. Tiffany Randle, and Ms. Melissa Vacca were invited into Executive Session.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Fraser Hamilton Sr	Aye
Teri Harrison	Aye
Richard Hronek	Absent
Dante Giancola	Absent
Susan Dornan	Aye
Suzanne McFarland	Aye

Executive Session ended at 8:52pm.

V. Salary

A. Salary of Head of School

Fraser Hamilton Sr made a motion to increase the salary of Tara Schmitt, Head of School, to $110,000/year retroactive to 2/1/2020.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn meeting.
Teri Harrison seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,
Susan Dornan