APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday June 18, 2020 at 6:00 PM

Location
Meeting ID
meet.google.com/jyw-xxgv-ame
Phone Numbers
(US) +1 385-424-1895
PIN: 958 839 320#

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Fraser Hamilton Sr (remote), Melissa Picone (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote), Tiffany Randle (remote)

Directors Absent
None

Guests Present
Barbee Thomas (remote), Cassie Sponseller (remote), Dave Massa (remote), David Berenson (remote), Jeff Jaroscak (remote), Jennifer Ingraham, Jeremiah Tangen, Karen Uthe (remote),

Melissa McCarthy (remote), Robin Neorr, Sarah Grady, Sarah O'Bryan (remote), Tara Schmitt (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Jun 18, 2020 at 6:02 PM.

II. Public Comments

A. Public Comments

There were no public comments.

III. Meeting Minutes

A. Minutes-5/1/20 Special Meeting

Richard Hronek made a motion to approve the minutes from Special Board Meeting on 05-01-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Meeting Minutes-5/7/2020 Working Session

Richard Hronek made a motion to approve the minutes from Working Session on 05-07-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Minutes-5/21/20 Regular Meeting

Richard Hronek made a motion to approve the minutes from Regular Board Meeting on 05-21-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Minutes-6/2/20 Retreat

Richard Hronek made a motion to approve the minutes from Board-Staff Retreat on 06-02-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Minutes-6/4/20 Working Session

Richard Hronek made a motion to approve the minutes from Working Session on 06-04-20.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Sponsor Update

A. Sponsor Update

Menlo Park Academy
Governing Authority Update
June 18, 2020

We have information that HB 164 is now in effect. In addition to other education related items, this piece of legislation:

- Community School Governing Authorities **MAY** adopt a plan to provide instruction using a remote learning model only for the 2020-2021 school year.
- If you decide to develop a plan, it should adhere to the guidelines communicated in the 6-15-20 email from Kurt Aey.
- A couple of things to keep in mind:
    - There is no template for the plan, you may structure the format of your plan as you see fit.
    - Your plan must be board approved by-please begin now to schedule a meeting in July where this can be approved. In addition to submitting your plan to ODE, you have to submit a copy to ESCLEW. An Epicenter task will be created. In order to complete the task in Epicenter you will need the signed resolution approving the plan and a screenshot of the ODE site showing that your plan was submitted.

We continue to offer numerous professional development sessions and courses over the summer. These are free of charge for staff in our client schools. I particularly recommend the bi-weekly Special Education Office Hours as the federal government often releases information independent of the state departments of education.
There will be a school evaluation conducted this year. The school will receive a “scaled back” Local Report Card from ODE. In addition, ESCLEW will provide the usual annual performance review. Obviously most of the goals required the administration of state assessments and a final administration of the benchmark assessment. We will not be reporting on progress towards those goals. However, non-academic goal achievement will be reported.
The annual meeting is scheduled for August 5. Please remember that attendance is mandatory. At this point it will be conducted remotely, but please check your email for any

updates or changes. The keynote speaker will be Weston Kieschnick, author of BOLD SCHOOL.

V. Treasurer Report

A. Monthly Report

Dave Massa Spoke on the May Financials.

B. Financial Statements

Fraser Hamilton Sr made a motion to acknowledge receipt of the May financials.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Operations Reports

A. School Oversight Report

Sarah O'Bryan spoke on the new format for reporting on projects ongoing in the school.

B. Communications and Enrollment

Karen Uthe spoke on the EGOP and Communications Director report. This included re-enrollment data, summer play dates, virtual information nights, and fall events.

C. Program Report

Cassie Sponseller spoke on curriculum alignment in Math and English Language Arts. She also spoke on accelerations and MAP testing growth.

D. Guidance Program

David Berenson spoke on the plan for fall guidance program.

E. S/E Services Agreement

Teri Harrison spoke on the two options for the contract for counseling services with Dr. Rimm's group.

F. Systems Report

There was no systems report for this month.

G. Monthly Enrollment Verification

Fraser Hamilton Sr made a motion to acknowledge receipt of the monthly enrollment verification report.
Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Harassment, Intimidation & Bullying Report

Suzanne McFarland made a motion to acknowledge receipt of the semi annual harassment, intimidation and bullying report.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Board Business

A. Admin Evaluations & Merit Increases

Fraser Hamilton Sr made a motion to approve admin merit increases as presented.
Suzanne McFarland seconded the motion.
Annual salaries:
David Berenson $46,920 ---Cassandra Sponseller $61,200---Barbee Thomas $59,160---David Pannell $47,047.50
Hourly employees:
Melissa McCarthy $17.34 -- Jennifer Polasko $12.64 -- Nereida Juarez $15.91 -- Janie Zell $15.50

The board **VOTED** unanimously to approve the motion.

B. Board Officers

Fraser Hamilton Sr made a motion to table the vote for board officers.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Meeting & Deliverables Calendar

Richard Hronek made a motion to approve the board meting deliverables calendar with the addition of a working session on 7/1/20.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. CQC & PD Update

There was no report this month.

E. Resignation

Fraser Hamilton Sr made a motion to accept the resignation of Karen Uthe.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to accept the resignation of Dennis Costa.

Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Waiver Requests & Staff Action Items

Fraser Hamilton Sr made a motion to approve both waivers in full.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. New Hires

Suzanne McFarland made a motion to hire Pamela Maskil as intervention specialist for an annual salary $44,000 pending all verifications and positive recommendations.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.
Susan Dornan made a motion to hire Nikole Delman as a teacher for an annual salary of $43,000 pending all verifications and positive recommendations.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Org. Chart

Fraser Hamilton Sr made a motion to approve the org chart as presented.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. COVID-19 Task Force Update

A. Task Force Update

Susan Dornan spoke on the staff operation and social distancing procedures.

IX. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into executive session to discuss the compensation of a public employee.
Susan Dornan seconded the motion.
Entered into Executive Session at 8:11pm
Invited in Jeff Jaroscak, Dave Massa, Sarah O'Bryan
Executive session ended at 9:01 pm
The board **VOTED** unanimously to approve the motion.

Roll Call

Tiffany Randle	Aye
Fraser Hamilton Sr	Aye
Teri Harrison	Aye

Roll Call

Richard Hronek	Aye
Dante Giancola	Aye
Suzanne McFarland	Aye
Susan Dornan	Aye
Melissa Picone	Aye

Teri Harrison made a motion to enter into executive session to discuss the employment of a public employee.
Susan Dornan seconded the motion.
Dr. Jeff Jaroscak, Ms. Sarah O'Bryan, and Mr. David Massa invited into executive session.
Session entered at 9:03 pm.
Session exited at 9:22 pm.
The board **VOTED** to approve the motion.

Roll Call

Teri Harrison	Aye
Suzanne McFarland	Aye
Richard Hronek	Aye
Fraser Hamilton Sr	Aye
Melissa Picone	Aye
Tiffany Randle	Aye
Dante Giancola	Aye
Susan Dornan	Aye

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:23 PM.

Respectfully Submitted,
Susan Dornan