APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday May 21, 2020 at 6:00 PM

Location
Online meeting link - https://meet.google.com/omj-nbin-jhr
If you have problems connecting try using a non-menlo email account or call/text Teri Harrison at 216-533-4794

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola (remote), Fraser Hamilton Sr (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote)

Directors Absent
None

Directors who arrived after the meeting opened
Dante Giancola

Guests Present
Dave Massa (remote), Jeff Jaroscak (remote), Jeremiah Tangen, Latha Srinivasan, Melissa McCarthy (remote), Melissa Picone (remote), Sarah Grady, Tara Schmitt (remote), Tiffany Randle (remote), Veronica King

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday May 21, 2020 at 6:08 PM.

II. Sponsor Update

A. Sponsor Update

Jeff Jaroscak presented the Sponsor Update.

Please continue to reference the weekly updates sent to you from Kurt Aey. These represent information that we have confirmed and that we are confident is accurate.
An update will be coming tomorrow that will address conducting summer school.
As of right now, we continue to urge our schools to maintain a “good faith” effort to continue to provide services to their students. In addition we urge schools to maintain records that show how they calculated reaching 920 hours.
Please remember our bi-weekly professional development sessions, especially the special education office hours, those meetings have been quite productive.

III. Treasurer Report

A. Financial Statements - April 2020

Dave Massa spoke on how the State of Ohio Education budget cuts will effect Menlo.
Richard Hronek made a motion to acknowledge receipt of the April 2020 financials.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. FY2021 Budget

Suzanne McFarland made a motion to approve the FY 21 budget as presented.
Richard Hronek seconded the motion.
Dave Massa and Teri Harrison spoke on the budget for the 20-21 school year.
The board **VOTED** unanimously to approve the motion.

C. 5-Year Forecast Update

Fraser Hamilton Sr made a motion to approve the 5 year forecast as presented.
Richard Hronek seconded the motion.
Dave Massa spoke on the biannual 5 year forecast update.
The board **VOTED** unanimously to approve the motion.

D. Health Insurance Renewal

Fraser Hamilton Sr made a motion to authorize Dave Massa or Teri Harrison to execute an agreement with Basic Neo/Anthem/Blue Cross to provide healthcare services for the staff.
Richard Hronek seconded the motion.
Dave Massa spoke on the health insurance renewal.
The board **VOTED** unanimously to approve the motion.
Dante Giancola arrived.

E. ITC Contract

Richard Hronek made a motion to delegate the execution of the ITC contract selection to the executive committee.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. School Operations Reports

A. Head of School Report

Tara Schmitt presented the April Director's report.

B. Monthly Enrollment Verification

Suzanne McFarland made a motion to acknowledge receipt of the April monthly enrollment verification.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Communications and Marketing

Tara Schmitt spoke on the EGOP report. Virtual information nights have been going very well.

D. Safety plan

Fraser Hamilton Sr made a motion to table the vote on the safety plan.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Salary Update

Fraser Hamilton Sr made a motion to correct Shanon Kneidel's salary to $51,105.35 for the 20/21 school year.
Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

Fraser Hamilton Sr made a motion to table the vote on the adjustment of the proposed salary adjustment as presented.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. New Hire

Suzanne McFarland made a motion to hire Mirjana Vidakovic for the 20/21 school year for an annual salary of $34,000.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. CQC & PD Update

Richard Hronek made a motion to table the discussion on the CQC and PD.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board Business

A. Board Member Installation

New board members Melissa Picone and Tiffany Randle were sworn in.

B. Board Officers

Teri Harrison spoke on the Board Officer positions. Voting on positions will take place in the June meeting.

C. Board Meeting & Deliverables Calendar

Teri Harrison introduced the potential 20/21 Board Meeting and Deliverables Calendar.

D. Policy Alignment

Rich Hronek spoke on the progress of the policy alignment.

VI. Facilities Report

A. Facilities Items

Fraser Hamilton spoke on the progress of the basement floor repair and repair of the fence line.

VII. COVID-19 Task Force Update

A. Task Force Charter

Suzanne McFarland made a motion to approve the charter as presented.

Dante Giancola seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Remote Learning Plan

Fraser Hamilton Sr made a motion to approve the remote learning grading policy as presented.
Dante Giancola seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Dante Giancola	Aye
Suzanne McFarland	Aye
Teri Harrison	Aye
Richard Hronek	Aye
Susan Dornan	Aye
Fraser Hamilton Sr	Abstain

VIII. Executive Session

A. Executive Session

There was no executive session.

IX. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn meeting.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,
Melissa McCarthy