

APPROVED



Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time

Thursday April 16, 2020 at 6:00 PM

Location

<https://meet.google.com/wcj-zmbp-kec>

Dial-in: (US) +1 843-580-8838 PIN: 480 268 492#

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present

Dante Giancola (remote), Fraser Hamilton Sr (remote), Richard Hronek (remote), Susan Dornan (remote), Suzanne McFarland (remote), Teri Harrison (remote)

Directors Absent

None

Guests Present

Barbee Thomas (remote), Dave Massa (remote), Jeff Jaroscak (remote), Jeremiah Tangen, Melissa McCarthy (remote), Melissa Picone (remote), Tara Schmitt (remote), Tiffany Randle (remote)

I. Opening Items

A. Record Attendance and Guests

Meeting held remotely due to Ohio Stay At Home order during Covid 19 pandemic.

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Apr 16, 2020 at 6:08 PM.

II. Public Comments

A. Public Comments

There were no public comments.

III. Board Meeting Minutes Approval

A. Meeting Minutes-4/2/20

Fraser Hamilton Sr made a motion to approve the minutes from Working Session on 04-02-20.

Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Sponsor Update

A. Sponsor Update

Sponsor Update for Governing Authority
Menlo Park Academy
4-16-20

Site visits and other accountability items: Due to the coronavirus school closure, we will not be conducting site visits for the time being. School directors should still submit items according to the information below:

- Director's Reports-reports should be submitted via Epicenter, as always. Any sections that are not applicable (suspensions, attendance information) blank
- Emergency Drill Logs-either submit the log via Epicenter and write School Closed or just enter N/A in the dialog box under the task

Communications from ESCLEW: We will communicate only what we know from ODE. Announcements and other instructions will come from Kurt Aey. I will continue to send weekly updates to boards. These updates will include a review of any updates from ODE and will summarize the available resources for schools.

As always, please contact me with any questions or concerns.

V. Treasurer Report

A. Financial Statements - March 2020

Richard Hronek made a motion to acknowledge` receipt of the March financials.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. FY2021 Budget

The projected budget for the 2020-2021 school year was discussed.

VI. School Operations Reports

A. Head of School Report

Tara Schmitt presented the Director's report for the month of March.

B. Monthly Enrollment Verification

Fraser Hamilton Sr made a motion to acknowledge receipt of the monthly enrollment verification.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Communications and Marketing

Tara Schmitt presented the Communications and Marketing report.

D. summer landscaping contract

Richard Hronek made a motion to authorize Tara Schmitt to execute the agreement with JJ and Sons Lawncare as presented.

Susan Dornan seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. ERate 2020-2021

Barbee Thomas presented the erate report.

Richard Hronek made a motion to authorize Barbee Thomas to execute the agreement with MobileTek as presented.

Susan Dornan seconded the motion.

The board **VOTED** to approve the motion.

Fraser Hamilton Sr made a motion to authorize Barbee Thomas to sign the Bid Matrix as presented.

Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Lifetouch agreement

Fraser Hamilton Sr made a motion to authorize Tara Schmitt to execute the agreement with Lifetouch as presented.

Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Board Elections

A. Board Member Installation

Board Member Installations are postponed.

B. Annual Meeting-Board Member Elections

Richard Hronek made a motion to elect Fraser Hamilton to a 3 year term on the board.

Dante Giancola seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Richard Hronek	Aye
Susan Dornan	Aye
Teri Harrison	Aye
Suzanne McFarland	Aye
Fraser Hamilton Sr	Abstain
Dante Giancola	Aye

Fraser Hamilton Sr made a motion to to elect Teri Harrison to a 3 year term on the board.

Suzanne McFarland seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dante Giancola	Aye
Fraser Hamilton Sr	Aye
Suzanne McFarland	Aye
Richard Hronek	Aye
Susan Dornan	Aye
Teri Harrison	Abstain

VIII. Facilities

A. Basement Repairs

Fraser Hamilton discussed repairs needed in the basement.

Richard Hronek made a motion to authorize Fraser Hamilton to execute agreement with Buckeye Plumbing up to \$1000.

Susan Dornan seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.

Misc facilities items

Fraser Hamilton spoke on items needing repairs around the site.

IX. Policy Alignment

A. Policy Alignment

Richard Hronek spoke on his progress with the policy alignment project.

X. COVID-19 Task Force Update

A. Remote Learning Plan

Tara Schmitt reviewed updates the remote learning plan.

B. Staff Plan

Tara Schmitt presented updates to the staff plan.

C. 20-21 Enrollment

Tara Schmitt and Fraser Hamilton discussed the current 20-21 enrollment and a new format for reporting.

D. Safety Plan

Fraser Hamilton spoke on the Safety Plan.

XI. Executive Session

A. Executive Session

Suzanne McFarland made a motion to enter into Executive session to discuss the compensation of a public employee. A roll call vote was taken.

Dante Giancola seconded the motion.

Melissa Picone, Tiffany Randle, Jeff Jaroscak, Tara Schmitt, and Dave Massa invited into Executive Session. Executive session entered into at 7:49pm.

The board **VOTED** unanimously to approve the motion.

Roll Call

Teri Harrison Aye

Richard Hronek Aye

Susan Dornan Aye

Dante Giancola Aye

Fraser Hamilton Sr Aye

Suzanne McFarland Aye

Executive Session adjourned at 8:35pm.

Suzanne McFarland made a motion to enter into Executive Session to discuss the performance of a public employee.

Fraser Hamilton Sr seconded the motion.

Tiffany Randle, Melissa Picone, Dave Massa and Jeff Jaroscak invited into Executive Session.

The board **VOTED** to approve the motion.

Roll Call

Suzanne McFarland Aye

Dante Giancola Aye

Richard Hronek Aye

Fraser Hamilton Sr Aye

Susan Dornan Aye

Executive Session ended at 9:32pm.

XII. Closing Items

A. Adjourn Meeting

Suzanne McFarland made a motion to adjourn meeting.

Richard Hronek seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 PM.

Respectfully Submitted,
Susan Dornan