



# Menlo Park Academy Governing Board

## Minutes

### Regular Board Meeting

---

#### Date and Time

Thursday February 20, 2020 at 6:00 PM

#### Location

2149 W. 53rd Street, Cleveland, Ohio

---

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

---

#### Directors Present

Dante Giancola, Fraser Hamilton Sr, Susan Dornan, Suzanne McFarland, Teri Harrison

#### Directors Absent

Richard Hronek

#### Guests Present

Jeff Jaroscak, Melissa McCarthy, Sarah Grady, Tara Schmitt

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Feb 20, 2020 at 6:06 PM.

## **II. Public Comments**

### **A. Public Comments**

There were no public comments.

## **III. Board Meeting Minutes Approval**

### **A. Meeting Minutes 1/16/2020**

Fraser Hamilton Sr made a motion to approve the minutes from Regular Board Meeting on 01-16-20.

Dante Giancola seconded the motion.

The board **VOTED** to approve the motion.

### **B. Meeting Minutes-1/25/20**

Fraser Hamilton Sr made a motion to approve the minutes from Strategic Planning Session on 01-25-20.

Dante Giancola seconded the motion.

The board **VOTED** to approve the motion.

### **C. Meeting Minutes-2/6/20**

Fraser Hamilton Sr made a motion to approve the minutes from Working Session on 02-06-20.

Dante Giancola seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Sponsor Update**

### **A. Sponsor Update**

Jeff Jaroscak spoke on highlights of the sponsor newsletter and the sponsor visit next week.

## **V. Treasurer Report**

### **A. Financial Statements - January 2020**

Fraser Hamilton Sr made a motion to table the financial statement.

Suzanne McFarland seconded the motion.

The board **VOTED** to approve the motion.

### **B. FY21 Budget Planning**

## **VI. School Operations Reports**

### **A. Head of School Report**

Tara Schmitt spoke on January activities in the school including continuing staff training with Dr, Dillan.

Suzanne McFarland made a motion to authorize Tara Schmitt to execute the agreement with the Great Lakes Science Center pending legal review.

Dante Giancola seconded the motion.

The board **VOTED** to approve the motion.

### **B. Monthly Enrollment Verification**

Fraser Hamilton Sr made a motion to acknowledge receipt and review of the monthly enrollment verification.

Susan Dornan seconded the motion.

The board **VOTED** to approve the motion.

### **C. Enrollment Update**

Tara Schmitt spoke on the re-enrollment numbers as of 2/18/20

### **D. Communications Director Report**

The open house had a good turn out despite the weather. Information nights and free testing days are continuing to draw people in. The new website is being developed.

### **E. Development Update**

Tara Schmitt discussed the Development Plan.

### **F. Green Wave Recycling: Smartboards**

## **VII. Board Reports**

### **A. Committee Reports**

Suzanne McFarland spoke on PEC increasing social emotional development at Menlo.

### **B. Policy Alignment**

Fraser Hamilton Sr made a motion to table the policy alignment.

Dante Giancola seconded the motion.

The board **VOTED** to approve the motion.

## **VIII. Executive Session**

### **A.**

## **Executive Session**

Fraser Hamilton Sr made a motion to enter into Executive Session to discuss the appointment of a public official at 6:52pm.

Dante Giancola seconded the motion.

Dr. Jeff Jaroscak and Ms. Tara Schmitt were invited into Executive Session.

The board **VOTED** to approve the motion.

### **Roll Call**

Dante Giancola	Aye
Teri Harrison	Aye
Suzanne McFarland	Aye
Fraser Hamilton Sr	Aye
Richard Hronek	Absent
Susan Dornan	Aye

Executive Session ended at 7:01pm.

## **IX. Board Member Election**

### **A. Election**

Fraser Hamilton Sr made a motion to elect Tiffany Randle to outstanding Board position as a member of Menlo Park Academy Board of Directors for term expiring June 2022 pending receipt of all required documents.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

Fraser Hamilton Sr made a motion to elect Melissa Vacca to outstanding Board position as a member of Menlo Park Academy Board of Directors for term expiring June 2022 pending receipt of all required documents.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **X. Executive Session**

### **A. Executive Session**

Fraser Hamilton Sr made a motion to enter into executive session to discuss the performance of a public employee at 7:04pm.

Suzanne McFarland seconded the motion.

Dr. Jeff Jaroscak and Ms. Tara Schmitt invited into Executive Session.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Teri Harrison	Aye
Suzanne McFarland	Aye
Dante Giancola	Aye
Fraser Hamilton Sr	Aye
Susan Dornan	Aye

**Roll Call**

Richard Hronek      Absent

Executive session ended at 7:34pm

**XI. Closing Items**

**A. Adjourn Meeting**

Fraser Hamilton Sr made a motion to adjourn meeting.

Susan Dornan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,  
Susan Dornan

**XII. Resignation**

**A. Resignation**

The Board acknowledged the resignation of D'Asia Board 1:1 Aid, last day in position to be 2/24/2020. Position to be posted for replacement.