

APPROVED



## Menlo Park Academy Governing Board

### Minutes

#### Regular Board Meeting

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**Date and Time**

Thursday January 16, 2020 at 6:00 PM

**Location**

2149 W. 53rd Street, Cleveland, Ohio

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OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

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**Directors Present**

Dante Giancola, Fraser Hamilton Sr, Richard Hronek, Susan Dornan, Suzanne McFarland, Teri Harrison

**Directors Absent**

Cindy Wang

**Directors who left before the meeting adjourned**

Richard Hronek

**Guests Present**

Barbee Thomas, Dave Massa, Jeff Jaroscak, Melissa McCarthy, Tara Schmitt

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**I. Opening Items****A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Jan 16, 2020 at 6:10 PM.

**II. Public Comments**

**A. Public Comments**

There were no public comments.

**III. Board Meeting Minutes Approval**

**A. Meeting Minutes-12/19/2019**

Fraser Hamilton Sr made a motion to approve the minutes from Regular Board Meeting on 12-19-19.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Sponsor Update**

**A. Sponsor Update**

Jeff Jaroscak presented the Sponsor update.

**V. Treasurer Report**

**A. Financial Statements - November 2019**

Fraser Hamilton Sr made a motion to accept November financials as presented.

Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Financial Statements - December 2019**

Fraser Hamilton Sr made a motion to accept December financials as presented.

Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. School Operations Reports**

**A. Head of School Report**

Tara Schmitt presented the Head of School report.

**B. Monthly Enrollment Verification**

Fraser Hamilton Sr made a motion to accept the monthly enrollment verification as presented.

Susan Dornan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Contracts**

Fraser Hamilton Sr made a motion to authorize Tara Schmitt to execute the Camp Nuhop contract as presented.

Suzanne McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Facility**

Fraser Hamilton Sr made a motion to authorize Teri Harrison to approve the proposal for Voluntary Action Program Services as presented.

Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

Richard Hronek left.

**E. Enrollment Update**

Tara Schmitt presented the enrollment update.

**F. Communications Director Report**

**G. 11.6 Goals**

Suzanne McFarland made a motion to accept the 11.6 goals as presented.

Fraser Hamilton Sr seconded the motion.

The board **VOTED** to approve the motion.

**H. Development Update**

Tara Schmitt presented the Development update.

**I. Resignation Acknowledgement**

Suzanne McFarland made a motion to accept the resignation of Ms. Jenaya Jones effective 1/15/2020.

Fraser Hamilton Sr seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Yearbook Club**

Fraser Hamilton Sr made a motion to authorize Ms. Kristin Barnes to start a Yearbook Club.

Dante Giancola seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VII. Board Reports

### A. Committee Reports

No committee reports were presented.

## VIII. Board Policy Updates

### A. Policy Alignment

Dante Giancola made a motion to table the policy alignment.

Susan Dornan seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IX. Executive Session

### A. Executive Session

Suzanne McFarland made a motion to enter into executive session at 8:15pm to discuss the performance of a public employee. Dr. Jeff Jaroscak invited into executive session.

Fraser Hamilton Sr seconded the motion.

Executive session adjourned at 8:54pm.

The board **VOTED** to approve the motion.

#### Roll Call

Susan Dornan	Aye
Dante Giancola	Aye
Richard Hronek	Absent
Teri Harrison	Aye
Cindy Wang	Absent
Fraser Hamilton Sr	Aye
Suzanne McFarland	Aye

## X. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:57 PM.

Respectfully Submitted,  
Susan Dornan