



Menlo Park Academy Governing Board

Minutes

Executive Committee Meeting

Date and Time

Monday September 16, 2019 at 5:30 PM

Location

Menlo Park Academy

Committee Members Present

Susan Dornan, Suzanne McFarland, Tara Schmitt, Teri Harrison

Committee Members Absent

None

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Teri Harrison called a meeting of the Executive Committee of Menlo Park Academy Governing Board to order on Monday Sep 16, 2019 at 5:35 PM.

II. Executive Committee**A. New Aide Position**

Voting on aide position will be withheld until job description available.

B.

Approve New Hires

Suzanne McFarland made a motion to hire Deborah Sarinana for the position of teacher for an annual salary of up to \$36,500 per year effective 9/18/19.

Susan Dornan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Suzanne McFarland made a motion to hire DeAsia Board for the position of 1:1 aide for a salary of \$13.50 per hour.

Susan Dornan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Suzanne McFarland made a motion to adjust the salary of Jenaya Jones from \$14.00 per hour to \$14.50 per hour due to an error.

Susan Dornan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Suzanne McFarland made a motion to change David Berenson's title to Director of Counseling Services, a 12-month position, and increase his annual salary accordingly to \$46,000 per year.

Susan Dornan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

III. Other Business

A. Staffing Plan

Tara Schmitt provided a brief overview of positions filled and anticipated staffing needs

IV. Closing Items

A. Adjourn Meeting

Suzanne McFarland made a motion to adjourn the meeting.

Susan Dornan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,
Susan Dornan