APPROVED

# Menlo Park Academy Governing Board

# Minutes

## Executive Committee Meeting

**Date and Time**
Monday September 2, 2019 at 5:30 PM

**Location**
Menlo Park Academy

**Committee Members Present**
Susan Dornan, Suzanne McFarland, Tara Schmitt, Teri Harrison

**Committee Members Absent**
*None*

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Teri Harrison called a meeting of the Executive Committee of Menlo Park Academy Governing Board to order on Monday Sep 2, 2019 at 5:34 PM.

### II. Executive Committee

#### A. Approve New Hires

Suzanne McFarland made a motion to hire Maria Hejnal for the position of teacher and intermediate academic coach for an annual salary of up to $50,000 per year.

Susan Dornan seconded the motion.
The committee **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to hire Michael Brody for the position of teacher for an annual salary of up to $36,000 per year.
Susan Dornan seconded the motion.
The committee **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to to hire Natalie Briganti for the position of teacher for an annual salary of up to $36,000 per year.
Susan Dornan seconded the motion.
The committee **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to hire Samantha Fitz for the position of instructional aide for an annual salary of up to $29,000 per year.
Susan Dornan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## III. Other Business

### A. Staffing Plan

Tara Schmitt updated the committee on positions filled and remaining open staffing needs moving into the 2019-2020 school year.

## IV. Closing Items

### A. Adjourn Meeting

Suzanne McFarland made a motion to adjourn the meeting.
Susan Dornan seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
Susan Dornan