APPROVED

Menlo Park Academy Governing Board

Minutes

Strategic Planning Session

Date and Time
Saturday January 25, 2020 at 9:00 AM

Location
2149 W. 53rd Street, Cleveland, Ohio

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Dante Giancola, Fraser Hamilton Sr, Richard Hronek, Susan Dornan, Suzanne McFarland, Teri Harrison

Directors Absent
None

Directors who arrived after the meeting opened
Dante Giancola, Fraser Hamilton Sr, Richard Hronek

Guests Present
Jeff Jaroscak, Tara Schmitt

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Saturday Jan 25, 2020 at 9:13 AM.
Susan Dornan made a motion to delegate authority to Tara Schmitt to work with a family to negotiate a resolution regarding their outstanding Edison Club fees.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Objective & KRA Review

A. Objective 1: Enrollment Growth

Group discussed the enrollment objective. Focus on Kindergarten enrollment and retention of current students. New identification instruments have been ordered. Reviewed current enrollment numbers and typical retention percentages. Considered current projections and whether they should be updated. Will continue to evaluate over the coming months. Plan remains the same for now.
Richard Hronek arrived.
Dante Giancola arrived.
Fraser Hamilton Sr arrived.

B. Objective 2: Educational Program Elevation

Group discussed the program objective. Ms. Schmitt will deliver a report of professional development activities so far this year and plans for the remainder of the year. Student enrichment options will continue to be clarified and a report generated. A meeting will be scheduled to review the current Program Delivery Standards and compare with the current delivery to determine any gaps.

C. Objective 3: Community & Culture

Group discussed the community & culture objective. Focus has been on student culture. Next steps are continued work with the faculty.

D. Objective 4: Master Organizational Planning

Director Hamilton suggests that someone else may be better to lead these efforts. Plan a working session to discuss further. Work on outdoor recreation options separately.

III. LUNCH

A. LUNCH

Lunch.

IV. Pro-Forma Review

A. Document Review

Group reviewed the document. Most areas are formulas. Changes should be made to assumptions and other tabs so they project to future years.

B. Staffing Planning

Discussed admin staffing options roles for future planning.

C. Development/Fundraising

Considered role options to assist with execution of activities.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:02 PM.

Respectfully Submitted,
Teri Harrison