APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday October 17, 2019 at 6:00 PM

Location
2149 W. 53rd Street, Cleveland, Ohio

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Cindy Wang, Fraser Hamilton Sr, Richard Hronek, Susan Dornan, Suzanne McFarland, Teri Harrison

Directors Absent
Dante Giancola

Directors who arrived after the meeting opened
Susan Dornan

Guests Present
Jeff Jaroscak, Melissa McCarthy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Oct 17, 2019 at 6:02 PM.

II. Public Comments

A. Public Comments

There were no public comments.

III. Board Meeting Minutes Approval

A. Meeting Minutes-10/3/19

Fraser Hamilton Sr made a motion to approve minutes from the Working Session on 10-03-19 Working Session on 10-03-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Sponsor Update

A. Sponsor Update

Four of the board members attended a training through the sponsor. The September site visit was compliant.
Susan Dornan arrived.

V. Treasurer Report

A. September 2019 financials

Suzanne McFarland made a motion to table receipt of the September financials.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. FY20 Budget Update

C. 5 Year Forecast

D. Donation

Fraser Hamilton Sr made a motion to accept a $5000 donation from the Bernice R Shanklin Charitable Foundation Inc restricted to technology improvements.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Operations Reports

A. Head of School Report

Tara Schmitt spoke on enrollment, Faculty PTO/Subs, and the teacher in-service day,

B. Monthly Enrollment Verification

Fraser Hamilton Sr made a motion to acknowledge receipt of the enrollment verification.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Summer 2019 Policy Updates

Fraser Hamilton Sr made a motion to approve the policies as presented.
Suzanne McFarland seconded the motion.
The motion did not carry.
Fraser Hamilton Sr made a motion to table approval of the policies.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Communications Director Report

Tara Schmitt spoke on the newsletter, NPR advertising, and the Open House this weekend.

E. Snow removal Contract

Fraser Hamilton Sr made a motion to authorize Tara Schmitt to sign the contract with JJ and Sons Landscaping Co. as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Class Size Policy Update

Fraser Hamilton Sr made a motion to table the class size policy.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Annual Policy Review

Suzanne McFarland made a motion to table the approval of the policies.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. 2018-19 Annual Report

Fraser Hamilton Sr made a motion to table the vote.

Suzanne McFarland seconded the motion.
The motion did not carry.

VII. Board Updates

A. Board Committee Members

Fraser Hamilton Sr made a motion to elect Suzanne McFarland to the Advancement Committee.
Cindy Wang seconded the motion.
The board **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to elect Tina Pasatta, Tiffany Dux, Brent Johnson, Bridget Thomas, Ron Ziegler, and Inman Joshua to the PEC committee.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Charter Modification

Fraser Hamilton Sr made a motion to table the vote.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Executive Session

A. Executive Session

Teri Harrison made a motion to discuss pending litigation at 6:56pm. Tara Schmitt and Jeff Jaroscak were inivited to attend.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Suzanne McFarland	Aye
Dante Giancola	Absent
Fraser Hamilton Sr	Aye
Susan Dornan	Aye
Teri Harrison	Aye
Cindy Wang	Aye
Richard Hronek	Aye

Teri Harrison made a motion to exit executive session at 7:39pm.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Cindy Wang	Aye
Fraser Hamilton Sr	Aye
Susan Dornan	Aye
Teri Harrison	Aye

Roll Call

Richard Hronek	Aye
Suzanne McFarland	Aye
Dante Giancola	Absent

IX. Proposal for Student Trip to Prague

A. Proposal for Student Trip to Prague

Fraser Hamilton Sr made a motion to Approve proposal as presented with Board preference for this trip to occur the same week as other abroad trip (ie Costa Rica).
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

Richard Hronek made a motion to adjourn the meeting.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,
Susan Dornan