APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday July 18, 2019 at 6:00 PM

Location
2149 W. 53rd Street, Cleveland, Ohio

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Cindy Wang, Fraser Hamilton Sr, Richard Hronek, Susan Dornan, Suzanne McFarland, Teri Harrison

Directors Absent
Dante Giancola

Guests Present
Barbee Thomas, Dave Massa, Jeff Jaroscak, Karen Uthe, Melissa McCarthy, Renee Dornan, Sara Jovanovic, Tiffany Dux

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Jul 18, 2019 at 6:04 PM.

II. Public Comments

A. Public Comments

There were no public comments.

III. Board Meeting Minutes Approval

A. Meeting Minutes - 7/16/17

Fraser Hamilton Sr made a motion to approve minutes from the Goal Setting Session on 07-16-17 Goal Setting Session on 07-16-17.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Meeting Minutes - 10/23/17

Fraser Hamilton Sr made a motion to approve minutes from the Working Session on 10-23-17 Working Session on 10-23-17.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Meeting Minutes - 8/13/18

Fraser Hamilton Sr made a motion to approve minutes from the Special Board Meeting on 08-13-18 Special Board Meeting on 08-13-18.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Meeting Minutes - 7/28/18

Fraser Hamilton Sr made a motion to approve minutes from the Goal Setting Session on 07-28-18 Goal Setting Session on 07-28-18.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Meeting Minutes - 1/26/19

Fraser Hamilton Sr made a motion to approve minutes from the Board Strategic Goal review on 01-26-19 Board Strategic Goal review on 01-26-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Meeting Minutes - 5/4/19

Fraser Hamilton Sr made a motion to approve minutes from the Board Strategic Goal Review on 05-04-19 Board Strategic Goal Review on 05-04-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Meeting Minutes - 7/8/19

Fraser Hamilton Sr made a motion to approve minutes from the Special Meeting on 07-08-19 Special Meeting on 07-08-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Meeting Minutes - 7/9/18

Fraser Hamilton Sr made a motion to approve minutes from the New Board Member Onboarding on 07-09-19 New Board Member Onboarding on 07-09-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to amend something previously adopted from the April 18th 2019 board meeting minutes to reflect that Dennis Costa, Ashley Hart, Christina Rockey, Amelia Howard, Nicholas Malakar, Gabriela House, and Gillian Wu are not returning and should be removed from the minutes. New Board Member Onboarding on 07-09-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Sponsor Update

A. Sponsor Update

The Sponsor opening assurances have been completed. August 15th is the Statewide retreat for the Sponsor. At least one representative from Menlo Park Academy must attend.

V. Treasurer Report

A. Monthly Financials

The 18/19 school year audit will be staring next week.
Fraser Hamilton Sr made a motion to acknowledge receipt of the financials as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Operations Reports

A. Program Report

Suzanne McFarland spoke on the progress made in the hiring process and a proposed policy on Capstones, Competitions and Projects.

B. Communications Report

Karen Uthe spoke about a new look for our advertisements, the summer picnic on July 28th, which has almost 200 RSVP's, and choosing a new website designer.
Fraser Hamilton Sr made a motion to authorize Karen Uthe to enter into an agreement with Niche.com.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Systems Director report

Barbee Thomas spoke on Summer Math, Summer Camp and the summer facilities projects.

D. Green Wave Computer Recycling

Fraser Hamilton Sr made a motion to remove the items listed from the school's inventory.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Program Delivery Standards Update

Fraser Hamilton Sr made a motion to approve the program delivery standards as presented.
Susan Dornan seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Program Guide Draft

VII. New Hires

A. New Hire

Fraser Hamilton Sr made a motion to authorize the hiring of Doug Buczak as a Teacher for the annual salary of $33,500.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Board Actions

A. Board Officer Elections

Fraser Hamilton Sr made a motion to nominate Cindy Wang to the position of Treasurer for the 19/20 school year.
Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.
Teri Harrison made a motion to nominate Suzanne McFarland to the positon of Vice Chair for the 19/20 school year.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.
Teri Harrison made a motion to nominate Susan Dornan to the position of Secretary for the 19/20 school year.
Cindy Wang seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to re-appoint Teri Harrison to the postion of Board Chair for the 19/20 school year.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Executive Leadership Team

A. Leadership

Teri Harrison made a motion to hire Tara Schmitt to the position of Head of School at an annual salary of $105,000.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Executive Session

A. Executive Session

Fraser Hamilton Sr made a motion to enter into Executive session to discuss the performance fo a public employee.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Susan Dornan	Aye
Teri Harrison	Aye
Fraser Hamilton Sr	Aye
Cindy Wang	Aye
Suzanne McFarland	Aye
Dante Giancola	Absent
Richard Hronek	Aye

Entered into Executive session at 8:15 p.m.
Invited in were Karen Uthe, Barbee Thomas, Dave Massa, Jeff Jaroscak.
Exited Executive session at 8:53 p.m.

XI. Closing Items

A.

Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 PM.

Respectfully Submitted,
Melissa McCarthy