APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday April 18, 2019 at 6:00 PM

Location
2149 W. 53rd Street, Cleveland, OH

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present
Carol Ryan, Fraser Hamilton Sr, Richard Hronek, Suzanne McFarland, Teri Harrison

Directors Absent
None

Directors who arrived after the meeting opened
Richard Hronek

Non Voting Members Present
Stacy Stuhldreher

Guests Present
Barbee Thomas, Cindy Wang, Jeff Jaroscak, Jeremiah Tangen, Karen Uthe, Melissa McCarthy, Susan Dornan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Apr 18, 2019 at 6:01 PM.

II. Public Comments

A. Public Comments

There were no public comments.

III. Board Meeting Minutes Approval

A. Minutes from 3/1/18 Meeting

Richard Hronek arrived.
Carol Ryan made a motion to table the minutes from the 3/1/18 meeting.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes from 9/20/18 Meeting

Carol Ryan made a motion to table the minutes from the 9/20/18 meeting.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Minutes from 10/4/18 Meeting

Carol Ryan made a motion to table the minutes from the 10/4/18 meeting.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Minutes from 1/17/19 Meeting

Carol Ryan made a motion to approve minutes from the Board Meeting on 01-17-19 Board Meeting on 01-17-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Minutes from 2/21/19 Meeting

Carol Ryan made a motion to approve minutes from the Regular Board Meeting on 02-21-19 Regular Board Meeting on 02-21-19.
Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Minutes from 3/20/19 Meeting

Carol Ryan made a motion to approve minutes from the Special Meeting on 03-20-19 Special Meeting on 03-20-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Minutes from 3/28/19 Meeting

Carol Ryan made a motion to approve minutes from the Board Meeting on 03-28-19 Board Meeting on 03-28-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Sponsor Update

A. Sponsor Update

There were no red flags during the monthly financial review. The April site visit focused on a review of the performance goals.

V. Treasurer Report

A. Monthly Financials

The March financials show a break even budget.
The board acknowledges receipt of the March financials.
Dave Massa attended this portion of the meeting via phone.

B. FY20 Preliminary Budget

The enrollment target is set for 590 students. The FY20 Preliminary Budget is based on that number.

VI. School Director Report

A. Monthly Report

No questions about the March School Director's report.

B. EGOP Execution Report

Activities upcoming include monthly informational booths at Crocker Park Fair and Pinecrest, monthly Cogat testing and informational sessions at Menlo Park Academy.

C. SY19-20 Teacher Agreement

Carol Ryan made a motion to approve the SY19-20 Teacher Agreement as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Faculty Renewals

Fraser Hamilton Sr made a motion to table the teacher renewals as presented.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.
Jeff Jaroscak arrived.

E. Sponsor Monthly Enrollment Verification

The board reviewed the March monthly enrollment verification.

VII. Systems Director Report

A. Monthly Report

There were no questions about the March Systems Director's report.

B. Facilities Report

Carol Ryan made a motion to accept the donated items that are listed the inventory.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.
The board expresses their thanks to Dussault Moving.

C. Development

Fraser Hamilton Sr made a motion to authorize Barbee Thomas to execute the agreement with Giving Insight as presented pending legal review.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Executive Leadership Team

A. Action Items

B. Board Member Election Timing & Process

The board is currently soliciting applications for new board members. Applications should be in by May 2nd and the board will vote on new members on May 16th.
Thank you to Susan Dornan and Cindy Wang for attending the meeting.

IX. Fund Development

A. Assurance Reports

The Development committee is looking to host a brainstorming session on May 4th to determine a wish list to present to donors. Information is being gathered and collected to help with grant writing.

X. Program Excellence

A. Assurance Reports

Dr. Rimm will be the keynote speaker at a conference sponsored by Menlo Park Academy in September. The Annual Survey for Teachers, Parents, and Middle School Students will be released the first week in May.

XI. Executive Session

A. Executive Session

Fraser Hamilton Sr made a motion to enter into Executive Session to discuss the performance of a public employee.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Carol Ryan	Aye
Fraser Hamilton Sr	Aye
Teri Harrison	Aye
Suzanne McFarland	Aye
Richard Hronek	Aye

Executive session began at 7:35 p.m. Stacy Stuhldreher and Jeff Jarosak were invited to stay. Executive session ended at 8:27.
Fraser Hamilton Sr made a motion to Enter into Executive Session to discuss the appointment of a public employee.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Suzanne McFarland	Aye
Carol Ryan	Aye
Teri Harrison	Aye
Fraser Hamilton Sr	Aye
Richard Hronek	Aye

Executive session began at 8:28. Jeff Jarosak was invited in. Executive session ended at 9:08.

B. Faculty Salary recommendations

Fraser Hamilton Sr made a motion to approve the faculty salary recommendations as presented.
Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.
2019-2020 Faculty Salaries approved:
Lauren Barker $41,200, Erin Bender $34,505, Carla Biggert $22,145, Amanda Conti $35,020, Grace Coyne $27,445, Debra Culp $48,565.50, John Cycyk $43,882.84, Danielle Dachtler $41,818, Jennifer Gali $36,906.43, Brittany Harraman $38,255.67, Shelby Hess $38,110, Shannon Jakubczak $33,552.25, Kateland Kacic $35,200.20, Shanon Kneidel $48,116.85, Amy Kreiger $32,500, Lindsey Macey $38,417.47, Krista Nenadal $33,150, Eamon O'Donnell $46,335.60, Frank O'Grady $40,000, Nicholas Pennypacker $37,500, Daniel Pernod $41,991.77, Sarah Rondini $41,412, Brandy Shuttera $38,306.10, Katherine Theiss $49,647.29, Jeanette Thevenin $36,050, JoAnna Timura $44,341.50, Mary Beth Turk $64,188.60, Kelly Whittaker $43,695.75.

XII. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,
Melissa McCarthy