



# Menlo Park Academy Governing Board

## Minutes

### Board Working Session

---

#### Date and Time

Thursday May 2, 2019 at 6:00 PM

#### Location

Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102

---

#### Directors Present

Fraser Hamilton Sr, Suzanne McFarland, Teri Harrison

#### Directors Absent

Carol Ryan, Richard Hronek

#### Non Voting Members Present

Stacy Stuhldreher

#### Guests Present

Barbee Thomas, Cindy Wang, Dante Giancola, Jeff Jaroscak, Karen Uthe, Melissa McCarthy, Susan Dornan

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Teri Harrison called a meeting to order on Thursday May 2, 2019 at 6:13 PM.

## **II. Prospective Board Member Q&A**

### **A. Q&A**

Prospective new Board members ( Dante Giancola, Cindy Wang, Susan Dornan) asked questions such as what qualities the Board is looking for in new members and what challenges the position holds. The Board asked the prospective new members questions such as why they would like to be on the board and what skill sets they could bring to the board.

Jeff Jaroscak arrived.

## **III. Board Action Items**

### **A. New Edison Hire**

Suzanne McFarland made a motion to Hire Antionette Black for Edison Club substitute at a rate of \$10.00 per hour.

Fraser Hamilton Sr seconded the motion.

The team **VOTED** unanimously to approve the motion.

### **B. FY20 Development Plan**

Fraser Hamilton Sr made a motion to approve the draft of the 2020 Development plan as presented.

Suzanne McFarland seconded the motion.

The team **VOTED** unanimously to approve the motion.

## **IV. Discussion Items**

### **A. Enrollment Incentive**

Brainstorming of possible referral enrollment incentives to encourage Parents and Staff to help grow enrollment.

### **B. Marketing Budgets and Updates**

Karen Uthe the new Communications Director presented a marketing budget for the remainder of the fiscal year and an update on the recent marketing items.

### **C. Re-Enrollment Update**

Karen Uthe reviewed the current re-enrollment numbers for the 19/20 school year.

### **D. Facilities update**

Barbee Thomas spoke on the work needed to prepare for the summer and repair projects in process.

## V. New section

### A. Executive Session

Suzanne McFarland made a motion to enter into executive session to discuss the performance of a public employee.

Fraser Hamilton Sr seconded the motion.

The team **VOTED** unanimously to approve the motion.

#### Roll Call

Suzanne McFarland Aye

Teri Harrison Aye

Fraser Hamilton Sr Aye

Carol Ryan Absent

Dave Massa Absent

Richard Hronek Absent

Entered into Executive session at 9:07pm. Exited Executive session at 9:19

Invited in are Jeff Jaroscak and Stacy Stuhldreher

## VI. Closing Items

### A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.

Suzanne McFarland seconded the motion.

The team **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 PM.

Respectfully Submitted,  
Melissa McCarthy