APPROVED

Menlo Park Academy Governing Board

Minutes

Board Working Session

Date and Time
Thursday May 2, 2019 at 6:00 PM

Location
Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102

Directors Present
Fraser Hamilton Sr, Suzanne McFarland, Teri Harrison

Directors Absent
Carol Ryan, Richard Hronek

Non Voting Members Present
Stacy Stuhldreher

Guests Present
Barbee Thomas, Cindy Wang, Dante Giancola, Jeff Jaroscak, Karen Uthe, Melissa McCarthy, Susan Dornan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting to order on Thursday May 2, 2019 at 6:13 PM.

II. Prospective Board Member Q&A

A. Q&A

Prospective new Board members (Dante Giancola, Cindy Wang, Susan Dornan) asked questions such as what qualities the Board is looking for in new members and what challenges the position holds. The Board asked the prospective new members questions such as why they would like to be on the board and what skill sets they could bring to the board.
Jeff Jaroscak arrived.

III. Board Action Items

A. New Edison Hire

Suzanne McFarland made a motion to Hire Antionette Black for Edison Club substitute at a rate of $10.00 per hour.
Fraser Hamilton Sr seconded the motion.
The team **VOTED** unanimously to approve the motion.

B. FY20 Development Plan

Fraser Hamilton Sr made a motion to approve the draft of the 2020 Development plan as presented.
Suzanne McFarland seconded the motion.
The team **VOTED** unanimously to approve the motion.

IV. Discussion Items

A. Enrollment Incentive

Brainstorming of possible referral enrollment incentives to encourage Parents and Staff to help grow enrollment.

B. Marketing Budgets and Updates

Karen Uthe the new Communications Director presented a marketing budget for the remainder of the fiscal year and an update on the recent marketing items.

C. Re-Enrollment Update

Karen Uthe reviewed the current re-enrollment numbers for the 19/20 school year.

D. Facilities update

Barbee Thomas spoke on the work needed to prepare for the summer and repair projects in process.

V. New section

A. Executive Session

Suzanne McFarland made a motion to enter into executive session to discuss the performance of a public employee.
Fraser Hamilton Sr seconded the motion.
The team **VOTED** unanimously to approve the motion.

Roll Call	
Carol Ryan	Absent
Fraser Hamilton Sr	Aye
Richard Hronek	Absent
Teri Harrison	Aye
Suzanne McFarland	Aye
Dave Massa	Absent

Entered into Executive session at 9:07pm. Exited Executive session at 9:19
Invited in are Jeff Jaroscak and Stacy Stuhldreher

VI. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.
Suzanne McFarland seconded the motion.
The team **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 PM.

Respectfully Submitted,
Melissa McCarthy