APPROVED

Menlo Park Academy Governing Board

Minutes

Board Working Session

Date and Time
Thursday February 7, 2019 at 6:00 PM

Location
Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Fraser Hamilton Sr, Richard Hronek, Suzanne McFarland, Teri Harrison

Directors Absent
Carol Ryan

Directors who left before the meeting adjourned
Richard Hronek

Non Voting Members Present
Stacy Stuhldreher

Guests Present
Barbee Thomas, Heather Ferguson, Jeff Jaroscak, Melissa McCarthy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting to order on Thursday Feb 7, 2019 at 6:07 PM.

II. Program Items

A. Summer Camps

Summer camp framework proposal was discussed.

III. Leadership & Administration

A. Leadership Search Timing & Process

The Head of School job description and job posting were discussed.
Jeff Jaroscak arrived.
Richard Hronek left.
The Director of Communications role was discussed. Resumes are being reviewed to determine the top candidates for interview.

B. Organization Structure

Suzanne McFarland made a motion to approve the org chart with the systems manager to report to the treasurer until a Head of School is hired.
Fraser Hamilton Sr seconded the motion.
The team **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.
Suzanne McFarland seconded the motion.
The team **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Melissa McCarthy