APPROVED

Menlo Park Academy Governing Board

Minutes

Board Meeting

Date and Time
Thursday November 15, 2018 at 6:00 PM

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present
Carol Ryan, Fraser Hamilton Sr, Richard Hronek, Suzanne McFarland, Teri Harrison

Directors Absent
None

Non Voting Members Present
Stacy Stuhldreher

Guests Present
Barbee Thomas, Dave Massa, Jeff Jaroscak, Jeremiah Tangen, Melissa McCarthy, Michelle Sayer, Renee Dornan, Susan Dornan

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Carol Ryan called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Nov 15, 2018 at 6:05 PM.

II. Public Comments

A. Public Comments

There were no public comments.

III. Board Meeting Minutes Approval

A. Minutes of the 11/1/18 Working Session

Fraser Hamilton Sr made a motion to approve minutes from the Board Working Session on 11-01-18 as amended Board Working Session on 11-01-18.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
With the amendment of removing Dave Massa's name from section A.

IV. Sponsor Update

A. Sponsor Update

There is a board training available in Columbus on 12/8 coordinated by the Sponsor.
The November monthly review was this week. The student files were audited and teacher's were observed. The monthly visit had no issues.
The board should have received their annual report card from the sponsor today.
Stacy Stuhldreher arrived.

V. Treasurer Report

A. Monthly Financials - October

Teri Harrison made a motion to acknowledge receipt of the October financials.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
The 2016-2017 audit has been completed and the 17/18 audit is underway.

VI. Staff Reports

A. Monthly Report

The board extends their congratulations to Dae San Kim for his performance in the Northwestern University Midwest Academic Talent Search program.
Barbee Thomas the new Systems Manager gave a update.

We have switched our internet software filtering system and teachers are experiencing less issues.

The Chromebooks acer c720s for grades 2-8 are at least 5 years old and are failing quickly. We are short chromebooks for the current year and the shortage will only increase in the years to come as enrollment increases.

Quotes have been gathered to lease new chromebooks and charging carts.

B. Parent / Student Handbook

Fraser Hamilton Sr made a motion to table the approval of the Parent/Student handbook.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. October Enrollment Verification

Each month the school must verify a percentage of the students addresses. In October we verified the addresses of students whose registration forms were flagged for a possible change from the previous school year.

D. Annual Policy Review

Fraser Hamilton Sr made a motion to table the annual policy review.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. PD Calendar

The themes of the professional development calendar were presented.

F. Snow Removal Bids

Fraser Hamilton Sr made a motion to authorize Stacy Stuhldreher to enter into a contract with snow removal services per legal and Fraser Hamilton Sr. review not to exceed $7500.
Teri Harrison seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. New Hire

Fraser Hamilton Sr made a motion to hire Shelby Hess for position of teacher for the salary of $37,000 pending hiring policy requirements.
Richard Hronek seconded the motion.

The board **VOTED** unanimously to approve the motion.
Teri Harrison made a motion to hire Nicole D'Amico at the rate of $10.00 per hour for Edison Club pending hiring policy requirements.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Annual Report Draft

Draft was presented, comments/corrections should be sent to Carol Ryan so the final version can be voted on at the board working session.

I. Grant

Fraser Hamilton Sr made a motion to to authorize Stacy Stuhldreher to sign the Letter of Agreement for the Project Learning Garden Grant to the development committee.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Marketing Tasks

Fraser Hamilton Sr made a motion to table any vote on hiring.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to accept the donation of $6000 for the purchase of two interactive teaching devices with the boards gratefullness to Tom Shanklin.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to accept a donation of 50 HP laptops from an anonymous donor.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.
Richard Hronek made a motion to accept a donation of 24 Samsung monitors for the computer lab.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to accept the donation of approximately 27 computers from Progressive Insurance.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Fund Development

A. Plan Execution Reports

The Winter Benefit was discussed including auction items, baskets for auction or raffle.
The board will present awards at the Benefit.

VIII. Executive

A. Communications

Streamlining communication was discussed to prevent communication overload for parents.

IX. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into executive session to discuss the perfomance of a public employee.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Richard Hronek	Aye
Teri Harrison	Aye
Fraser Hamilton Sr	Aye
Carol Ryan	Aye
Suzanne McFarland	Aye

Jeff Jaroscak, Dave Massa and Stacy Stuhldreher were invited to stay.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Teri Harrison