APPROVED

Menlo Park Academy Governing Board

Minutes

Board Working Session

Date and Time
Monday December 3, 2018 at 6:00 PM

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present
Carol Ryan, Fraser Hamilton Sr, Richard Hronek, Suzanne McFarland, Teri Harrison

Directors Absent
None

Directors who arrived after the meeting opened
Carol Ryan, Richard Hronek

Directors who left before the meeting adjourned
Richard Hronek

Non Voting Members Present
Stacy Stuhldreher

Guests Present

Barbee Thomas, Christina Rockey, Danielle Dachtler, Dave Massa, Eamon O'Donnell, Erin Bender, Gabriela House, Jeanette Thevenin, John Cycyk, Kateland Kacic, Melissa McCarthy, Nick Pennypacker

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting to order on Monday Dec 3, 2018 at 6:03 PM.

II. Director Reports

A. Ed Spaces Conference Presentations

Jeanette Thevenin, Kateland Kacic, Danielle Dachtler, Nick Pennypacker, Gabby House, Christina Rockey, Erin Bender, Eamon O'Donnell, John Cycyk presented on the Ed Spaces Conference and the way the spaces are currently being used.
Carol Ryan arrived.

B. Giving Insight Proposal

Staci Lowell at Giving Insight, LLC has offered a proposal for 90 days of training on Little Green Light. Little Green Light is the system where Menlo Park Academy keeps track of development and gifts. Staci Lowell would be training on how to enter gifts, send gift entry acknowledgement, and help develop processes. She would also enter the gifts and get us caught up with past gifts and acknowledgements.
Fraser Hamilton Sr made a motion to authorize Stacy Stuhldreher to sign the agreement with Giving Insight as presented.
Carol Ryan seconded the motion.
The team **VOTED** unanimously to approve the motion.

C. Devices

The Acers will be obsolete as of June 2019. The recommendation is to lease 325 new devices. The cost would be 10% over the budget.
Fraser Hamilton Sr made a motion to authorize Stacy to sign a lease agreement not to exceed $85,160 and not to exceed 36 months to obtain chromebooks and carts as presented.
Carol Ryan seconded the motion.
The team **VOTED** unanimously to approve the motion.

D. New Hires

Connie Wilson would like to work for Edison Club. She currently works for Innovation Food and serves our lunches.
Carol Ryan made a motion to hire Connie Wilson for Edison Club at a rate of $10.00 per hour.
Richard Hronek seconded the motion.
The team **VOTED** unanimously to approve the motion.

E. Stipends

Richard Hronek made a motion to approve the stipends as presented.
Fraser Hamilton Sr seconded the motion.
The team **VOTED** unanimously to approve the motion.

F. Field Trips

The 8th grade capstone trip presented is a 3 day Educational trip to Detroit which includes The Henry Ford Museum, Dossin Great Lakes Museum, Neil Derasse Tyson at the Fox Theater, Michigan Science Center, and the Motown Museum.
Change to discussion item, no vote needed.

G. CoGAT

Richard Hronek made a motion to pay the following teachers for proctoring CoGAT testing sessions: Kelly Whitaker $200, Kateland Kacic $100, Danielle Dachtler $200, Shannon Jakubczak $200, Amy Kreiger $200.
Carol Ryan seconded the motion.
The team **VOTED** unanimously to approve the motion.

H. Annual Policy Review

Carol Ryan made a motion to accept reviewed policies as submitted.
Fraser Hamilton Sr seconded the motion.
The team **VOTED** unanimously to approve the motion.
The policies that were reviewed and renewed were #204.14 Career Advising, #242 Student Assessment, #404 Health Examinations & Immunizations, #405 Emergency Medical Procedures, #406 Emergency Medical Authorization, #407 Control of Communicable Disease, #408 Non-Casual Contact Communicable Disease, #409 Control of Blood-Borne Pathogens.
Richard Hronek left.

I. Annual Report

Richard Hronek arrived.
Richard Hronek made a motion to table.
Fraser Hamilton Sr seconded the motion.
The team **VOTED** unanimously to approve the motion.

J.

11.6

A.04- Change Gap Closing Goal to 95%

Richard Hronek made a motion to approve the 11.6 document with the following changes.
Carol Ryan seconded the motion.
The team **VOTED** unanimously to approve the motion.

K. PEC Reports

The reports the board sees should be focused on results and data. For example instead of listing the activities that have been done to teach executive functioning show the results of the activities. Are behavioral incidences lowered, have missing assignments lessened?

III. Development

A. Processes

There was a discussion about the grant process. Grants should be approved by the PEC committee before it is brought to the board. There should be a clear expectation on who will be in charge of the grant and what part of curriculum the grant is tied to.

IV. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.
Carol Ryan seconded the motion.
The team **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 PM.

Respectfully Submitted,
Teri Harrison

V. New section

A. Executive Session

Fraser Hamilton Sr made a motion to enter into executive session to discuss the performance of a public employee.
Suzanne McFarland seconded the motion.
The team **VOTED** unanimously to approve the motion.

Roll Call

Jeff Jaroscak	Absent
Fraser Hamilton Sr	Aye

Roll Call

Teri Harrison	Aye
Suzanne McFarland	Aye
Richard Hronek	Aye
Carol Ryan	Aye

Carol Ryan made a motion to accept the resignation of Brandon Dennis.
Fraser Hamilton Sr seconded the motion.
The team **VOTED** unanimously to approve the motion.
Stacy Stuhldreher was invited to stay.