APPROVED

# Menlo Park Academy Governing Board

# Minutes

## Board Meeting

**Date and Time**
Thursday December 13, 2018 at 6:00 PM

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

**Directors Present**
Carol Ryan, Fraser Hamilton Sr, Teri Harrison

**Directors Absent**
Richard Hronek, Suzanne McFarland

**Non Voting Members Present**
Stacy Stuhldreher

**Guests Present**
Barbee Thomas, Jeff Jaroscak, Melissa McCarthy

### I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Dec 13, 2018 at 6:12 PM.

## II. Public Comments

### A. Public Comments

Mr. Giancola was invited to discussed his ideas for advancing the mission of MPA.

## III. Board Meeting Minutes Approval

### A. Minutes of the 12/3/18 Working Session

Fraser Hamilton Sr made a motion to table the vote on the minutes from the Board Working Session on 12-03-18.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Minutes from the 11/15/18 Regular Meeting

Carol Ryan made a motion to table the vote on the minutes.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Sponsor Update

### A. Sponsor Update

In December our sponsor, Lake Erie West, received their state report card and were rated as effective. They were one of 4 sponsors to get that rating in the state. The monthly sponsor visit went well. The monthly financial call with the Treasure went well.

## V. Treasurer Report

### A. Monthly Financials

Fraser Hamilton Sr made a motion to table the discussion of the monthly financials.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VI. Staff Reports

### A. Monthly Report

Stacy Stuhldreher reviewed the monthly directors report.

### B. Monthly Enrollment Verification

Fraser Hamilton Sr made a motion to acknowledge receipt of the monthly enrollment verification.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Invoice for Doug Clay

Carol Ryan made a motion to approve payment of the invoice for Doug Clay for the amount of $2250.00.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VII. Marketing

### A. EGOP Execution Report

No report.

## VIII. Fund Development

### A. Plan Execution Reports

No report.

### B. Committee Membership

Fraser Hamilton Sr made a motion to approve Galen Schuerlein, Kristel Smith, Jerry Kist and Dante Giancola as members of the Development Committee.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Grant opportunity

Fraser Hamilton Sr made a motion to authorize the board to pursue a grant through the Ohio Bureau of Workers Comp. not to exceed $12,000 for a security camera expansion.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IX. Executive

### A. Staff Bonus

Fraser Hamilton Sr made a motion to authorize payment of staff year end bonuses not to exceed $5600 at the discretion of the School Director and Board Chair.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

## X. Program Excellence

### A. Assurance Reports

There was nothing uploaded.

### B. Conference Proposal

The **conference** proposal will be postponed.

### C. Committee Member

Fraser Hamilton Sr made a motion to approve Kelly Jackson as a member of PEC.
Carol Ryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

## XI. Executive Session

### A. Executive Session

There is no session needed.

## XII. Closing Items

### A. Adjourn Meeting

Carol Ryan made a motion to adjourn the meeting.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,
Teri Harrison