

APPROVED



Menlo Park Academy Governing Board

Minutes

Board Meeting

Date and Time

Thursday December 13, 2018 at 6:00 PM

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present

Carol Ryan, Fraser Hamilton Sr, Teri Harrison

Directors Absent

Richard Hronek, Suzanne McFarland

Non Voting Members Present

Stacy Stuhldreher

Guests Present

Barbee Thomas, Jeff Jaroscak, Melissa McCarthy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Dec 13, 2018 at 6:12 PM.

II. Public Comments

A. Public Comments

Mr. Giancola was invited to discussed his ideas for advancing the mission of MPA.

III. Board Meeting Minutes Approval

A. Minutes of the 12/3/18 Working Session

Fraser Hamilton Sr made a motion to table the vote on the minutes from the Board Working Session on 12-03-18.

Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Minutes from the 11/15/18 Regular Meeting

Carol Ryan made a motion to table the vote on the minutes.

Fraser Hamilton Sr seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Sponsor Update

A. Sponsor Update

In December our sponsor, Lake Erie West, received their state report card and were rated as effective. They were one of 4 sponsors to get that rating in the state. The monthly sponsor visit went well. The monthly financial call with the Treasure went well.

V. Treasurer Report

A. Monthly Financials

Fraser Hamilton Sr made a motion to table the discussion of the monthly financials.

Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Staff Reports

A. Monthly Report

Stacy Stuhldreher reviewed the monthly directors report.

B. Monthly Enrollment Verification

Fraser Hamilton Sr made a motion to acknowledge receipt of the monthly enrollment verification.

Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Invoice for Doug Clay

Carol Ryan made a motion to approve payment of the invoice for Doug Clay for the amount of \$2250.00.

Fraser Hamilton Sr seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Marketing

A. EGOP Execution Report

No report.

VIII. Fund Development

A. Plan Execution Reports

No report.

B. Committee Membership

Fraser Hamilton Sr made a motion to approve Galen Schuerlein, Kristel Smith, Jerry Kist and Dante Giancola as members of the Development Committee.

Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Grant opportunity

Fraser Hamilton Sr made a motion to authorize the board to pursue a grant through the Ohio Bureau of Workers Comp. not to exceed \$12,000 for a security camera expansion.

Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Executive

A. Staff Bonus

Fraser Hamilton Sr made a motion to authorize payment of staff year end bonuses not to exceed \$5600 at the discretion of the School Director and Board Chair.

Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Program Excellence

A. Assurance Reports

There was nothing uploaded.

B. Conference Proposal

The **conference** proposal will be postponed.

C. Committee Member

Fraser Hamilton Sr made a motion to approve Kelly Jackson as a member of PEC.

Carol Ryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

XI. Executive Session

A. Executive Session

There is no session needed.

XII. Closing Items

A. Adjourn Meeting

Carol Ryan made a motion to adjourn the meeting.

Fraser Hamilton Sr seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,
Teri Harrison