APPROVED

Menlo Park Academy Governing Board

Minutes

Board Meeting

Date and Time
Thursday August 23, 2018 at 6:00 PM

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present
Fraser Hamilton Sr, Suzanne McFarland, Teri Harrison

Directors Absent
Carol Ryan, Richard Hronek

Non Voting Members Present
Stacy Stuhldreher

Guests Present
Christina Cardelini Rockey, Dave Massa, Jeff Jaroscak, Jennifer Gali, JoAnna Timura, Melissa McCarthy, Tiffany Dux

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Aug 23, 2018 at 6:14 PM.

C. Approve Minutes

There were no minutes uploaded to approve.

II. Public Comments

A. Public Comments

It would be appreciated if the school could get the minutes uploaded to the public portal so parents can find out what is happening. Thank you. - Tiffany Dux

III. School Director Report

A. Contract for Family Achievement Clinic

Fraser Hamilton Sr made a motion to authorize Stacy Stulhdreher to enter into the agreement with the Family Achievement Clinic.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. New Hire

Fraser Hamilton Sr made a motion to hire Erin Bender as a teacher for an annual salary of 33,500.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Student Handbook

There were minor changes in the student handbook including dates and the new daily schedule. Students will be required to sign that they received the handbook and sign a appropriate technology use policy.

D. Approval of Returning Clubs

Fraser Hamilton Sr made a motion to approve Progress with Chess, Young Rembrandts, and Mad Science for the 18/19 school year.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Audit & Finance

A. July Financials

July is the first month of the fiscal year and we are still getting paid on last year's numbers. Fees are being collected. The FY18 audit is beginning.

V. Program Excellence

A. Program Excellance Update

The PEC would like recommendations of Parents to contact to ask them to join PEC.
The PEC is also making revisions to the Program Guide.

B. Approval Of Contract

Suzanne McFarland made a motion to approve the revised proposal for the services of Dr. Robert Dillon as presented.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Staffing Model

A. 2018-19 Org Chart

Fraser Hamilton Sr made a motion to hire Barbee Thomas as Systems Manager for the amount of $53,000 pending reference checks and compliance with standard HR policies.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to authorize Teri Harrison to enter into negotiation with Tara Schmitt for the position of head of school.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to approve the org chart revisions as presented.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Executive Session

A. Executive Session

Suzanne McFarland made a motion to go into executive session to discuss the hiring of a public employee.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Richard Hronek	Absent
Carol Ryan	Absent
Fraser Hamilton Sr	Aye
Suzanne McFarland	Aye
Teri Harrison	Aye

Invited in: Stacy Stuldreher, Dave Massa and Jeff Jaroscak.

VIII. Other Business

A. Faculty Requests

B. Sponsor Report

The monthly site visit was completed today. There were no areas of concern. Special Education files were reviewed and found to be in order. The monthly financial call had no areas of concern.

IX. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Melissa McCarthy