APPROVED

Menlo Park Academy Governing Board

Minutes

Regular Board Meeting

Date and Time
Thursday June 20, 2019 at 6:00 PM

Location
2149 W. 53rd Street, Cleveland, OH 44102

OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

Directors Present
Fraser Hamilton Sr, Richard Hronek, Suzanne McFarland, Teri Harrison

Directors Absent
Carol Ryan

Guests Present
Barbee Thomas, Cindy Wang, Dante Giancola, Dave Massa, Janie Zell, Jeff Jaroscak, Jeremiah Tangen, Karen Uthe, MaryAnn Houghton, Melissa McCarthy, Renee Dornan, Richard Osborne, Shanon Kneidel, Susan Dornan, Tiffany Dux, Tina Pasatta

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Jun 20, 2019 at 6:01 PM.

II. Public Comments

A. Public Comments

There were no public comments.

III. Board Meeting Minutes Approval

A. Meeting Minutes - 5/16/19

Fraser Hamilton Sr made a motion to approve minutes from the Regular Board Meeting on 05-16-19 Regular Board Meeting on 05-16-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Meeting Minutes - 5/30/19

Fraser Hamilton Sr made a motion to approve minutes from the Special Meeting on 05-30-19 Special Meeting on 05-30-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Meeting Minutes - 6/4/19

Fraser Hamilton Sr made a motion to approve minutes from the Annual End-of-Year Board & Staff Retreat on 06-04-19 Annual End-of-Year Board & Staff Retreat on 06-04-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Meeting Minutes - 6/6/19

Fraser Hamilton Sr made a motion to approve minutes from the Board Working Session on 06-06-19 Board Working Session on 06-06-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Meeting Minutes - 6/12/19

Fraser Hamilton Sr made a motion to approve minutes from the Special Board Meeting on 06-12-19 Special Board Meeting on 06-12-19.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Treasurer Report

A. Monthly Financials

The May financial report was discussed.
Richard Hronek made a motion to acknowledge receipt of the May financial report.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. School Operations Reports

A. Monthly Report

The directors report was uploaded.
Fraser Hamilton Sr made a motion to approve the third trimester stipends as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Sponsor Monthly Enrollment Verification

Fraser Hamilton Sr made a motion to acknowledge recieving the Monthly Enrollment verification report.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Acceptance of Donated Items

Fraser Hamilton Sr made a motion to accept the donated items from Magnificat.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
The Board of Directors would like to thank Magnificat for the donated items.
Fraser Hamilton Sr made a motion to accept the donation of a potted Magnolia.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.
Suzanne McFarland made a motion to accept the donation of a wooden train table.
Richard Hronek seconded the motion.
The motion unanimously did not carry.
The Board appreciates the thought of the train table, but due to safety concerns it cannot be accepted.
Jeff Jaroscak arrived.

D. Systems Director report

Barbee Thomas spoke about summer tasks currenly underway with technology, building operations and development.

E. Monthly Report

Karen Uthe spoke on summer advertising at the movie theaters, a Menlo community day in July, and summer camp shadow day for new students. She also highlighed activities from the Enrollment Growth & Outreach Plan.
Fraser Hamilton Sr made a motion to authorize Karth Uthe to execute the agreement with the Bloomwell group.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to authorize Karen Uthe to enter into an agreement with the web developer of her choice up to $12,000.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Sponsor Update

A. Sponsor Update

The Sopnsor Assurances visit will be 6/21/19.

VII. New Hires

A. New Hires

Fraser Hamilton Sr made a motion to approve the hiring of Rachel Schlosser at an annual salary up to $42,000.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Policy Updates

A. Policy 376 Tuition Reimbursement revision, final

Richard Hronek made a motion to accept the changes to policy 376 Tuition Reimbursement.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Winter Policy Updates

Fraser Hamilton Sr made a motion to approve the winter policy updates as presented with a modification to 148.11 - adding the sentence "All approved crowd-funding campaigns will be consistent with Board approved development plan.".
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
The Winter Policy update:
142 Approval and Monitoring of Budget/Bond;Fiscal Reporting
148.1 Crowdfunding
204.11 Assistance to English Language Learners and Immigrant Students

229 Child Abuse and Neglect
241.2 Records upon Enrollment
242.1 Security Provisions for Statewide Assessment Tests
242.2 Alternate Assessments for Students With Disabilities
244.1 Graduation Requirements for Classes of 2018, 2019 and 2020 Only
251 Attendance/Truancy/Withdrawal
252 Missing and Absent Children
2641 Anti-Harassment, Intimidation, and Bullying Policy
273 Expulsion and Suspension Policies
274 Permanent Exclusion of Non-Disabled Students
295 Student Surveys
297 Homeless Children and Youth Policy
316 Teachers
317 Educational Assistants/Paraprofessionals
401 Health Services
404 Health Examinations and Immunizations
424.1 Student Suicide

IX. Board Actions

A. New Board Member Installation

Cindy Wang, Susan Dornan and Dante Giancola were installed as new board members.

B. Board Officer Elections

Board Officer elections will happen at the July board meeting.

C. 2019-20 Board Meeting Schedule

Fraser Hamilton Sr made a motion to approve the board calendar with the deletion of the 1/2/20 working session.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Executive Leadership Team

A. CMSD Partnership Agreement Renewal

Fraser Hamilton Sr made a motion to authorize Teri Harrison to execute the CMSD Partnership Agreement Renewal.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Administrative Team Updates

XI. Fee Amendment

A. Treasurer Fee Amendment

Fraser Hamilton Sr made a motion to authorize Teri Harrison to execute the 2nd addendum to the Fiscal Officer Agreement as presented.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Executive Session

A. Executive Session

Teri Harrison made a motion to enter into Executive session to discuss compensation of a Public Employee.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Richard Hronek	Aye
Carol Ryan	Absent
Fraser Hamilton Sr	Aye
Suzanne McFarland	Aye

Entered into Executive session at 7:52 pm.
Invited in were Cindy Wang, Susan Dornan, Dante Giancola, Jeff Jaroscak, Barbee Thomas, Karen Uthe, Dave Massa

XIII. New section

A. Board Action Items

Fraser Hamilton Sr made a motion to approve a salary of $52,250 for Nadia Dreger for the 2019-20 school year.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to adjust the organization chart to show the Admissions Manager reporting to the Communications Director.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
Fraser Hamilton Sr made a motion to approve incentive based compensation plan for Nadia Dreger based on enrollment goals.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. Closing Items

A. Adjourn Meeting

Richard Hronek made a motion to adjourn the meeting.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,
Melissa McCarthy