APPROVED

Menlo Park Academy Governing Board

Minutes

Special Board Meeting

Date and Time
Wednesday June 13, 2018 at 6:00 PM

Location
MPA, 2149 W. 53rd Street, Cleveland, Ohio

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present
Cathie Leimbach, Fraser Hamilton Sr, Richard Hronek, Suzanne McFarland, Teri Harrison

Directors Absent
Melissa Vlasak

Directors who arrived after the meeting opened
Cathie Leimbach

Guests Present
Carol Ryan, Jeff Jaroscak

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Wednesday Jun 13, 2018 at 6:06 PM.

II. Staffing

A. Executive Session

Suzanne McFarland made a motion to enter into Executive Session to discuss the performance of a public employee at 6:11 pm. Jeff Jaroscak and Carol Ryan were invited in. A roll call vote was taken.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Melissa Vlasak	Absent
Suzanne McFarland	Aye
Cathie Leimbach	Absent
Richard Hronek	Aye
Fraser Hamilton Sr	Aye
Teri Harrison	Aye

Cathie Leimbach arrived.
Carol Ryan arrived.
The Board exited Executive Session at 7:49 pm.

B. Staffing

Richard Hronek made a motion to authorize the Board Chair and Vice-Chair/Chair-Elect to address and document performance matters with board direct reports in a timely manner.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Marketing Intern

Fraser Hamilton Sr made a motion to hire Adam Lucchesi as a Marketing Intern for the summer of 2018 to be remunerated based on project deliverables with remuneration not to exceed $2,500.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Marketing Consultant

Teri Harrison made a motion to engage with the Bloomwell Group to serve as a marketing consultant according to they plan they provided at a fee of $2,500 per month for up to 6 months.
Fraser Hamilton Sr seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Marketing Oversight

Richard Hronek made a motion to have the board directly manage the MPA marketing and enrollment function until further notice. Fraser Hamilton Sr and Carol Ryan will be the Board leads.
Fraser Hamilton Sr seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Executive Session

Fraser Hamilton Sr made a motion to enter into Executive Session to discuss the performance of a public employee.
Richard Hronek seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Cathie Leimbach	No
Richard Hronek	Aye
Melissa Vlasak	Absent
Teri Harrison	Aye
Suzanne McFarland	Aye
Fraser Hamilton Sr	Aye

III. Academic Program

A. Academic Program for 2018/2019

The board expressed concern for the lack of delivery of reports and plans regarding the program for the coming school year. The board will ask the School Director for the draft plans for the coming year's academic program to be made available before the next board meeting.

IV. Closing Items

A. Adjourn Meeting

Richard Hronek made a motion to adjourn the meeting.
Cathie Leimbach seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,
Fraser Hamilton Sr