APPROVED

Menlo Park Academy Governing Board

Minutes

IPDP

Date and Time
Tuesday December 5, 2017 at 3:30 PM

Location
First Floor Kindergarten Space

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Committee Members Present
Doug Thompson, Gabriela House, Grace Coyne, Sean Makinster

Committee Members Absent
Christina Cardelini

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Sean Makinster called a meeting of the Local Professional Development Committee Committee of Menlo Park Academy Governing Board to order on Tuesday Dec 5, 2017 at 3:47 PM.

C.

Approve Minutes

Tabled until next meeting
Doug Thompson made a motion to Table until Next Meeting.
Grace Coyne seconded the motion.
The committee **VOTED** to approve the motion.

II. Local Professional Development Committee

A. Professional Development Request Review

Sean Makinster made a motion to Approve all previously completed in-house professional development hours completed during the 2017-2018 school year prior to 12-5-17.
Gabriela House seconded the motion.
The committee **VOTED** to approve the motion.

B. Meting schedule

Sean Makinster made a motion to Schedule follow-up meeting for IPDP approval for 12-12-17.
Gabriela House seconded the motion.
The committee **VOTED** to approve the motion.

C. Meting schedule

III. Closing Items

A. Adjourn Meeting

Doug Thompson made a motion to adjourn the meeting.
Sean Makinster seconded the motion.
The committee **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,
Doug Thompson