APPROVED

Menlo Park Academy Governing Board

Minutes

Working Session

Date and Time
Thursday May 3, 2018 at 5:00 PM

Location
Menlo Park Academy, 3rd Floor Conference Room

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Directors Present
Cathie Leimbach, Fraser Hamilton Sr, Melissa Vlasak, Richard Hronek, Suzanne McFarland, Teri Harrison

Directors Absent
None

Directors who arrived after the meeting opened
Melissa Vlasak

Non Voting Members Present
Stacy Stuhldreher

Guests Present
Carol Ryan, Jeff Jaroscak, Lisa Sheldon, Melissa McCarthy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Teri Harrison called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday May 3, 2018 at 5:06 PM.

II. Conversations with Prospective Board Members

A. Get to Know Prospective Board Members

Carol Ryan and Lisa Sheldon were interviewed by Board members for potential positions on the board.
Melissa Vlasak arrived.
Carol Ryan left.

III. FY19 Faculty Agreement & Renewals

A. FY19 Faculty Agreement

Fraser Hamilton Sr made a motion to approve the fiscal year 19 Facullty Agreement as presented.
Cathie Leimbach seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Richard Hronek	Aye
Suzanne McFarland	Aye
Fraser Hamilton Sr	Aye
Cathie Leimbach	Aye
Teri Harrison	Aye
Melissa Vlasak	Abstain

B. FY19 Faculty Renewals

Fraser Hamilton Sr made a motion to approve the teachers' salaries as presented with the deletion of Mrs. Smith's salary, the exception that those teachers who are not in compliant with the gifted course policy will not receive an increase at this time, and adding the CQC1 increase for Amy Kreiger.
Richard Hronek seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Melissa Vlasak	Abstain
Suzanne McFarland	Aye

Roll Call

Teri Harrison	Aye
Cathie Leimbach	Aye
Fraser Hamilton Sr	Aye
Richard Hronek	Aye

Jeff Jaroscak arrived.

The teachers' schedules will be arranged to offer the best opportunity for the students and for financial responsibility.

Teri Harrison made a motion to go into Executive Session to discuss the compensation of a public employee.

Cathie Leimbach seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Teri Harrison	Aye
Fraser Hamilton Sr	Aye
Richard Hronek	Aye
Melissa Vlasak	Aye
Suzanne McFarland	Aye
Cathie Leimbach	Aye

IV. Board Member Performance & Positions

A. Whole Board Evaluation - Timing and Method

Whole board evaluations will begin in the next week.

B. Individual Board Member Evaluation

The board will conduct personal evaluations of each other and meet to discuss their individual improvement plans based on the evaluations.

C. Board Officers & Committee Chairs for 2018-2019

The Board Chair succession plan includes the next Chair being Chair Elect for one year and then at least one year of the Past Board Chair staying on the board to help orient the new Board Chair. We need to explore electing a Chair Elect this summer. There also needs to be a focus on adding Committee members who are potential board members, including some who could potentially become Board Chair.

Changes in Board Committees and there functions should be considered. There has been talk of changing portions of the board committees. The DCRC responsibilities could be better managed by two separate committees. The FEC committee's work could now be handled by the Executive Committee. Board Committee charters for new committees should be written by the June meeting for the Board to vote on.

V. Strategic Planning Approach

A. Philosophy & Process for Strategic Planning

It would be helpful for the 2018-2019 strategic plan to have no more than 3 change initiatives so efforts can be focused on the highest priorities for organizational success. It would also be helpful to enhance the clarity of Board Committee roles vs Staff roles in achieving the strategic goals and monitoring progress towards the goals.

VI. Executive Session

A. Executive Session

Fraser Hamilton Sr made a motion to enter into Executive Session at 8:28 to discuss the performance of a public official.
Suzanne McFarland seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Richard Hronek	Aye
Fraser Hamilton Sr	Aye
Suzanne McFarland	Aye
Cathie Leimbach	Aye
Melissa Vlasak	Aye
Teri Harrison	Aye

The board exited Executive Session at 10:37 pm.

VII. Liqour on School Grounds

A. Allow Alcohol at Edison Edventure

Fraser Hamilton Sr made a motion to allow alcohol on MPA school grounds for one event, Edison Edventure, on May 4, 2018, in accordance with the approved permit.
Melissa Vlasak seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

Fraser Hamilton Sr made a motion to adjourn the meeting.
Richard Hronek seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:39 PM.

Respectfully Submitted,

Teri Harrison