APPROVED

Menlo Park Academy Governing Board

Minutes

Executive Committee Meeting

Date and Time
Tuesday December 27, 2016 at 10:00 AM

Location
Menlo Park

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Committee Members Present
Amber Oxley, Beverley Veccia, Cathy Aldrich, Suzanne McFarland

Committee Members Absent
Teri Harrison

Committee Members who arrived after the meeting opened
Cathy Aldrich

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Suzanne McFarland called a meeting of the Executive Committee of Menlo Park Academy Governing Board to order on Tuesday Dec 27, 2016 at 10:10 AM.

C. Approve Minutes

Previous minutes not uploaded. No quorum was present at that time.

II. Executive

A. Teacher Assessment Framework

General discussion on the details of the Teacher Evaluation Framework and a plan for implementation. The Board expectation is an assurance that what is stated in the mission is happening in the classrooms. Minor changes were suggested to the framework.
Current evaluation process based on OTES will kept for this year and the teachers will be asked to also fill out the new framework questions for the purposes of data collection and testing of the new framework process to be implemented next year so that refinements may be made.
Cathy Aldrich arrived.

B. 9th Grade

Discussion of implementation of the Board approved program and discussion of letters to be sent to 8th grade families about the program and the evening presentation at MPA for the interested families.

C. Test Schedule

Review of the AIR and MAP testing windows with the school schedule to determine best dates to administer the AIR and MAP tests to students.

III. Closing Items

A. Adjourn Meeting

Suzanne McFarland made a motion to adjourn the meeting.
Cathy Aldrich seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:15 PM.

Respectfully Submitted,
Suzanne McFarland