



# Menlo Park Academy Governing Board

## Board Working Session

---

### Date and Time

Thu Sep 7, 2023 at 6:00 PM EDT

### Location

Menlo Park Academy  
2149 W. 53rd Street  
Cleveland, OH 44102

---

The September working session of MPA's governing board will be held on Thursday, September 7, 2023 at Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102. Meeting dates and times are posted in several places in building as well as on our web site at [www.menloparkacademy.com](http://www.menloparkacademy.com).

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Record Attendance		Susan Dornan	1 m
<b>B.</b> Call the Meeting to Order		Teri Harrison	1 m
<b>II. Action Items</b>			<b>6:02 PM</b>
<b>A.</b> New Hires	Vote	Phyllis Robinson	5 m
<b>B.</b> Resignations	Vote	Phyllis Robinson	5 m

	Purpose	Presenter	Time
<b>C.</b> HVAC Proposal	Vote	Deborah Zeffren	3 m
<b>D.</b> Facility Water Intrusion Proposal - Additional	Vote	Deborah Zeffren	3 m
<b>E.</b> Restoration Proposal	Vote	Deborah Zeffren	3 m
<b>F.</b> Risk Assessment Proposal	Vote	Deborah Zeffren	3 m
<b>G.</b> Basketball Hoop Replacement Proposal	Vote	Deborah Zeffren	3 m
<b>H.</b> Intercom Proposal	Vote	Deborah Zeffren	3 m
<b>I.</b> Tuition Reimbursement	Vote	Phyllis Robinson	5 m
<b>J.</b> Resident Educator	Vote	Jessica Wilcox	5 m
<b>K.</b> EMIS Representative Designation	Vote	Deborah Zeffren	1 m
<b>L.</b> Donation	Vote	Phyllis Robinson	3 m
<b>M.</b> Amended Contracts and Invoices	Vote	Phyllis Robinson	5 m
<b>III. Other Business</b>			<b>6:49 PM</b>
<b>A.</b> Development Committee Charter	Vote	Twana Rogers	5 m
<b>B.</b> Job Descriptions	Vote	Jillian Dura	5 m
<b>C.</b> Facility Signage	Discuss	Joe Loyd	10 m
<b>IV. Closing Items</b>			<b>7:09 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Teri Harrison	1 m

---

MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.