



# Menlo Park Academy Governing Board

## Regular Board Meeting

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### Date and Time

Thursday December 14, 2023 at 6:00 PM EST

### Location

Menlo Park Academy  
2149 W. 53rd Street  
Cleveland, OH 44102

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This month's regular meeting of MPA's governing board will be held on Thursday, December 14, 2023 at Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102. Virtual observation will be made available, when possible, at the following link - <https://meet.google.com/bqx-niry-mqu>. Meeting dates and times are posted in several places in building as well as on our website.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Record Attendance		Susan Dornan	1 m
<b>B.</b> Call the Meeting to Order		Teri Harrison	
<b>II. Public Comments-Items on the Agenda</b>			<b>6:01 PM</b>
<b>A.</b> Public Comments-Items on the Agenda	FYI	Teri Harrison	10 m

	Purpose	Presenter	Time
<b>III. Minutes</b>			<b>6:11 PM</b>
A. Meeting Minutes-11/30/23 Working Session	Approve Minutes	Susan Dornan	2 m
B. Approve Minutes 11/16/23 Regular Meeting	Approve Minutes	Susan Dornan	2 m
<b>IV. Sponsor Report</b>			<b>6:15 PM</b>
A. Sponsor Update	FYI	Allison Lentz	5 m
<b>V. Treasurer's Report</b>			<b>6:20 PM</b>
A. Monthly Financial Report	Vote	Dave Massa	5 m
<b>VI. Education Reports</b>			<b>6:25 PM</b>
A. Principal Report	FYI	Phyllis Robinson	5 m
B. Program Report	FYI	Jessica Wilcox	5 m
<b>VII. Operations Report</b>			<b>6:35 PM</b>
A. Operations Report	FYI	Deborah Zeffren	5 m
<b>VIII. Board Committees</b>			<b>6:40 PM</b>
A. Audit & Finance	Discuss	Tiffany Randle	5 m
B. Development	Discuss	Twana Rogers	5 m
C. Diversity, Equity, & Inclusion	Discuss	Tiffany Randle	5 m
D. Enrollment Task Force	Discuss	Joe Loyd	5 m
E. Health & Safety Task Force	Discuss	Susan Dornan	5 m
F. Program Excellence	Discuss	Shruti Aring	5 m

	Purpose	Presenter	Time
<b>IX. Resolutions for Consideration: Academic</b>			<b>7:10 PM</b>
<b>A.</b> Overnight Field Trips	Vote	Phyllis Robinson	3 m
<b>X. Resolutions for Considerations: Operations</b>			<b>7:13 PM</b>
<b>A.</b> New Hires	Vote	Phyllis Robinson	5 m
<b>B.</b> Resignations	Vote	Phyllis Robinson	2 m
<b>C.</b> Monthly Enrollment Verification	Vote	Deborah Zeffren	2 m
<b>D.</b> Fall 2023 Community School Contract Modification	Vote	Deborah Zeffren	10 m
<b>E.</b> #787 Seizure Action Plan Designated Employee	Vote	Deborah Zeffren	2 m
A governing authority shall designate at least one employee at each school building it operates, aside from a school nurse, to be trained on the implementation of seizure action plans every two years per the requirements of ORC 3313.7117(G).			
<b>F.</b> Cleveland Building Restoration	Vote	Deborah Zeffren	5 m
<b>XI. Resolutions for Consideration: Finance</b>			
<b>XII. Resolutions for Consideration: Enrollment &amp; Advancement</b>			<b>7:39 PM</b>
<b>A.</b> Auction Agreement	Vote	Jessica Wilcox	5 m
<b>XIII. Other Business</b>			<b>7:44 PM</b>
<b>A.</b> Building Financing Update	FYI	Teri Harrison	5 m
<b>XIV. Public Comments - Items not on Agenda</b>			<b>7:49 PM</b>
<b>A.</b> Public Comments	FYI	Teri Harrison	10 m
<b>XV. Executive Session</b>			<b>7:59 PM</b>
<b>A.</b> Executive Session	Vote	Teri Harrison	30 m
<b>XVI. Closing Items</b>			<b>8:29 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Adjourn Meeting	Vote		

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MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.