



# Menlo Park Academy Governing Board

## Regular Board Meeting

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### Date and Time

Thursday September 21, 2023 at 6:00 PM EDT

### Location

Menlo Park Academy  
2149 W. 53rd Street  
Cleveland, OH 44102

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The regular meeting of MPA's governing board will be held on Thursday, September 21, 2023 at Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102. Virtual observation will be made available, when possible, at the following link - <https://meet.google.com/bqx-niry-mqu>. Meeting dates and times are posted in several places in building as well as on our website.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Record Attendance		Susan Dornan	1 m
<b>B.</b> Call the Meeting to Order		Teri Harrison	
<b>II. Minutes</b>			<b>6:01 PM</b>
<b>A.</b> Meeting Minutes - 7/16/23	Approve Minutes	Susan Dornan	2 m

	Purpose	Presenter	Time
<b>B.</b> Meeting Minutes - 7/20/23	Approve Minutes	Susan Dornan	2 m
<b>C.</b> Meeting Minutes - 8/3/23	Approve Minutes	Susan Dornan	2 m
<b>III. Sponsor Report</b>			<b>6:07 PM</b>
<b>A.</b> Sponsor Update	FYI	Allison Lentz	5 m
<b>IV. Treasurer's Report</b>			<b>6:12 PM</b>
<b>A.</b> Monthly Financial Report	Vote	Sarah O'Bryan	5 m
<b>V. Education Reports</b>			<b>6:17 PM</b>
<b>A.</b> Principal Report	FYI	Phyllis Robinson	5 m
<b>B.</b> Program Report	FYI	Jessica Wilcox	5 m
<b>VI. Operations Report</b>			<b>6:27 PM</b>
<b>A.</b> Operations Report	FYI	Deborah Zeffren	5 m
<b>B.</b> Updates	FYI	Deborah Zeffren	2 m
<b>VII. Board Committees</b>			<b>6:34 PM</b>
<b>A.</b> Audit & Finance	Discuss	Tiffany Randle	5 m
• Community School Finance Report - discussion			
<b>B.</b> Development	Discuss	Twana Rogers	5 m
<b>C.</b> Diversity, Equity, & Inclusion	Discuss	Tiffany Randle	5 m
<b>D.</b> Enrollment Task Force	Discuss	Joe Loyd	10 m
<b>E.</b> Health & Safety Task Force	Discuss	Susan Dornan	5 m

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<b>F.</b> Program Excellence	Discuss	Shruti Aring	5 m
<b>VIII. Resolutions for Consideration: Academic</b>			<b>7:09 PM</b>
<b>A.</b> Parent Student Handbook	Vote	Phyllis Robinson	5 m
<b>B.</b> Service Agreement Adjustment	Vote	Phyllis Robinson	2 m
<b>C.</b> Remote Learning Plan	Discuss	Phyllis Robinson	5 m
<b>D.</b> Field Trips	Vote	Phyllis Robinson	10 m
<b>E.</b> Staffing Augmentation	Vote	Phyllis Robinson	5 m
<b>F.</b> Program Guide	Vote	Jessica Wilcox	10 m
<b>G.</b> Camp NuHop Teacher Stipend	Vote	Jessica Wilcox	3 m
<b>IX. Resolutions for Considerations: Operations</b>			<b>7:49 PM</b>
<b>A.</b> New Hires	Vote	Phyllis Robinson	5 m
<b>B.</b> Resignations	Vote	Phyllis Robinson	2 m
<b>C.</b> Monthly Enrollment Verification	Vote	Deborah Zeffren	2 m
<b>D.</b> Signage	Vote	Joe Loyd	10 m
<b>E.</b> Restoration	Vote	Deborah Zeffren	5 m
<b>X. Resolutions for Consideration: Finance</b>			<b>8:13 PM</b>
<b>A.</b> Marketing Budget Adjustment	Vote	Joe Loyd	5 m
<b>XI. Resolutions for Consideration: Enrollment &amp; Advancement</b>			
<b>XII. Other Business</b>			<b>8:18 PM</b>
<b>A.</b> 23-24 OKRs & Key Results	Vote	Teri Harrison	5 m
<b>B.</b> Sponsor Renewal Application	Discuss	Teri Harrison	10 m
<b>C.</b> Building Financing	FYI	Teri Harrison	5 m
<b>D.</b> Meeting Procedures	Discuss	Joe Loyd	5 m

	Purpose	Presenter	Time
<b>XIII. Executive Session</b>			<b>8:43 PM</b>
<b>A. Executive Session</b>	Vote	Teri Harrison	30 m
<b>XIV. Closing Items</b>			<b>9:13 PM</b>
<b>A. Adjourn Meeting</b>	Vote		

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MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.