



Menlo Park Academy Governing Board

Regular Board Meeting

Date and Time

Thursday August 17, 2023 at 6:00 PM EDT

Location

Menlo Park Academy
2149 W. 53rd Street
Cleveland, OH 44102

The regular meeting of MPA's governing board will be held on Thursday, August 17, 2023 at Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102. Meeting dates and times are posted in several places in building as well as online.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Susan Dornan	1 m
B. Call the Meeting to Order		Teri Harrison	
II. Minutes			6:01 PM
A. Meeting Minutes - 7/16/23	Approve Minutes	Susan Dornan	2 m

	Purpose	Presenter	Time
III. Sponsor Report			6:03 PM
A. Sponsor Update	FYI	Allison Lentz	5 m
IV. Treasurer's Report			6:08 PM
A. July Financial Report	Vote	Sarah O'Bryan	5 m
V. Education Reports			6:13 PM
A. Principal Report	FYI	Phyllis Robinson	5 m
B. Program Report	FYI	Jessica Wilcox	5 m
C. Grant Opportunity	Discuss	Jessica Wilcox	5 m
VI. Operations Report			6:28 PM
A. Operations Report	FYI	Deborah Zeffren	5 m
B. NSLP Update	Discuss	Deborah Zeffren	5 m
VII. Board Committees			6:38 PM
A. Audit & Finance	Discuss	Tiffany Randle	5 m
B. Development	Discuss	Twana Rogers	5 m
C. Diversity, Equity, & Inclusion	Discuss	Tiffany Randle	5 m
D. Enrollment Task Force	Discuss	Joe Loyd	10 m
E. Health & Safety Task Force	Discuss	Susan Dornan	5 m
F. Program Excellence	Discuss	Shruti Aring	5 m
VIII. Resolutions for Consideration: Academic			7:13 PM
A. Parent Student Handbook	Vote	Phyllis Robinson	5 m
B. TES Service Agreement	Vote	Phyllis Robinson	2 m
This is for the part-time Intervention Specialist			

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C. Edmentum	Vote	Jessica Wilcox	5 m
Adding two more students to Edmentum Algebra II			
D. Language Arts Materials	Vote	Jessica Wilcox	5 m
E. Special Services Adjustment	Vote	Phyllis Robinson	5 m
IX. Resolutions for Considerations: Operations			7:35 PM
A. New Hires	Vote	Phyllis Robinson	5 m
B. Resignations	Vote	Phyllis Robinson	2 m
C. Job Description	Vote	Teri Harrison	5 m
D. Risk Management	Vote	Deborah Zeffren	5 m
Please see attached insurance renewals for risk management.			
E. ECF Funding Commitment Decision Letter	Discuss	Deborah Zeffren	5 m
F. Summer Policy Updates	Vote	Deborah Zeffren	3 m
G. Building Maintenance	Vote	Deborah Zeffren	5 m
H. MetLife Coverages	Vote	Deborah Zeffren	5 m
X. Resolutions for Consideration: Finance			
XI. Resolutions for Consideration: Enrollment & Advancement			
XII. Other Business			8:10 PM
A. Org Chart	Vote	Teri Harrison	5 m
XIII. Executive Session			8:15 PM
A. Executive Session	Vote	Teri Harrison	30 m
XIV. Closing Items			8:45 PM
A. Adjourn Meeting	Vote		

MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.