



# Menlo Park Academy Governing Board

## Annual Board Retreat

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### Date and Time

Sunday July 16, 2023 at 10:00 AM EDT

### Location

Menlo Park Academy  
2149 W. 53rd Street  
Cleveland, OH 44102

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### Agenda

|                                        | Purpose | Presenter        | Time            |
|----------------------------------------|---------|------------------|-----------------|
| <b>I. Opening Items</b>                |         |                  | <b>10:00 AM</b> |
| Opening Items                          |         |                  |                 |
| <b>A.</b> Record Attendance and Guests |         | Teri Harrison    | 1 m             |
| <b>B.</b> Call the Meeting to Order    |         | Teri Harrison    | 1 m             |
| <b>II. Action Items</b>                |         |                  | <b>10:02 AM</b> |
| <b>A.</b> New Hires                    | Vote    | Phyllis Robinson | 5 m             |
| <b>III. FY24 Budget</b>                |         |                  | <b>10:07 AM</b> |
| <b>A.</b> FY24 Budget Summary          | Discuss | Tiffany Randle   | 10 m            |

|                                                 | Purpose | Presenter         | Time            |
|-------------------------------------------------|---------|-------------------|-----------------|
| <b>IV. New Board Member Onboarding</b>          |         |                   | <b>10:17 AM</b> |
| A. Onboarding Review                            | Discuss | Teri Harrison     | 5 m             |
| <b>V. Governance Model</b>                      |         |                   | <b>10:22 AM</b> |
| A. Non-profit governance                        | Discuss | Teri Harrison     | 10 m            |
| <b>VI. The Menlo Model</b>                      |         |                   | <b>10:32 AM</b> |
| A. The Menlo Model                              | Discuss | Teri Harrison     | 15 m            |
| <b>VII. Mission, Vision, &amp; Core Values</b>  |         |                   | <b>10:47 AM</b> |
| A. Current Mission, Vision, & Core Values       | Discuss | Teri Harrison     | 10 m            |
| <b>VIII. Data Inputs</b>                        |         |                   | <b>10:57 AM</b> |
| A. 2022-23 Annual Survey Results                | Discuss | Suzanne McFarland | 30 m            |
| B. 2022-23 Goal Review                          | Discuss |                   | 30 m            |
| C. SWOT Analysis                                | Discuss | Teri Harrison     | 45 m            |
| <b>IX. Lunch</b>                                |         |                   | <b>12:42 PM</b> |
| A. Lunch                                        | FYI     |                   | 30 m            |
| <b>X. 2023-24 Objectives &amp; Key Results</b>  |         |                   | <b>1:12 PM</b>  |
| A. Objective 1: Grow Enrollment                 | Discuss | Jennifer Ingraham | 30 m            |
| B. Objective 2: Elevate Educational Program     | Discuss | Jessica Wilcox    | 30 m            |
| C. Objective 3: Strengthen Culture              | Discuss | Deborah Zeffren   | 30 m            |
| D. Objective 4: Build Organizational Structures | Discuss | Deborah Zeffren   | 30 m            |
| <b>XI. 23-24 Annual Theme</b>                   |         |                   | <b>3:12 PM</b>  |
| A. Annual School Theme                          | Discuss | Teri Harrison     | 15 m            |

|                                      | Purpose | Presenter     | Time           |
|--------------------------------------|---------|---------------|----------------|
| <b>XII. Organizational Structure</b> |         |               | <b>3:27 PM</b> |
| A. 23-24 Organizational Structure    | Discuss | Teri Harrison | 30 m           |
| <b>XIII. Closing Items</b>           |         |               | <b>3:57 PM</b> |
| A. Adjourn Meeting                   | Vote    | Teri Harrison | 1 m            |