



# Menlo Park Academy Governing Board

## Board Meeting

### Regular Meeting

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#### Date and Time

Thursday July 15, 2021 at 6:00 PM EDT

#### Location

2149 W. 53rd Street  
Cleveland, OH

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OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Teri Harrison	1 m
<b>B.</b> Record Attendance and Guests		Susan Dornan	1 m
<b>C.</b> Certification of Notice of Meeting		Susan Dornan	1 m
<b>II. Public Participation</b>			<b>6:03 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Public Comments	Discuss	Teri Harrison	5 m
<b>III. Meeting Minutes</b>			<b>6:08 PM</b>
<b>A.</b> Approve Minutes 7/1/2021	Approve Minutes	Susan Dornan	2 m
<b>B.</b> Approve Minutes 6/27/2021	Approve Minutes	Susan Dornan	1 m
<b>C.</b> Approve Minutes-6/17/2021 Regular Board Meeting	Approve Minutes	Susan Dornan	1 m
<b>D.</b> Approve Minutes 6/3/2021 Working Session	Approve Minutes	Susan Dornan	1 m
<b>IV. Sponsor's Report</b>			<b>6:13 PM</b>
<b>A.</b> Sponsor's Report	Discuss	Julie Kadri	5 m
<b>V. Treasurer's Report</b>			<b>6:18 PM</b>
<b>A.</b> Treasurer's Report	Vote	Dave Massa	5 m
<b>VI. School Director's Report</b>			<b>6:23 PM</b>
<b>A.</b> School Director's Report	Discuss	Seamus O'Hara	5 m
<b>B.</b> Monthly Enrollment Verification	Vote	Melissa McCarthy	1 m
<b>VII. Director of Enrollment &amp; Advancement Report</b>			<b>6:29 PM</b>
<b>A.</b> Enrollment & Advancement Report	Discuss	Carol Ryan	10 m
<b>VIII. Board Committee Reports</b>			<b>6:39 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Advancement	Discuss	Dante Giancola	5 m
<b>B.</b> COVID-19 Task Force	Discuss	Susan Dornan	10 m
<b>C.</b> Finance & Audit	Discuss	Tiffany Randle	5 m
<b>D.</b> Program Excellence	Discuss	Suzanne McFarland	5 m
<b>IX. Resolutions for Consideration- Academic &amp; Compliance</b>			<b>7:04 PM</b>
Academic or Compliance items			
<b>A.</b> Extended Learning Plan Update	Vote	Seamus O'Hara	10 m
<b>B.</b> Phonics in Motion Renewal	Vote	Seamus O'Hara	5 m
<b>C.</b> NWEA Renewal	Vote	Sarah O'Bryan	2 m
<b>D.</b> Analyze Assessment Results	Vote	Teri Harrison	5 m
<b>X. Resolutions for Consideration- Finance</b>			<b>7:26 PM</b>
<b>A.</b> Edison Club Fee Structure	Vote	Tiffany Randle	10 m
<b>XI. Resolutions for Consideration- Operations</b>			<b>7:36 PM</b>
<b>A.</b> Technology Device Purchase	Discuss	Sarah O'Bryan	10 m
<b>B.</b> Health Insurance Renewal	Discuss	Tiffany Randle	10 m
<b>C.</b> Cintas Proposal- AED	Vote	Sarah O'Bryan	5 m
<b>D.</b> Mobile Tek Service Agreement Addendum	Vote	Sarah O'Bryan	5 m
<b>XII. Resolutions for Consideration- Talent</b>			<b>8:06 PM</b>
<b>A.</b> Resignation	Vote	Teri Harrison	2 m
<b>B.</b> New Hires	Vote	Suzanne McFarland	15 m
<b>C.</b> Revised Job Description- Office Manager	Vote	Sarah O'Bryan	5 m
<b>D.</b> New Hire- Office Manager	Vote	Sarah O'Bryan	5 m
<b>E.</b> CQC Adjustment- Instructional Staff	Vote	Seamus O'Hara	5 m

	Purpose	Presenter	Time
<b>F.</b> Administrative Staff Compensation & Performance Incentives FY22	Vote	Seamus O'Hara	5 m
<b>G.</b> Admissions Related Stipends Menlo Junior DJ Testing Support	Vote	Carol Ryan	5 m
<b>H.</b> Summer Camp Stipends	Vote	Suzanne McFarland	5 m
<b>I.</b> Testing Stipends- July 10th	Vote	Carol Ryan	2 m
<b>J.</b> End of Year Stipends	Vote	Seamus O'Hara	2 m
<b>K.</b> Menlo Employee Referral Program Please see proposed Employee Referral Program.	Vote	Carol Ryan	5 m
<b>XIII. Old Business</b>			
<b>XIV. New Business</b>			<b>9:02 PM</b>
<b>A.</b> Menlo Park Academy Diversity Statement Seeking Board direction on Diversity Statement for MPA	Discuss	Carol Ryan	8 m
<b>B.</b> Enrollment: Summer Overage All grade levels currently at waitlist status.	Vote	Carol Ryan	5 m
<b>C.</b> Community Agreement for Handbook	Vote	Carol Ryan	5 m
<b>D.</b> Raptor: Visitor and Volunteer Management System	Vote	Carol Ryan	5 m
<b>XV. Executive Session</b>			<b>9:25 PM</b>
<b>A.</b> Executive Session	Vote	Teri Harrison	30 m
<b>XVI. Closing Items</b>			<b>9:55 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Teri Harrison	1 m