



# Menlo Park Academy Governing Board

## Board Meeting

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### Date and Time

Thursday April 21, 2016 at 6:00 PM EDT

### Location

MPA

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes-2/18/16
- D. Approve minutes-2/20/16
- E. Approve minutes-3/3/16

**F.** Approve Minutes-3/17/16

**G.** Approve Minutes-4/2/16

**H.** Public Comments

**II. Sponsor Report**

**A.** Monthly Report

**III. Treasurer Report**

**A.** Monthly Financial Statements

**B.** Monthly Expenditures

**IV. School Report**

**A.** Admin Reports

**B.** E-Rate Information

**V. Development & Community Relations**

Development & Community Relations

**A.** Capital Campaign Update

**B.** Foundation Visit-Grant Application

**C.** FY2016 Operating Fundraising Update

**D.** Development Consultant

Recommendation to delegate the engagement of a consultant to assist MPA's development efforts through the end of this fiscal year to the DCRC.

**E.** High Performing Community School Facility Grant Opportunity

MPA is on the short list of eligible schools for this grant. We are seeking the board's approval to move forward expeditiously in submitting an application.

**F. Outreach & Enrollment Growth Plan**

Update on execution of plan.

**VI. Executive Committee**

**A. Sponsor Modification**

Needs ownership to facilitate this effort.

**B. Board Goals**

Needs ownership to turn these goals into an action plan with tasks and a timeline.

**VII. Facility Expansion**

Facility Expansion

**A. Owner's Representative**

Next steps - 30-day agreement to expire.

**B. Facility Update**

Review results of Value Engineering process and proposed plan revisions.

**VIII. Finance**

Finance

**A. Audit Update**

**B. FY2017 Budget**

**C. 5-Year Forecast**

**D. Finance & Audit Committee Charter**

Combined charter covering both functions.

**IX. Governance Committee**

Governance Committee

**A. Board Elections Policy**

Officer & member election timing & changes to related policies/operating agreement. Includes leadership succession plans.

**B. Annual board survey**

Outline expectations and timing.

**X. HR**

HR

**A. Faculty Renewals**

Recommendations on renewals and FY17 salaries.

**B. Admin Evaluations**

Process & timing.

**XI. Program Excellence**

Program Excellence

**A. SY2016-17 Courses**

**B. SY2015-16 Annual School Survey**

Please provide items that you want included in the survey to the PEC.

**C. SY 15-16 Uniform Policy**

Final version of the changes for the remainder of this school year.

**XII. Old Business**

**A. Accept Member Resignations**

Officially accept the resignations of Melanie Monnette (effective 11/2015) and Suzanne Hanselman (effective 02/2016).

**XIII. New Business**

**XIV. Executive Session**

**A. Executive session**

## **XV. Closing Items**

### **A. Adjourn Meeting**