



# Menlo Park Academy Governing Board

## Working Session

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### Date and Time

Thursday November 5, 2020 at 6:00 PM EST

### Location

Virtual Meeting

[meet.google.com/efu-bgoj-onx](https://meet.google.com/efu-bgoj-onx)

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OUR MISSION: Menlo Park Academy is a public school that nurtures gifted children through an exemplary program and rewarding experiences which develop the whole child.

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### Agenda

#### I. Opening Items

Opening Items

- A. Call the Meeting to Order
- B. Record Attendance and Guests
- C. Certification of Notice of Meeting

#### II. Action Items

- A. Staff Leave Requests

### **III. Treasurer's Report**

- A. Monthly Financials - Initial Review

### **IV. School Director's Report**

- A. Monthly Enrollment Verification
- B. CQC

### **V. Communications Director's Report**

- A. Marketing & Enrollment Report
- B. Development Report
- C. Parent-Student Handbook

### **VI. Operations' Report**

- A. Operations
- B. School Support

### **VII. Talent Actions**

- A. Accept Resignation
- B. Penalty Waiver Request
- C. Leaves of Absence

### **VIII. Board Committee Reports**

- A. Advancement
- B. COVID-19 Task Force
- C. Finance & Audit
- D. Program Excellence

**IX. Old Business**

- A. 20-21 Objectives & KRAs

**X. New Business**

**XI. Executive Session**

- A. Executive Session

**XII. Closing Items**

- A. Adjourn Meeting